

North Carolina Wesleyan College
ASPIRE Application for Graduation Instructions

1. Complete the entire form. Signature and date are required.
2. Submit the completed application to the Director of your home campus.
3. Pay all appropriate fees.
4. Deadlines to apply for Graduation:

August Graduation (No Commencement):	April 1—June 15
December Graduation and Commencement:	July 1—September 15
May Graduation and Commencement:	November 15—January 15

Important Information: Please read before completing Application for Graduation

1. This application is valid for the designated graduation and commencement date only. If you do not graduate as expected, you must submit a new application for the graduation date in which all of your requirements will be completed.
2. All fees are non-refundable. The Graduation Fee is \$100.00, and must be paid at the time the application is submitted. A student is required to pay the \$100.00 fee only one time. Students participating or not graduating will not be charged the fee when they submit another graduation application or a second major form. These fees may be paid from financial aid awards.
3. If you have already graduated and are completing a second or third major with NCWC, please do not complete this form. You may complete a “Second Major” form.
4. Information concerning graduation cap/gown and announcements will be mailed to the graduates and posted at each location.
5. All address changes must be made by completing a “Change of Name/Address” form. This includes local addresses for traditional students living off campus. Please note: If you wish to officially change your name, you must submit a copy of official photo identification with the “Change of Name/Address” form.
6. Prior to submitting this application, potential graduates are encouraged to check their academic status with their advisor, and review the academic section of the catalog which outlines graduation requirements and honors criteria.
7. If not awarded at commencement, diplomas will be mailed to the student’s permanent address. Diplomas for August graduates will be mailed in late September or early October.