

NCWC- VETERANS EDUCATION ASSISTANCE –STUDENT FORM

All new VA students must complete at the time of being accepted to the college. Student: Submit with required documents to your School Certifying Official (SCO). See the SCO list on page two (over). You must submit this form to complete certification process.

Last: _____ **First:** _____ **ID:** _____

Campus: Traditional RM Adult RDU Goldsboro CC Partnership: _____

Service Member's SSN (If Dependent using benefits): _____

SSN: _____ **Major:** _____

Phone: _____ **Other Last Names or Aliases:** _____

Benefits Chapter (VA Hotline - 1-888-442-4551) (circle): 30 33 35 31 1606 1607

1. Have you ever used VA educational benefits at another college (circle)? YES NO
If yes, you must submit VA 22-1995 <https://www.vba.va.gov/pubs/forms/VBA-22-1995-ARE.pdf>
If no, check your eligibility and apply here: <https://www.vets.gov/education/apply/>

2. The following forms should be submitted to your SCO before benefits can be certified (If you have previously submitted this information, please indicate by the requested item).

_____ One of the following: Certificate of Eligibility, DD214 OR NOBE

_____ 22-1995 – If you have used your VA benefits before. *Any time you change your major or college, this form must be on file.

3. **Admissions requirements** must also be met before benefits can be certified:

_____ Application for Admission

_____ Official High School Transcript (only if you have less than 12 SH of transferable credit

_____ Official transcripts from ALL colleges attended – must be received and evaluated

_____ List all colleges attended:

_____	_____
_____	_____
_____	_____

I have read the information on both sides of this form and understand my responsibilities:

Student Signature: _____ Date: _____ SCO initials: _____

IMPORTANT: All students receiving VA education benefits must communicate with their designated SCO after registering for classes each term.

School Certifying Official (SCO)	Serves:
Laura Estes Brown - 919-988-9270 LEstes@ncwc.edu	Rocky Mount Traditional Students, Adult studies students located at Brunswick, Rocky Mount, Greenville, Manteo, New Bern, Wilmington, Washington, Raleigh-Durham and Wake Tech, Goldsboro, Kenansville

STUDENT RESPONSIBILITIES

Register for the correct classes	<ul style="list-style-type: none"> • Classes outside your major cannot be certified • Classes(with passing grade) cannot be certified if repeated • Audited classes cannot be certified
Reporting Enrollment	Chapter 30, 35, 1606 and 1607 are required to report enrollment status on the last calendar day of each month at www.gibill.va.gov/wave/index.do or 1-877-823-2378.
Enrollment Status	Enrollment status is based on the number of enrolled hours. If you are in a class (8-week or 5-week) that does not run the entire semester, your enrollment status can change throughout the semester.
Military Discount	NCWC students who are active duty or veterans or spouse will receive a 10% discount on tuition. SCOs will certify enrollment based on the tuition minus the discount.
Satisfactory Academic Progress/Attendance	You must maintain a 2.0 GPA. If you fall into Academic Suspension, your VA benefits will be terminated. If you are absent for 30+ days from an enrolled course, you will not receive benefits for that period of time. You must attend class in order to receive your benefits.
Changing Majors	You must complete a NCWC Major Declaration form and submit a copy to your SCO. You must also complete a Form 22-1995 and submit it to your SCO. Failure to do so could delay benefits.
Reporting Changes	Students are required to report address and direct deposit changes to VA via WAVE www.gibill.va.gov/wave/index.do or 1-877-823-2378. Address changes should also be reported to your advisor.
Graduation	Students are required to notify their SCO at the beginning of the semester they intend to graduate. Students may “round out” their final term and take a class outside their major if needed. This is the only time rounding can be certified.

For more information on benefits including housing allowance, book stipend, etc., visit the GI Bill website at: www.gibill.va.gov/resources/benefits/resources. You may also apply for federal financial aid at www.fafsa.ed.gov. NC Wesleyan Veteran Forms can be downloaded at <http://ncwc.edu/admissions/financial-assistance/veteran-benefits/>.