

NCWC- VA NEW STUDENT FORM

To be completed by all new VA students at the time of being accepted to the college. Student: complete form and submit with required documents to your School Certifying Official (SCO). See the SCO list on page two (over). You cannot be certified for benefits until all required documents are received and evaluated.

Last: _____ First: _____ Mid: _____

Address: _____ City: _____ State: _____ ZIP: _____

SSN: _____ DOB: _____ Major: _____

Phone: _____ Email: _____

Other Last Names or Aliases: _____

Benefits Chapter (1-888-442-4551) (circle): 30 33 35 31 1606 1607

1. Have you ever used VA educational benefits at another college (circle)? YES NO
If yes, you must submit VA 22-1995 – www.va.gov/vaforms/form_detail.asp?FormNo=22-1995
2. Have you applied for VA Educational benefits (circle)? YES NO
If no, complete a VA Online Application (Form 1990 VonApp) at
<http://vabenefits.vba.va.gov/vonapp/main.asp>

The following forms will need to be submitted to your SCO before benefits can be certified (If you have previously submitted this information, please indicate by the requested item).

_____ Certificate of Eligibility (Received after applying for the VonApp)
_____ DD214 or NOBE
_____ 22-1995 or 22-5490 (dependents)

Admissions requirements must also be met before benefits can be certified:

_____ Application for Admission
_____ Official High School Transcript (only if you have less than 12 SH of transferable credit
_____ Official transcripts from ALL colleges attended – must be received and evaluated
_____ List all colleges attended:

I have read the information on both sides of this form and understand my responsibilities:

Student Signature: _____ Date: _____ SCO initials: _____

IMPORTANT: ALL STUDENTS RECEIVING VA EDUCATION BENEFITS MUST SEE OR CONTACT THEIR DESIGNATED SCO AFTER REGISTERING FOR CLASSES EACH TERM.

| School Certifying Official | Contact Information | Serves: |
|--|--|---|
| Barbara Robinson NC Wesleyan College 4426 S. Miami Blvd. Durham, NC 27703 | BRobinson@ncwc.edu 919-465-4779 | Traditional Students, ASPIRE students located at Brunswick, Rocky Mount, Greenville, Manteo, Wilmington, Washington and Whiteville, Durham and Wake Tech Students |
| Laura Estes NC Wesleyan College 1101 Parkway Dr. Goldsboro, NC 27534 | LEstes@ncwc.edu 919-988-9270 | Goldsboro Students |

STUDENT RESPONSIBILITIES

| | |
|---|---|
| Register for the correct classes | <ul style="list-style-type: none"> • Classes outside your major cannot be certified • Classes(with passing grade) cannot be certified if repeated • Audited classes cannot be certified |
| Reporting Enrollment | Chapter 30, 35, 1606 and 1607 are required to report enrollment status on the last calendar day of each month at www.gibill.va.gov/wave/index.do or 1-877-823-2378. |
| Enrollment Status | Enrollment status is based on the number of enrolled hours. If you are in a class (8-week or 5-week) that does not run the entire semester, your enrollment status can change throughout the semester. |
| Military Discount | NCWC students who are active duty or veterans will receive a 10% discount scholarship to be credited to their account after the last drop/add period last term of the session. SCOs will certify enrollment based on the tuition minus the discount. |
| Satisfactory Academic Progress | You must maintain a 2.0 GPA. If you fall into Academic Probation, your VA benefits will be terminated. |
| Changing Majors | You must complete a NCWC Major Declaration form and submit a copy to your SCO. You must also complete a Form 22-1995 and submit it to your SCO. Failure to do so could delay benefits. |
| Reporting Changes | Students are required to report address and direct deposit changes to VA via WAVE www.gibill.va.gov/wave/index.do or 1-877-823-2378. Address changes should also be reported to your advisor. <u>Any change in your schedule should be reported to the appropriate SCO for your area.</u> |
| Graduation | Students are required to notify their SCO at the beginning of the semester they intend to graduate. Students may “round out” their final term and take a class outside their major if needed. This is the only time rounding can be certified. |
| Active and Veteran Military Virtual Center | All Active and Veteran Military are encouraged to join the My.NCWC group “Active and Veteran Military” to get up-to-date information, scholarship resources, communicate with your SCO and other members and more. |

For more information on benefits including housing allowance, book stipend, etc., visit the GI Bill website at: www.gibill.va.gov/resources/benefits/resources. You may also apply for federal financial aid at www.fafsa.ed.gov.