

# 2016-17 CATALOG



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**NORTH CAROLINA WESLEYAN COLLEGE**

**2016-2017**

# Catalog

**MAIN CAMPUS**  
**Rocky Mount, North Carolina**

**ADULT STUDENT PROGRAMS**  
**Brunswick, Goldsboro, Greenville, Manteo,**  
**New Bern, Raleigh-Durham, Rocky Mount,**  
**Washington, Wilmington, North Carolina**

# NORTH CAROLINA WESLEYAN COLLEGE

- Founded:** 1956 (Opened 1960)
- President:** Dr. Dewey G. Clark
- Character:** A four-year, coeducational, liberal arts college affiliated with The United Methodist Church
- Location:** Main Campus  
3400 N. Wesleyan Boulevard  
Rocky Mount, North Carolina 27804  
Adult Student Programs  
Brunswick, Goldsboro, Greenville, Manteo, New Bern,  
Raleigh-Durham, Rocky Mount, Washington,  
and Wilmington
- Accreditation:** North Carolina Wesleyan College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097.  
For questions about the accreditation, contact:  
Southern Association of Colleges and Schools  
Commission on Colleges  
1866 Southern Lane  
Decatur, Georgia 30033-4097  
404-679-4500
- Enrollment:** 2100 (Approximately 900 traditional students and 1200 adult degree students)
- Degrees:** Bachelor of Arts  
Bachelor of Science
- Financial Aid:** academic scholarships, grants, employment opportunities, and loans

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# North Carolina Wesleyan College

## Academic Calendar 2016 - 2017

### Traditional Rocky Mount Day Program

#### Fall 2016

Aug 23	Tue	Academic Advising, Registration and Drop/Add
Aug 24	Wed	Classes begin
Sep 1	Thu	Last day to register, add a course, change to "pass/fail" option, or drop with no grade notation
Sep 5	Mon	Labor Day Holiday
Sep 12	Mon	Deadline for submitting graduation application for December Commencement
Oct 6-7	Thu – Fri	Fall Break
Oct 14	Fri	Interim grades due in to Registrar's Office by 5pm
Oct. 20	Thu	Founders Day
Oct 21	Fri	Last day to drop full semester course with a grade of "W"
Nov 7 - 11	Mon – Fri	Early Registration for Spring 2016 semester
Nov 23 - 25	Wed – Fri	Thanksgiving Holiday
Nov 29	Tue	Last day of classes
Nov 30	Wed	Reading Day
Dec 1 - 7	Thu - Wed	Final Examinations
Dec 8	Thu	Graduating senior grades due in Registrar's Office by 5pm
Dec 10	Sat	Commencement
Dec 12	Mon	All other grades due in the Registrar's Office by 5pm

#### Spring 2017

Jan 10	Tue	Academic Advising, Registration and Drop/Add
Jan 11	Wed	Classes Begin
Jan 13	Fri	Deadline for submitting graduation application for May Commencement
Jan 16	Mon	Martin Luther King, Jr. Holiday
Jan 17	Tue	Last day to register, add a course, change to "pass/fail" option or drop a course with no grade notation.
Feb 22	Wed	Interim grades due in Registrar's Office by 5 pm
Mar 1	Wed	Last day to drop full semester course with a grade of "W"
Mar 6-10	Mon-Fri	Spring Break
Apr 3 - 7	Mon – Fri	Early Registration for Fall 2016
Apr 14	Fri	Easter Break
Apr 18	Tue	Last day of classes
Apr 19	Wed	Reading Day
Apr 20 - 26	Thu-Wed	Final Examinations
April 27	Thu	Graduating Senior grades due in Registrar's Office by 12 noon
April 29	Sat	Commencement
May 1	Mon	All other Grades due in Registrar's Office by 5pm

# North Carolina Wesleyan College

## Academic Calendar 2017 - 2018

### Traditional Rocky Mount Day Program

#### Fall 2017

Aug 22	Tue	Academic Advising, Registration and drop/add
Aug 23	Wed	First full day of classes
Aug 31	Thu	Last day to register, add a course, change to "pass/fail" option or drop with no grade notation
Sep 4	Mon	Labor Day Holiday
Sep 11	Mon	Deadline for submitting graduation application for December Commencement
Sep 29	Fri	Interim grades due in to Registrar's Office by 5pm
Oct 6	Fri	Last day to drop full semester course with a grade of "W"
Oct 12-13	Thu – Fri	Fall Break
Oct 19	Thu	Founders Day
Nov 6-10	Mon – Fri	Early Registration for Spring 2018 semester
Nov 22-24	Wed – Fri	Thanksgiving Holiday
Nov 28	Tue	Last day of classes
Nov 29	Wed	Reading Day
Nov 30 - Dec 6	Thu - Wed	Final Examinations
Dec 7	Thu	Graduating senior grades due in Registrar's Office by 5pm
Dec 9	Sat	Commencement
Dec 11	Mon	All other grades due in the Registrar's Office by 5:00 p.m.

#### Spring 2018

Jan 9	Tue	Academic Advising, Registration and Drop/Add
Jan 10	Wed	Classes Begin
Jan 12	Fri	Deadline for submitting graduation application for May Commencement
Jan 15	Mon	Martin Luther King, Jr. Holiday
Jan 16	Tue	Last day to register, add a course, change to "pass/fail" option or drop a course with no grade notation.
Feb 16	Fri	Interim grades due in to Registrar's Office by 5pm
Feb 23	Fri.	Last day to drop full semester course with a grade of "W"
Feb 26-Mar 2	Mon-Fri	Spring Break
Mar 30	Fri	Easter Holiday
Apr 2 -6	Mon – Fri	Early Registration for Fall 2018
Apr 17	Tue	Last day of classes
Apr 18	Wed	Reading Day
Apr 19 - 25	Thu - Wed	Final Examinations
Apr 26	Thu	Graduating Senior grades due in Registrar's Office by 5pm
Apr 28	Sat	Commencement
Apr 30	Mon	All other Grades due in Registrar's Office by 5pm



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# The College

On May 14, 1956, the North Carolina Annual Conference of The United Methodist Church met in Goldsboro and approved a petition from the people of Rocky Mount to locate a college in their community. In early September, the first trustees established temporary headquarters in the Ricks Hotel. One of the first actions of the Board was to name the institution North Carolina Wesleyan College. The College was officially chartered by the State of North Carolina on October 25, 1956.

Original capital investments totaling approximately \$2 million made possible the construction of the main buildings on the 200-acre site donated by the M.C. Braswell heirs of Rocky Mount, and four years later 92 students enrolled in the first class at North Carolina Wesleyan College. In 1964, 33 students received their degrees at the College's first Commencement. Since those early days, more than 13,000 students have earned bachelor's degrees in the arts and sciences. Alumni from Rocky Mount, neighboring communities, numerous states, and several foreign countries affirm Wesleyan's value as an important resource for higher education in Eastern North Carolina.

North Carolina Wesleyan College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of North Carolina Wesleyan College. The College is a member of the National Association of Schools and Colleges of The United Methodist Church, the North Carolina Independent Colleges and Universities, and the Council of Independent Colleges.

Women graduates are eligible for membership in the American Association of University Women.

The North Carolina Department of Public Instruction grants North Carolina teaching certificates to graduates of North Carolina Wesleyan who have completed the prescribed certification program and who are recommended by the College. The teacher education program is accredited by the National Council for the Accreditation of Education Preparation (CAEP). The Office of Adult & Professional Studies offers learning opportunities for adult students who seek career advancement or personal enrichment. The program serves the Rocky Mount area and has additional campuses in Brunswick, Goldsboro, Greenville, Manteo, New Bern, Raleigh-Durham, Washington, and Wilmington.

Recent years have been especially invigorating ones in the history of the College. Extensive curriculum studies and revisions have been undertaken and facilities upgraded. Majors in computer information systems, education, criminal justice, and marketing are evidence of North Carolina Wesleyan College's dedication to serving education's changing needs.



The general education curriculum of the College is a rigorous and well-rounded approach, including course requirements in ethics, international studies, humanities, religious studies, mathematics, physical and biological sciences, social sciences, and exercise science.

In addition to formal coursework, both in the core curriculum and the specialized majors, the College seeks to instill in its students a sense of community responsibility and global perspective.

## THE CAMPUS

Beginning with the donation of 200 acres of land on which to build the College, North Carolina Wesleyan has had the opportunity to plan and build its campus to a master plan in the uniform architectural style of Georgian-Colonial.

The eastern border of the campus is flanked by a mile-long Jeffersonian serpentine wall. Two tall gatehouses form an entrance at the center of the winding wall, and from them a dual-lane drive leads toward the center of the campus. A wooded area of the main quadrangle centers around a 40-foot fountain, beyond which are the main buildings and a student gathering area known as the ARC. A large commons area, the Southern Bank Green, is located behind the Braswell Administration Building, Pearsall Classroom Building, and Gravely Science Building. This open space provides seating and covered tables and serves as an outdoor gathering place for students, staff and faculty.

The Braswell Administration Building, Pearsall Classroom Building, and Gravely Science Building complex houses administrative offices, faculty offices, classrooms, and science laboratories.

The Hardee's Student Union Building houses the Blue and Gold Café, the BB&T Dining Room, the College Store, the Post Office, the Security Office, the Counseling Center, The Locke Career and Internship Center, and Student Affairs offices.

The Elizabeth Braswell Pearsall Library is a gathering place on campus that provides print, media, and electronic resources to support both academic work and recreational needs. Library collections include over 91,000 volumes and over 1,200 films. The library also provides online access to over 44,000 magazines, newspapers, and journals; over 202,000 electronic books; and over 25,000 films. Friendly and knowledgeable library staff are eager to help students deal with technology and find the information they need. The library with its Learning Commons offers comfortable study space for both independent and collaborative work and includes a Flexible Instruction Lab, a Media Production Lab, the Writing Center and Math Lab, and the Peer Tutoring Center. The library has 3 noise zones to help assure users can find space that meets their needs: a Quiet Zone, a Collaborative Zone, and a Social Zone.

The library can seat over 350 users and includes a flexible instruction lab, a media production lab, and over 40 computers plus laptops and iPads that

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circulate for student use in the library. The Café serves Starbucks coffee and snacks.

The College has seven traditional residence halls and the Wesleyan Inn. All rooms are air-conditioned, heated, and have Internet capability through wired or wireless connections. Four of the traditional halls are three-story brick buildings, similar in size and design, which house approximately 120 students each. Rooms are furnished with sinks, two twin beds, two desks and chairs, two dressers, and two wardrobes. Rooms are designed to be shared by two students. The three remaining traditional halls are two-story brick buildings that accommodate 40 upper-class students each in 100-square-foot, single-occupancy rooms. Finally, the Wesleyan Inn was previously the Rocky Mount Inn, a 72 room hotel that was donated to the college by Mr. Jin. The Wesleyan Inn was converted to an off-site living option for students. It is approximately, 2.5 miles from the college on Hwy 301.

Everett Gymnasium and the adjoining Roger G. and Gaile D. Taylor Center house the Department of Athletics and Exercise Science faculty offices. In 2004, the College completed a \$2 million renovation that added the Taylor Center, which features the Athletics Hall of Fame, the Jean Brake Edge Gym, and a fitness center. The main gymnasium is the home of Don Scalf Court and with seating for up to 1,200 people provides a great home court advantage for men's basketball, women's basketball, and women's volleyball. The gym proudly displays numerous banners earned by various Bishop athletic squads over the years. The auxiliary gym can be used for a variety of activities including basketball, volleyball, and fitness classes. It is connected to a state-of-the-art fitness center complete with free weights and cardiovascular machines.

Competition and practice fields for varsity baseball, lacrosse, soccer, and softball are located on the edge of the campus adjacent to a large field house with facilities for outdoor sports and coaches' offices. The football team has a practice field on campus; however, home games are played off-site at Bishop Stadium, a part of the Rocky Mount Sports Complex. In addition, there are campus fields for intramurals, a beach volleyball court, bicycle racks, and activities to encourage physical activity for all students.

The Slick Family Foundation Tennis Complex provides 12 lighted hard-surface courts, a field house, and seating area for approximately 300 spectators. The complex includes the Thomas A. Betts Pavilion and the six original Vietnam Memorial Courts.

The Leon Russell Chapel includes a flexible-use area covering 1,600 square feet and the Rena Perry Blackburn Prayer Room, which is available for individual or small group meditation. The Chapel also houses the Edna Gladden Hartness Music Library. A courtyard surrounded by a pierced brick wall is adjacent to the building. The College Chaplain has an office in the Chapel and is available to students, staff and faculty for consultation.

The Rufus and Patsy Hartness Student Center has been extensively renovated. The facility offers a recreation area/game room with a 52-inch

flat screen TV and other recreational attractions, a lounge for students, and the WesSide Grill. Offices for the Student Government Association, student publications, Campus Activities Board, and the Student Entertainment and Activities Team (SEAT) are also located there.

The Gateway Technology Center – Thomas A. Betts, Jr. Education Building opened in May 2006 near the entrance to the campus. The facility provides access to graduate degrees through Montreat College, East Carolina University, and North Carolina State University. The two-story facility also provides classroom and office space for the College.

The Health Center, located in the Spruill Building, offers basic medical care and referral services by a physician's assistant for students. North Carolina Wesleyan College requires all of its students to have health insurance coverage and has an insurance provider for students who need coverage.

The Thomas J. Pearsall, Jr. Building serves as the campus Welcome Center, which houses the Admissions Office and the Office of Adult & Professional Studies.

The Office of College Advancement is located in the Bellemonte House at the entrance to the College. The historic building, constructed about 1825, is an example of Federal architecture. It was moved to the Rocky Mount campus from adjacent property in 1988 and is listed in the National Register of Historic Places.

A focal point for the arts at North Carolina Wesleyan College is the 48,060-square-foot Charles K. Dunn, Jr. and Ineze D. Dunn Center for the Performing Arts. This beautiful Neo-Georgian style building houses the 1,200-seat Minges Auditorium, with a full working stage with fly loft and fully operational control booth. It also includes the 132-seat Powers Recital Hall, the Carlton Board Room, the spacious Garner Lobby, an acting classroom, and two art galleries. The Mims Gallery features an exhibit schedule of regional and international contemporary art. The Civic Gallery features art of the extended Rocky Mount community. In addition to providing a showcase for performing artists, symphonies, dance groups, and theatrical companies, the Dunn Center serves as a meeting facility, offering space for conferences, shareholder and employee meetings, retreats, wedding receptions, and banquets.

The college strives to provide equal access opportunities, including the establishment and coordination of academic accommodations, and auxiliary aids and programs to qualified students in accordance with Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990. Students who believe that they are eligible for accommodations should contact Counseling and Disability Services in the Division of Student Affairs for more information. Visitors to campus who have concerns about physical access to campus buildings should contact Disability Services at 252-985-5216.

## **MISSION**

North Carolina Wesleyan College, a private institution affiliated with The United Methodist Church, prepares students for professional advancement, life-long learning, and responsible participation in their communities.

## **CAMPUS AND COMMUNITY**

The liberal arts and sciences are the foundation of North Carolina Wesleyan College's curriculum for all undergraduate degree programs. Students choose from a variety of majors, all of which help prepare students for rewarding personal lives, good citizenship, and productive careers. Instruction emphasizes critical thinking, analytical reasoning, reading, writing, speaking, informed decision-making, and information skills. The College understands the increasing importance of a global perspective and of helping students learn to function in a complex society. It provides a learning environment that encourages ethical and spiritual development.

The College provides degree programs and other educational opportunities for residential, commuting, and adult students. The traditional program in Rocky Mount for residential and commuting students emphasizes small classes and individual attention. It also encourages student development through co-curricular and extra-curricular activities. The non-traditional Adult Student Program (ASPIRE) through the Office of Adult & Professional Studies is designed for students who wish to strengthen their academic background, enhance their professional knowledge and skills, and advance their careers. It is tailored to the learning styles and schedules of working adults. Both programs provide student support services to ensure academic success.

The College has a special commitment to the Rocky Mount area and to Eastern North Carolina. Through individual faculty, staff, and alumni activity, and through its educational and cultural programs, the College promotes the development of the region. The North Carolina Wesleyan College community includes students from diverse cultural and racial backgrounds. The College works to create an environment in which students, faculty, and staff come together in a dynamic learning community.

## **COMMUNITY, RELIGION AND DISCOURSE**

Since its founding in 1956 by the United Methodist Church and Rocky Mount leaders, North Carolina Wesleyan College has been affiliated with The United Methodist Church. The Heritage District Superintendent represents the United Methodist Conference on our Board of Trustees, and the college has a close working relationship with the Bishop and the Conference's Board of Institutions, on which the Wesleyan President sits as an ex-officio member. The college embraces its historical association with The United Methodist Church and the inaugural teaching of its founder, John Wesley. The college is unconditionally committed to the intellectual, emotional, social, and spiritual

development of its students. We strive to embody the values and principles of The United Methodist Church while welcoming persons with all religious beliefs to our campus. We promote and support the following key principles of a Methodist affiliated college:

1. **The Place of Religion in Higher Education:** We respect and provide for the teaching of religion within the curriculum. Faculty, staff and students have opportunities to explore the place of religious beliefs and practices within all academic disciplines and co-curricular activities. Our general education program requires that students take at least one course in religious studies. In addition, Wesleyan has a popular major and minor in Religious Studies.

2. **Social Justice:** We affirm the basic rights of all persons to equal access to education and to spiritual growth within the college. We deplore acts of hate or violence against groups or persons based on race, ethnicity, gender, sexual orientation, religious affiliation, or economic status, and offer a climate of openness, acceptance, and support to enable all persons to participate fully in the life of the college. We seek to create a community of scholarship and learning that facilitates social and academic participation as an inclusive right for all.

3. **Academic Freedom:** We believe that academic freedom is protected for all members of the campus community and that the college should foster a campus environment that allows for the free and reasoned exchange of ideas, while guarding the expression of religious belief on campus. We recognize that excellence in higher education requires an environment that fosters an openness to discourse among faculty, students, and staff.

North Carolina Wesleyan College is open to all persons regardless of their religious beliefs. The college welcomes religious diversity as an opportunity for the broadening of minds and the enrichment of campus discourse. We provide opportunities for personal and private expressions of faith and the meaningful exchange of ideas for all members of the campus community.

## **FACULTY**

The heart of the academic programs at North Carolina Wesleyan is its faculty. Teaching is the principal mission of the College, and our faculty members are first and foremost teachers and mentors. While dedicated to teaching, the North Carolina Wesleyan faculty is also engaged in a variety of scholarship in the advancement of knowledge, and in the scholarship of teaching. Many have received study grants such as those from Fulbright, Ford, National Endowment for the Humanities, Phi Delta Kappa, and the National Science Foundation. Eighty-eight percent of the full-time faculty have earned a terminal degree. While carrying a full teaching load, members of the faculty write and publish papers and books, play in orchestras, consult for business and public agencies, and volunteer for a wide variety of community services. They also give unselfishly of themselves in and out of the classroom every day. Their contributions to North Carolina Wesleyan College make it a lively, energetic, thoroughly engaging community.

## RELIGIOUS LIFE

North Carolina Wesleyan College is committed to the emotional, intellectual, physical, social, and spiritual growth of its students. An atmosphere of genuine care and close personal relationships is central to the idea of the Christian community and is the goal of campus religious life. The Leon Russell Chapel stands as North Carolina Wesleyan College's commitment to this integration of the intellect, emotion, and spirit. As the center for religious activities, the chapel provides experiences through which students may participate in the life of the church, along with opportunities for personal and private expressions of faith. The Chapel hosts the office of the Campus Chaplain, who is available for consultation to students, staff, and faculty.

Consistent with the motto of the college, "Wisdom and courage through Christian education," NC Wesleyan strives to provide students with a holistic education that enhances their growth spiritually, intellectually, socially, emotionally, and physically. While Wesleyan serves students of many religious backgrounds, NCWC embraces its heritage as a private Christian institution affiliated with the United Methodist Church and endeavors to equip students with a Christian world view and values reflective of that association.

Worship services, discussion groups, retreats, small group Bible study, and service projects are directed by our Chaplain. The churches of Rocky Mount also partner with and welcome the participation of students in worship and other programs.

## DEGREES OFFERED

North Carolina Wesleyan College offers undergraduate programs leading to the bachelor of arts and bachelor of science degrees. The College offers specialized courses of study in the humanities, social and natural sciences, and professional areas. Courses of study are organized into majors and designed to give students a strong conceptual base, experience with the tools of inquiry and study, an understanding of related historical and philosophical assumptions, and an appreciation of the interrelationship between the major and other areas of knowledge.

The following degrees are offered:

### BACHELOR OF ARTS

Biology	Liberal Studies
Chemistry	Concentration in American Studies
Criminal Justice	Concentration in Communication
English	Concentration in Int. Studies
Entertainment/Theatre	
History	Mathematics
Psychology	Political Science
Sociology	Religious Studies Sociology

**BACHELOR OF SCIENCE**

Accounting	
Biology	Elementary Education
Biomedical Science	Environmental Science
Business Administration	Exercise Science
*Concentration in Entrepreneurship	General Science
Chemistry	Marketing
Computer Information Systems	Mathematics
Organizational Administration	Middle Grades Education
*Concentrations in:	Special Education
Organizational Development	
Sports Administration	

**THE COLLEGE'S COMMITMENT TO THE REGION**

North Carolina Wesleyan College is firmly committed to serving the region, the northern coastal plain of North Carolina. A key part of that service is to celebrate the diverse cultural heritage of the region through the Four Sisters Gallery and the gallery's permanent collection of self-taught art, which features the Lynch Collection of Outsider Art and the Pre-Columbian Art and Artifacts Collection. Wesleyan also offers the Lyceum Program, the Visiting Writers Series, and scheduled events at Wesleyan's Dunn Center for the Performing Arts.

*The Robert M. Lynch Collection of Outsider Art* was acquired in December 1987. It consists of contemporary folk art created by artists of Eastern North Carolina. The collection is displayed in the Four Sisters Gallery in the Thomas J. Pearsall, Jr. Building.

*The Wesleyan Collection of Pre-Columbian Artifacts* is a program that began in 1992. The collection consists of 1,622 prehistoric artifacts from Eastern North America, Andean South America, Central America, Mesoamerica, the Southwestern United States, the Pacific Northwest, and Alaska. The collection is on display in the Thomas J. Pearsall, Jr. Building. Most of the artifacts were donated to the College by members of the Archaeological Society. The College later was able to double the number of Pre-Columbian artifacts with a loan from a private collector.

*The Four Sisters Gallery* is dedicated to the preservation, collection, and study of art by self-taught artists and "outsiders" from the Coastal Plain, particularly Eastern North Carolina. Permanent collections include the Robert Lynch Collection of Outsider Art and the Four Sisters Gallery Permanent Collection of Contemporary Self-Taught Art from 1952 to the present. There are 224 objects by artists such as Vernon Burwell, Herman Bridgers, Minnie Evans, Clyde Jones, Leroy Pearson, Quentin J. Stephenson,

Magdalene Tabron, and Arliss Watford.

**The Lyceum Program**, through periodic events, provides the College with a sense of community, creates an atmosphere of intellectual stimulation, and allows an opportunity for cultural enlightenment. College-wide events include Founders' Day in October, the Honors Convocation, the Jefferson-Pilot Lectures, and various cultural, religious, and scholarly events.

**The Visiting Writers Series** is an annual event featuring writers who read from their works. The College has heard James Applewhite, Doris Betts, Fielding Dawson, Roland Flint, Kaye Gibbons, Jonathan Greene, Allan Gurganus, Paul Metcalf, Ruth Moose, Reynolds Price, Michael Rumaker, Stephen Smith, Shelby Stephenson, Tom Patterson, Derek Walcott, Jonathan Williams, Michael Malone, Steve Almond, and others.

**The Dunn Center for the Performing Arts** is the focal point for the arts at North Carolina Wesleyan College and throughout the region. The 48,060-square-foot facility is a beautiful Neo-Georgian style building which houses the 1,200-seat Minges Auditorium, with a full working stage with fly loft and fully operational control booth. The Dunn Center also includes the 132-seat Powers Recital Hall, the Carlton Board Room, the spacious Garner Lobby, Bailey Plaza, an acting classroom, and two art galleries. The Mims Gallery features an exhibit schedule of regional and international contemporary art. The Civic Gallery features art of the extended Rocky Mount community. In addition to providing a showcase for performing artists, symphonies, dance groups, and theatrical companies, the Dunn Center serves as a meeting facility, offering space for conferences, shareholder and employee meetings, retreats, wedding receptions, banquets, and other gatherings.



# Admissions

For more information about admission to the Office of Adult Studies' ASPIRE Program, see the Office of Adult Studies section of this catalog starting on page 91.

North Carolina Wesleyan College invites application for admission from students whose personal and academic record reveals intellectual ability and educational achievement. Admission to Wesleyan is based on academic record, including courses taken, grades earned, and class standing, followed by SAT and/or ACT scores. Achievement in extracurricular activities, community participation, and a motivation to get involved and contribute to the Wesleyan campus community are also taken into consideration. Self-discipline, seriousness of purpose, and motivation are considered necessary attributes for success in the educational program at North Carolina Wesleyan College.

The College considers applications under the "rolling" admission system; therefore, applications are reviewed when all information has been received. Applicants will be informed of the admission decision shortly after the file is complete. Admission is granted to qualified applicants without regard to race, religion, color, gender, age, marital status, sexual orientation, disability, or national or ethnic origin. To promote the exchange of ideas and values, the College seeks a diverse student body, enrolling students of different backgrounds, interests, and talents.

## WHEN TO APPLY

Degree seeking freshmen and transfer students are encouraged to submit an application as early as possible prior to the semester in which they plan to enroll. Early application is extremely important for those students seeking scholarship and/or financial assistance. A student must be accepted for admission to the College before an official financial aid award can be made.

## GENERAL APPLICATION INFORMATION AND REQUIREMENTS

### FRESHMAN APPLICANTS

(includes Early College, Dual-Enrollment, and students with college credit)

- Graduation from a college preparatory program at an accredited secondary school is the best preparation for Wesleyan's liberal arts and sciences curriculum. For applicants who have pursued a non-traditional high school program, the General Equivalency Diploma (GED) is normally recognized. Home-schooled students must provide a transcript that has been evaluated by a third party and/or GED and SAT or ACT.
- Students should have a background in a diverse selection of academic

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subjects. The applicant should have taken a minimum of four courses in English, two in social studies, three in mathematics, and in laboratory sciences; study in a foreign language and culture is encouraged.

- Students should take the SAT or ACT in the spring of their junior year or fall of their senior year. Students are requested to identify North Carolina Wesleyan College to receive a copy of the scores directly from the testing service. Wesleyan's SAT code is 5501; the ACT code is 3135.
- Additional information that is helpful but not required during the application process includes extracurricular activities, letters of recommendation, and an essay.
- All deposited students will need to successfully pass a criminal background check prior to starting classes.

### **TRANSFER APPLICANTS**

- North Carolina Wesleyan College's transfer policy is designed to award academic credit for previous college-level work that a student has completed at collegiate institutions accredited by regional accreditors such as the Southern Association of Colleges and Schools (SACS). These institutions include four-year colleges and universities and two-year junior, technical, and community colleges. Transfer students must present an official transcript from each college attended prior to acceptance to the College.
- Credit for standardized examinations such as Advanced Placement (AP) examinations, College Level Examination Program (CLEP), Defense Activities for Non-Traditional Education Support (DSST), and the International Baccalaureate (IB) will be reviewed and considered for transfer credit, provided the scores on these examinations meet the standards set by the faculty at North Carolina Wesleyan College.
- College level non-academic coursework and training outlined on an ACE transcript or from other professional organizations such as the American Heart Association, among others, will be reviewed for possible academic credit on a case-by-case basis approved by the Registrar's office and the Office of the Provost.
- Credit for military training is based upon recommendations by the Evaluation of Educational Experiences in the Armed Services. Credit for non-collegiate training programs and professional certification is based upon recommendations by the National Guide to Educational Credit for Training Programs. The American Council on Education (ACE) provides these publications and recommendations. Military documents, such as DD-214, and official copies of standardized examinations such as CLEP and DSST examination scores are not required for admission but are required if the applicant wants evaluation for possible transfer credit.

These documents, along with an official high school transcript, are required for students eligible to receive benefits from the Veterans Administration.

- The maximum credit accepted from two-year institutions and CLEP general examinations is 60 semester hours. The maximum amount of credit that can be awarded towards a degree is 90 semester hours. Courses from two-year institutions transfer as 100-200 level courses only unless specified through a specific transfer agreement or Memorandum of Understanding between colleges. All students are required to meet the minimum residency requirements of the College.
- The total of remaining credits required for a degree is determined by specific coursework transferred and the specific coursework and degree requirements required by North Carolina Wesleyan College. Although credit transferred from institutions that are accredited by regional accreditors, such as the Southern Association of Colleges and Schools (SACS-COC), may count towards graduation, only courses completed at North Carolina Wesleyan College will be used in the computation of the cumulative grade point average or in conferring graduation honors. Standardized examinations such as CLEP and DSST are not used in the computation of the cumulative grade point average or in conferring graduation honors.

As part of its service to prospective students, the College will provide transcript evaluations and degree plans upon request.

The faculty of the College determines policies governing transfer credit. The Registrar has responsibility for reviewing requests for transfer credit and applying the established policies. The Academic Policy Committee of the Faculty must approve any departure from, or exceptions to, those policies before transfer credit is awarded.

All deposited students must be cleared for enrollment with a criminal background check prior to the start of classes.

## **ARTICULATION AGREEMENTS**

Applications for admission are considered for acceptance to the College when all required information is submitted. Students are admitted either under regular or conditional admission status. If a student is admitted conditionally, the conditions of admission are outlined in the acceptance letter and may include required enrollment in the Freshman Advantage Program.

Interested student applicants are encouraged to call the Office of Admissions for further information pertaining to standards for admission. An admissions counselor will be available to discuss individual circumstances.

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## REQUIRED ADMISSION FORMS AND INFORMATION

### NEW FRESHMEN WITHOUT PRIOR COLLEGIATE EXPERIENCE

1. A completed application for freshman admission
2. An official high school transcript (a final high school transcript upon graduation is required for students currently enrolled in high school) or an official copy of GED results
3. Official results of either the SAT or ACT. Students who have graduated from high school three years prior to enrollment are not required to submit an SAT or ACT but may be required to complete placement tests in English Composition and Mathematics.

### NEW STUDENTS WITH FEWER THAN 12 SEMESTER HOURS OF COLLEGE TRANSFER CREDIT

1. A completed application for freshman admission
2. An official, final high school transcript or GED
3. An official transcript from each post-secondary college or university attended
4. Official results of either the SAT or ACT. Students who have graduated from high school three years prior to enrollment are not required to submit an SAT or ACT but may be required to complete placement tests in English Composition and Mathematics.
5. In good academic standing with all post-secondary institutions attended

### TRANSFER STUDENTS WITH MORE THAN 12 SEMESTER HOURS OF COLLEGE TRANSFER CREDIT

1. A completed application for transfer admission
2. An official transcript from each post-secondary institution attended
3. In good academic standing with all post-secondary institutions attended

### INTERNATIONAL STUDENT ADMISSION

To be considered for admission to the College, each international applicant must submit the following:

1. **International Student Application for Admission:** Students are asked to provide complete information. Incomplete forms will result in delays in reviewing the application.
2. **Academic Records:** Complete, official academic records, in English. Records should include courses taken, grades received, and degrees and certificates earned. An explanation of the coding system used to evaluate the student's work should accompany the records. International students who have attended a college or university outside the United States must provide official translated transcripts. Course-by-course evaluations

of academic work are required for North Carolina Wesleyan College to award academic credit. The course-by-course evaluation must be by an external evaluation service. [www.foreigntranscripts.com/index.html](http://www.foreigntranscripts.com/index.html) Once transcripts are received they become the permanent property of NCWC and will not be returned to the student.

3. **Test Scores:** Students who have taken the SAT or ACT should submit their scores. Students whose native language is not English should submit Test of English as a Foreign Language (TOEFL) scores or IELTS scores.
4. **Certificate of Financial Responsibility (CFR):** All accepted applicants who have deposited \$1,000 to the traditional day program must submit a CFR to the International Admissions Representative, giving evidence of their ability to cover all expenses for each year of study. If privately sponsored, the student must document the first year's assured support on deposit in a bank and parent/sponsor certification of projected support thereafter for all four years of study. Until a complete CFR is received and approved, a Form I-20 for securing a visa cannot be issued. Applicants from some countries experiencing difficulties in the transfer of funds to the United States are required to deposit in advance the first year's projected expenses.
5. **Visas:** A Form I-20 for an F-1 visa will be issued only when all admission requirements have been met and a copy of a passport is sent to verify the student's name. International applicants attending college in the United States at the time of application must submit an appropriately completed Visa Clearance Form to the North Carolina Wesleyan College Office of Admissions. The international student advisor at the applicant's current school must complete this form.
6. **ASPIRE:** International adult students can be admitted and take courses in the ASPIRE Program. (See ASPIRE Programs Admission, Manteo location only.)

## **SPECIAL ADMISSION INFORMATION AND REQUIREMENTS**

### **VISITING OR NON-DEGREE STUDENTS**

Visiting or non-degree students are persons visiting from another degree-granting institution for purposes of taking a Wesleyan course for credit, fulfilling requirements at another institution, taking a course for teacher certification, for meeting CPA or graduate school prerequisites, or for achieving personal learning goals. If at a later date the student wishes to pursue a degree offered by Wesleyan, the student must meet the criteria under the appropriate admission requirements category above. Admission requirements include:

**VISITING STUDENTS**

1. A completed application for admission;
2. A letter of permission from the degree-granting institution;

**NON-DEGREE STUDENTS**

1. A completed application for admission;
2. An official transcript which verifies graduation from high school, or an official copy of passing scores on the GED, or official college transcript;
3. A non-refundable application fee of \$45, if applicable.

**READMISSION**

Students who previously attended Wesleyan and wish to return must apply for readmission. An Application for Readmission of Former Students can be obtained from the Office of Admissions at any of the College's locations. Traditional day students at the Rocky Mount campus who withdraw from the institution (by completing a withdrawal form) during the fall or spring semesters or have not enrolled for one semester or longer must complete readmission procedures to register for the next semester.

If the applicant has attended another post-secondary institution during the absence, an official transcript from each institution must be submitted. Students who have been academically or socially suspended may be required to submit additional materials for review by the College before a decision is made concerning their formal readmission.

Students who have been suspended and wish to be readmitted after serving their suspension must submit their readmission application for the semester they wish to return by the following deadlines: Fall Semester--August 1; Spring Semester--December 1; Summer Term--April 1.

**HIGH SCHOOL JUNIORS AND SENIORS (Rocky Mount Traditional Program Only)**

Highly-motivated high school juniors and seniors with good academic records who want to earn college credits while still in high school may apply to take courses at the college. Application for admission requires the submission of an official copy of the high school transcript and a letter of recommendation from the principal, guidance counselor, or a teacher. Successful completion of a course or courses will earn regular college credits, applicable to a degree program at North Carolina Wesleyan College or for transfer to another institution.

**COURSE AUDIT**

An admitted student may audit a course with the permission of the instructor. Students who wish to audit a course must contact the Registrar. Audited courses do not receive academic credit, but do appear on the

transcript. Students may not audit a course and later take the same course for academic credit at North Carolina Wesleyan College.

### **IMMUNIZATION REQUIREMENTS**

North Carolina requires all students enrolling in the traditional day program on the Rocky Mount campus to provide a record of immunizations prior to enrolling. The record must document three childhood DPT (diphtheria, pertussis, and tetanus) shots, one tetanus booster given within the last ten years, and two MMR (measles, mumps, rubella) vaccines. In addition, North Carolina Wesleyan College requires that all students submit a physical examination form with a TB skin test that has been completed within one year prior to admission and signed by a physician. All students must provide completed medical records requirements to the Health Center in the Spruill Building or to the Office of Student Affairs in Hardees Student Union. If required documentation is not provided within 30 days from the start of classes, the student will be removed from campus and will no longer be allowed to attend classes.

### **STUDENT RESPONSIBILITY AND EXCEPTIONS**

The student is responsible for providing accurate and current information. The application should be updated if circumstances change. If falsification, misrepresentation, or omission occurs, admission may be revoked. Student application for admission files are held a maximum of 24 months, then cancelled if the student does not enroll. Only the Vice President of Enrollment Services and Marketing, the Provost/Senior Vice President of Academic Affairs, or their designee can grant exceptions to admission policies.

## **CAMPUS VISITS**

Interested students and their families are encouraged to visit the campus to become familiar with the College and its academic programs. Visitors to the Rocky Mount campus will receive a tour conducted by a student ambassador and will meet with a member of the admissions staff. Appointments with faculty, athletic team coaches, and financial aid staff can also be arranged.

The Office of Admissions at the Rocky Mount campus is open on weekdays from 8:00 a.m. to 5:00 p.m. and on Saturday, by appointment, from 9:00 a.m. to noon.

For further information, contact:

OFFICE OF ADMISSIONS  
NORTH CAROLINA WESLEYAN COLLEGE  
3400 N. WESLEYAN BLVD. • ROCKY MOUNT, NC 27804  
252-985-5200 • TOLL-FREE: 1-800-488-6292  
EMAIL: adm@ncwc.edu • WEB: <http://www.ncwc.edu>

# Tuition and Fees

Statements regarding expenses are not to be considered a contract between the student and the College. The costs of tuition and other services outlined below are those in effect on the date of publication of this catalog. The College reserves the right to change without notice the cost of instruction and other services at any time.

## CHARGES FOR TRADITIONAL DAY PROGRAM 2016/2017

### *ACADEMIC YEAR (FALL & SPRING)*

#### **Tuition, Books and Fees (12-18 semester hours)**

Tuition is the same for both in-state and out-of-state students.

Resident Students:	\$29,000
Commuting Students:	\$29,000

#### **Housing**

Double Room:	\$4,550
Single Room:	\$5,500

#### **Board (Food Service)**

Resident Students (includes sales tax):	\$5,300
Commuter Students (includes sales tax):	\$350

\*\*Residents staying at the Rocky Mount Inn will pay the same rate as on campus students\*\*

**Resident-** Meals are available at a cost of \$5,300 for the regular academic year. Traditional full-time students residing on campus are required to purchase the on-campus student meal plan.

**Commuter-** All full-time commuting students may purchase the \$350 per semester commuter meal plan. This is not mandatory.

#### **Additional Semester Hours**

The standard maximum during the fall and spring terms is 18 semester hours. Additional hours are charged at the rate of \$475 per semester hour.

**Part-Time Day Student Tuition:** Day students enrolled for less than 12 semester hours for credit are considered part-time students and are charged tuition and fees as follows:



Tuition and Fees (1-7 semester hours) \$425 per hour  
Tuition and Fees (8-11 semester hours) \$580 per hour

**Student Health Insurance:** All full-time day students are required to provide proof of medical insurance effective in the state of North Carolina. If proof is not provided, the student will automatically be added to the student health insurance plan and charged the annual premium for the current school year.

**Wellness Fee:** All students will have a mandatory \$75 wellness fee.

## OTHER FEES AND CHARGES

**Course Audit:** A fee of \$50 per semester hour is required for any student who elects to audit a course on a non-credit basis.

**Student Activity Fee:** \$150 per school year

**Course Challenge:** A testing fee of \$50 is charged for course challenge. Tuition is determined by total hours taken during a term, including hours successfully challenged. The testing fee is applied to the tuition. Even if credit is not earned, the testing fee is non-refundable.

**Transcript on Demand:** ([www.iwantmytranscript.com](http://www.iwantmytranscript.com))

Electronic - \$8.00 • Mailed - \$10.00

On campus Order: Mailed or pickup \$12.00

No electronic copy can be ordered on-campus.

**Graduation Fee:** A one-time, non-refundable \$100 graduation fee will assist in covering administrative costs and expenses related to the Commencement ceremony. This can be charged to the student's account and be paid with Financial Aid.

**Silver Scholars Program:** (age 60 and above) \$50 per course

**Orientation Fee:** \$50

**Processing Fee:** \$50

**Return Check:** \$35

**Payment of Charges:** All tuition, room and board, and fees are due and payable on or before the published due date for each term. Failure to comply with this payment schedule may result in a late registration charge and

cancellation of the student's preregistration schedule.

**Payment Options:** The College accepts cash, check, or money order along with Visa, MasterCard, American Express, or Discover. A payment plan for each semester is available which allows for monthly payments. Participation in the plan requires an enrollment application. Additional information may be obtained by contacting the Business Office.

**Refund Policy Due to Change in Enrollment:** Students withdrawing from the College are required to complete the College's withdrawal process. Withdrawal forms may be obtained from the Registrar's Office.

A student who completely withdraws (including medical withdrawals) from any term will be refunded tuition based on the schedule below:

**Before the first class meeting:** 100%

**Up to the end of the third week:** the College will calculate the total number of calendar days of the payment period (semester) and divide by the total number of days the student attended. This percentage will be used to determine tuition charges to be charged and financial aid credits for the payment period.

**After the third week:** no reduction in institutional charges; however, the College must continue to return Title IV funds as required up to 60% of the payment period. A detailed copy of the Treatment of Title IV funds refund policy as required by the U.S. Department of Education is available in the Business Office. \*\*This may result in a balance due on your student account.

A student who changes enrollment status by dropping courses (not including complete withdrawals), will have adjustments made to tuition and financial aid following the schedule below. No adjustments will be made for dropped courses after the census date.

The census dates are below:

Fall – September 1, 2016

Spring – January 19, 2017

**Indebtedness:** Any student who has a financial indebtedness to North Carolina Wesleyan College may not be permitted to register for classes. The College may suspend all services and will withhold diplomas, transcripts, and all references until payment is received in full. The student understands and agrees that upon default for non-payment, any outstanding balances may be forwarded to a collection agency, and any costs or fees associated with the collection of the indebtedness will be charged to the student.

## **DEPOSITS REQUIRED**

**College Deposit:** Once an applicant for admission to North Carolina Wesleyan College has been accepted, a college deposit of \$200 is required for new students (The deposit for John and Charles Wesleyan Heritage Scholarship recipients is \$300). The College deposit is refundable in full until May 1. After May 1, the deposit is not refundable.

### **STUDENTS RECEIVING VETERANS' BENEFITS**

North Carolina Wesleyan College's programs are approved for educational benefits for veterans, participants, military, and other eligible students. Appropriate Department of Veterans Affairs regulations as well as College policies apply regarding class attendance, conduct, and rate of progress. Benefits are payable only for those courses which are required to complete a degree. Courses taken on a pass/fail basis, except ENG 090, are not payable. Questions regarding veterans' benefits may be referred to the Business Office.

Students receiving veterans' educational benefits who are on probation will be allowed no more than two consecutive semesters to regain good academic standing. If they do not do so, North Carolina Wesleyan College will report a termination of benefits due to unsatisfactory progress.

Students receiving veterans' benefits must document with the Veterans Affairs Coordinator their intent to pursue a double major or major with a minor.

# FINANCIAL AID

The primary purpose of the Office of Financial Aid is to facilitate the provision of financial assistance to students who, without such assistance, would be unable to attend North Carolina Wesleyan College. During recent academic years, more than 98 percent of Wesleyan students received financial aid totaling over \$24 million annually. The Office of Financial Aid facilitates loans, grants, scholarships, and/or part-time employment for students in need of financial assistance. Students seeking financial aid should not be deterred from enrolling solely because of the cost of their education. The Office of Financial Aid strives to ensure that an education at North Carolina Wesleyan College is affordable.

## APPLICATION FOR FINANCIAL AID

The Free Application for Federal Student Aid (FAFSA) is the only application required for financial aid. The simplest and easiest way to complete this form is online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Students may also request a paper application from the U.S. Department of Education Central Processing Center (CPS) by calling 1-800-433-3243. Please make sure to list North Carolina Wesleyan's school code number – 002951 – in order for your application to be received by the College.

Some applications are randomly chosen by the CPS for a process called verification. Verification requires the Financial Aid Office to confirm the information reported on the FAFSA. Additional documentation, including recent tax forms, will be required. The Office of Financial Aid will notify students if any supplemental documentation is needed.

## TYPES OF FINANCIAL AID

**Traditional Students:** Traditional students' financial aid funding is available through federal, state, and institutional sources. Federal funding consists of Pell Grants, Supplemental Educational Opportunity Grants (SEOG), Federal Direct, and Stafford Perkins loans for students. Parents may also apply for the Federal Direct Parent PLUS Loan.

Funding sources from the State of North Carolina are limited to residents of North Carolina and include the North Carolina Need Based Scholarship.

Institutional aid is awarded to students based on academic merit, performance, and/or demonstrated need. Information about scholarships, awards, grant amounts, and eligibility is available from the Office of Admission and the North Carolina Wesleyan College website at [www.ncwc.edu](http://www.ncwc.edu).

**ASPIRE Students:** Students enrolled in the ASPIRE Program at North Carolina Wesleyan College are eligible for the Federal Pell Grant, Federal Direct (Federal Direct Stafford) and PLUS Loans, and the North Carolina Need Based Scholarship.

**International/Undocumented Students:** Students who are not permanent residents of the U.S. or eligible non-U.S. citizens can only receive institutional aid.

### **ENROLLMENT STATUS**

Full-time enrollment consists of 12 or more semester hours.

Three-quarter-time enrollment consists of 9-11 semester hours.

Half-time enrollment consists of 6-8 semester hours.

Less than half-time enrollment consists of 1-5 semester hours.

### **SATISFACTORY ACADEMIC PROGRESS POLICY**

To qualify for any grant, work study or loan, a student is required to meet satisfactory academic progress for both the qualitative and quantitative standards in the course of study the student is pursuing at North Carolina Wesleyan College. Students who fail to meet both the qualitative and quantitative standards to maintain satisfactory progress may be placed on financial aid probation, then possibly suspension and they may not receive financial aid unless an appeal have been approved.

Eligibility for federal, state, and institutional financial aid shall be determined by both qualitative and quantitative standards, as defined below.

**Qualitative Standards:** Qualitative standards are reviewed at the end of each payment period. This is a cumulative standard. Students in good standing, on academic probation, or academic warning, in accordance with the College's Academic Standards, are eligible for financial aid unless they do not meet the Qualitative Standards.

Class standing = freshman	Have a minimum 1.4 GPA
Class standing = sophomore	Have a minimum 1.8 GPA
Class standing = junior	Have a minimum 2.0 GPA
Class standing = senior	Have a minimum 2.0 GPA

**Quantitative Standards:** Quantitative standards are reviewed at the end of each payment period (please consult the North Carolina Wesleyan College Catalog for dates). This is a cumulative standard. Students must pass (earn credit for) a minimum percentage, according to the table below, of the courses in which they register. This is a cumulative test. Students with less than two completed semesters will be evaluated at the end of each payment

period. Hours transferred to the College from other academic institutions and counted toward graduation will be included in the calculation. For purposes of determining enrollment status and hours registered, the hours at the end of the drop/add period are used to evaluate the quantitative standard.

Class standing = freshman or sophomore

must earn 50% of credits attempted

Class standing = junior

must earn 60% of credits attempted

Class standing = senior

must earn 67% of credits attempted

Notwithstanding class standing, must earn 67% of credits attempted once more than 120 hours have been attempted.

Please consult the North Carolina Wesleyan College Catalog for the definitions of class standing

The maximum time for a full-time student to complete a bachelor's degree shall be 150% of the published length of the program. For example, if the specific degree program requires 124 semester hours, a student must complete the requirements within 180 hours. Students who earn more than 180 hours are automatically deemed ineligible for financial aid.

Please note that attempting hours and then dropping the class adversely affects your academic progress according to the chart above. Included in attempted hours are all coursework attempted, including transfer credits, passed, repeated, incomplete, failed, and withdrawn courses. Attempted hours do not include credits earned through Advanced Placement (AP), College Level Examination Program (CLEP), or other similar testing programs.

**Withdrawal from Courses:** For the quantitative standard, courses for which grades of "W" are assigned are counted as hours attempted and treated as though the grades were "F"

**Incompletes:** A grade of Incomplete ("I") is counted as an "F" in hours attempted for the quantitative standard.

**Repeating Courses:** Qualitative standard: A student may retake a course to improve a grade. If a course is taken for a second time, the most recent grade will be figured into the student's grade point average. Quantitative standard: In determining eligibility for financial aid, each attempt is included in calculating total hours attempted.

**Financial Aid Warning:** Students who do not meet the quantitative standard will be placed on financial aid warning for one payment period. During the warning period students will be eligible for institutional, state, and federal aid. At the end of the warning period students who do not meet the quantitative standard will no longer be eligible for federal aid and are required to submit an appeal before they can be eligible for Title IV aid.

**Financial Aid Probation:** Students who do not meet the quantitative standard after the financial aid warning period is over and their appeal has been approved will be placed on financial aid probation for one payment period. During the probationary period, students will be eligible for institutional, state, and federal aid as long as they continue to meet the qualitative standard. At the end of the probationary period, students who do not make satisfactory academic progress or do not successfully follow their individual academic plan will no longer be eligible for institutional, state, and federal aid.

**Appeal Process:** Students who wish to appeal determinations of unsatisfactory academic progress (quantitative or qualitative) must write to the Financial Aid Director explaining why they feel a waiver is warranted. A successful appeal allows a student to obtain one (1) additional semester of aid. The Financial Aid Director's decision is final.

## **ENDOWED AND DONATED SCHOLARSHIPS**

North Carolina Wesleyan College is fortunate to offer scholarships through the generosity of various donors. These scholarships are awarded by the Financial Aid Office, and other departments as designated, based on specific criteria. Endowed and donated scholarships may be used to replace previously awarded North Carolina Wesleyan College merit scholarships. These scholarships can be applied toward tuition, fees, room, board, books, and supplies.

ADP Goldsboro Scholarship Fund

ADP Raleigh Scholarship Fund

ADP Rocky Mount Scholarship Fund

ADP Scholarship

George I. Alden Trust Scholarship

Alumni Scholarship Fund

Miles F. Anderson Memorial Scholarship Fund

Vivian Peele Aycock Endowed Scholarship Fund

Balfour Bookstore Annual Scholarship

Alice A. and Guy E. Barnes Scholarship Fund

Barnhill Contracting Company Scholarship Fund  
Robyne St. Claire Barnes Living Scholarship  
BB&T Scholarship  
George W. Blount Scholarship Fund  
Laura Elizabeth Boice Endowed Scholarship Fund  
C.L. and Anna P. Bonney Endowed Scholarship Fund  
William David Boseman and Della Bullock Boseman Memorial Educational Fund  
Betsey M. Boyd Endowed Scholarship  
R. Russell Braswell Scholarship Fund  
Bridgestone / Firestone Scholarship  
Velma B. and Ernest A. Brown Scholarship Fund  
Quedeshia "Donyell" Brown Living Scholarship  
James E. and Mary Z. Bryan Foundation Scholarship  
Lucille Thomas Bryan Scholarship Fund  
Olivia and Chester Bullard Scholarship  
John C. Bullock Scholarship  
Emma McAfee Cannon Endowed Scholarship Fund  
William R. Cannon Scholarship Fund  
Captive-Aire Systems Scholarship  
Christopher S. Cash Memorial Scholarship Fund  
Jane E. Clements Memorial Scholarship Fund  
Cobb-Evans Ministerial Scholarship Fund  
Coca-Cola First Generation Scholarship  
William R. and Stella H. Coleman Scholarship Fund  
Louise Cowell Scholarship Fund  
Taunja Cox College Scholarship  
Essie Mae Batten Crocker Endowed Scholarship Fund  
Jasper L. Cummings and Margaret W. Ivey Scholarship Fund  
The Josephus Daniels Endowed Scholarship  
John C. and Huldah B. Daughtridg Memorial Scholarship Fund  
R.W. Davis Scholarship Fund  
Sandra L. Dawson Scholarship Fund  
Leroy E. Dettman Memorial Endowed Scholarship Fund  
Blanche Morris Dixon Endowed Scholarship  
Dominion Scholarship  
O.W. and Virginia Dowd Scholarship Fund  
Edenton Street United Methodist Men's Bible Class Scholarship Fund  
Edgecombe/Nash Medical Associates Scholarship Fund  
Justus and Margaret Everett Scholarship Fund  
William Robert Everett Endowed Scholarship  
Everett-Leggett Scholarship Fund



Bob and Irene Field Endowed Scholarship Fund  
Finch Fund  
Linda Flowers Endowed Scholarship  
Richard J. Ford, Jr. Endowed Scholarship  
Fowlkes Scholarship  
Franks-Penny Memorial Scholarship  
GlaxoSmithKline Women in Science Scholars  
The Donald Gary Glisson Endowed Scholarship  
Golden LEAF Foundation Scholarship  
James E. Grantham Endowed Scholarship Fund  
Gravely Foundation Annual Scholarship  
Taswell and Fidelia Griffin Endowed Scholarship Fund  
Anita Donnelly Gurganus Memorial Endowed Scholarship Fund  
Alan A. Harper Endowed Scholarship Fund  
Earl Harper Scholarship  
Donald Briggs and Blanche Everett Harrison Business Scholarship  
Harvey Endowed Scholarship Fund  
Hospira Science Fund  
The Carrie & Luther Huffines and Davenport Educational Scholarship Grant  
Charles and Margaret Hutcheson Endowed Scholarship Fund  
Independent College Fund of North Carolina Scholarship  
Independent Insurance Agents Scholarship Fund  
Jenkins-Tapp Scholarship Fund  
Allen S. Johnson Scholarship Fund  
David A. Jones Endowed Scholarship Fund  
Wilbert M. and Doris L. Kemp Scholarship Fund  
Kiwanis Club of Rocky Mount (NC) Scholarship  
Spero Kounouklis Scholarship Fund  
Lewis-Smith Scholarship Fund  
Littleton College Memorial Scholarship Fund  
Luddy Charitable Foundation Scholarship  
Mitchell A. Mah'moud and Nana B. Mah'moud Scholarship Fund  
Robert R. Mauldin Scholarship  
McAdams Scholarship Fund  
Kandis McBride-Jones Living Scholarship  
Dr. James Durant Melton Outward Bound Scholarship  
Annie Louise Millikin Merritt Scholarship Fund  
Helen Lancaster Minton Educational Fund  
Vivian Proctor Mitchell Scholarship Fund  
Frank L. Mock, Jr. Memorial Scholarship Fund  
Joseph Dominic Nassrie, Jr. Memorial Scholarship Fund

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NC Power Scholarship  
North Carolina Wesleyan College Entrepreneurship Concentration Scholarship  
North Carolina Wesleyan Singers Scholarship  
Nu Gamma Phi Scholarship Fund  
Trevia Porter Pendleton Scholarship Fund  
Miss Susan Blanche Penny Ministerial Scholarship  
Petree-Forcum Memorial Scholarship Fund  
Polly and C. R. Philpot Educational Fund  
Pitt County Memorial Hospital Lights of Love Scholarship in Memory of  
Christopher S. Cash Scholarship  
Theo H. Pitt, Jr. and Molly Browning Pitt Endowed Scholarship Fund  
Pittman-Frizzelle Scholarship  
Sara Mitchell Powell Scholarship Fund  
Julia Weskett Powers Endowed Music Scholarship Fund  
Progress Energy Scholarship Fund  
Ruth Williams Rabil Endowed Scholarship  
Swindell Rackley Memorial Scholarship Fund  
The Jessie Bell Raiford Endowed Scholarship Fund  
The Rainbow Scholarship  
Raleigh Methodist Men's Scholarship  
The Dr. George Rufus Ratchford Instrumental Music Endowed Scholarship  
RMAWC Foundation Scholarship  
Rocky Mount ASPIRE Scholarship  
Charles Livingston Rogers II Endowed Scholarship Fund  
The Jim Sabiston Scholarship  
Corbitt B. Rushing Scholarship Fund  
William G. Sasser Music Scholarship Fund  
Don Scalf Endowed Scholarship Fund  
Donesha "Dee" Scott Living Scholarship  
Arch W. Sharer Scholarship Fund  
William W. Shaw Scholarship in Business Administration  
Gwen Gordon Shiley Endowed Scholarship Fund  
Baxter B. and Elma G. Slaughter Scholarship Fund  
Beverly and Gaston Small Scholarship Fund  
William K. Jr. and Mary Lee B. Stewart Endowed Scholarship Fund  
Olive A. Stokes Scholarship  
Algernon Sydney Sullivan Foundation Endowed Scholarship Fund  
The Charles Clifton "Cliff" Sullivan Endowment  
Francis O. and Frank Tayloe Scholarship Fund  
Oscar and Tommy Taylor Scholarship Fund  
Roger G. Taylor Endowed Scholarship Fund in Honor of Gaile Davenport Taylor

Rosa B. Taylor Endowed Scholarship Fund  
Rexford Francis and Rosa Lee Brake Tucker Scholarship Fund  
The Carl and Mary Catherine Turner Endowed Scholarship Fund  
United Methodist Higher Education Foundation Merit Scholarship  
Universal Leaf North America Business Scholarship  
UPS Foundation Scholarship  
The Elizabeth L. and C. Gilbert Vaughan Endowed Scholarship Fund  
H. Langill and Elizabeth M. Watson Scholarship Fund  
Wells Fargo Foundation Scholarship  
The John and Charles Wesley Heritage Scholarship  
Lettie Pate Whitehead Scholarship Fund  
Dr. W. L. Willhite Endowed Scholarship Fund  
Wilbur Putney Williams Memorial Scholarship Fund  
Mary Elizabeth Austin Yancey Endowed Scholarship Fund  
Mary Benson Yarborough Endowed Scholarship Fund  
Dr. and Mrs. Robert E. Zipf, Jr. Scholarship Fund

### **INTER COLLEGIATE ATHLETICS**

North Carolina Wesleyan College is a member of the NCAA Division III. Students participating in intercollegiate athletics are eligible for financial aid based on need and/or academic ability and performance, as are all other North Carolina Wesleyan College students. The College does not award athletic scholarships per NCAA guidelines.

### **WITHDRAWALS AND TITLE IV (FEDERAL) REFUNDS**

Students withdrawing from North Carolina Wesleyan College, regardless of reason, are required to complete the College's withdrawal process. Withdrawal forms may be obtained from the Registrar's Office. Information pertaining to applicable tuition charges upon withdrawal may be obtained from the Business Office.

If a student withdraws from school prior to completing over 60 percent of a term, the student may be required to repay a portion of the federal financial aid received for that term. A prorated schedule is used to determine the amount of federal student aid funds that the student will have earned at the time of withdrawal. Federal Direct aid includes the Federal Direct Stafford Loan, Federal Perkins Loan, Federal Direct PLUS Loan, Federal Pell Grant, and Federal Supplemental Educational Opportunity Grant. Financial aid funds from state and institutional sources also follow the federal guidelines and may be prorated as determined. Please contact the Financial Aid Office for additional information.

## **REVISIONS IN FINANCIAL AID AWARDS**

A student's total financial aid award from all sources can never exceed their cost of attendance. Awards may be revised or canceled if, but not limited to, a student withdraws; changes enrollment status from the initial award; has a change in housing status; has a change in family circumstances; provides information on the FAFSA that differs from other documents received; or receives outside assistance.

## **VERIFICATION POLICY**

Approximately one third of FAFSA filers are selected for verification. A requirement of the U.S. Department of Education, verification is the process of confirming information submitted on the FAFSA. Students are responsible for submitting requested information to complete the verification process no later than 45 days before the last day of the student's enrollment. However, federal student aid will remain estimated and will not be credited to the student's account until verification is complete. Additionally, students awarded Federal Work Study may not begin employment until verification is complete.

### **ITEMS TO BE VERIFIED INCLUDE:**

1. Adjusted Gross Income
2. U.S. income tax paid
3. Number of family members in the household
4. Number of family members enrolled in post-secondary schools at least half time
5. Untaxed income
6. Any other conflicting information
7. Food Stamps (SNAP) Benefits
8. Child Support Paid
9. High school completion status

Students are notified in writing by the Office of Financial Aid of the documents needed to complete verification, and the following documents are those generally required to complete the process:

- Signed copy of student's federal IRS tax return transcript from the prior year
- Signed copy of parents' federal IRS tax return transcript from prior year (for dependent students)
- Signed copy of spouse's IRS tax return transcript for prior year (for married independent students)
- Verification Worksheet Document
- Other documents as requested from the Office of Financial Aid

Upon receipt of the verification documents, the school will compare the information on the submitted documents with that on the FAFSA. If discrepancies are revealed, the school will make the corrections, which could result in a change in aid eligibility. The school will notify the student in writing of any changes in eligibility due to verification. The school will cease processing federal student aid for students who fail to submit the required verification documents before the deadline.

If a student is selected for verification after federal student aid funds have already been disbursed, the school will withhold all future disbursements of federal student aid until verification is complete. If verification results in the student's ineligibility for aid that has been previously disbursed, then the student is responsible for repaying aid that he/she is not eligible for. The school will notify the student in writing requesting full payment of the overpayment of aid he/she is not eligible for. Any student in an overpayment status who fails to repay the overpayment or make satisfactory repayment arrangements will be reported to the U.S. Department of Education and/or to the National Student Loan Data System (NSLDS) and remain ineligible for further federal student aid until the overpayment is resolved.

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# Student Affairs

The fundamental goal of the Division of Student Affairs is to support and enhance the College's educational mission. The Student Affairs staff seeks to provide a living and learning environment that inspires personal growth, promotes social awareness, and challenges students while supporting them in achieving their full potential as individuals, members of the Wesleyan family, and citizens of a global community.

## **STUDENT SUCCESS CENTER (192 PEARSALL BUILDING)**

The Student Success Center provides a wide range of programs and services designed to assist students in achieving their personal and academic goals. Programs and services offered through the center include academic advising and academic support services such as tutoring. The Center also provides intervention, assistance, and referral programs for at-risk students.

## **New Student Orientation**

New Student Orientation is a two-part event that assists students in preparing for their transition to the college community. Part one, Bishop Business Day, occurs during the summer months and is designed to provide students and their families with essential information before campus move-in and the start of classes. Students and their families attend sessions pertaining to financial aid, academic advising and course registration, MyNCWC student account, and residence life. Part two, New Student Welcome, kicks-off with campus move-in day the weekend before classes begin. Students will engage in activities and attend sessions to connect with other students and the Wesleyan community.

**First-Year Advising:** New traditional students are assigned a First-Year Advisor who provides academic guidance during their first year at Wesleyan. First-Year Advisors assist students in clarifying their values and goals as well as understanding the nature and purpose of higher education. Advisors also help students understand the College's general education requirements and help them prepare course registration schedules. The advising process involves planning an educational program consistent with the student's interests and abilities while providing accurate information about educational options, requirements, policies, and procedures. The First-Year Advising Team is composed of professionally trained staff members throughout the Division of Student Affairs and is managed by the Student Success Center.

**First Year Experience:** North Carolina Wesleyan College believes in the potential of each student to be successful at Wesleyan and the days ahead. The

First Year Experience program strives to inspire new students to maximize their potential by providing support and resources that assist them in their transition to college and the Wesleyan community. The First Year Experience program consists of a one credit course for first-year students and unique programming throughout the year to bolster student success and engagement.

**COL 195 First Year Seminar:** COL 195 is a one-credit seminar course that assists first-year students in their college transition and helps to further orient them to the NC Wesleyan College environment. All first-year students are enrolled in COL 195 the first semester, which is instructed by their assigned academic advisor. The course emphasizes student success, engagement, and exploration, and encourages students in academic and personal development.

**First Year Mentors:** First Year Mentors are a team of dedicated and constructive student leaders that are passionate about NC Wesleyan College and believe in every student's success. From the beginnings at New Student Orientation and throughout the fall semester, First Year Mentors help new students connect with the Wesleyan community. They serve as mentors and role models to first-year students, and attend an assigned COL 195 course section to be accessible and provide insight as a mentor.

**First Year Programming:** The First Year Experience program provides interactive academic and enhancement workshops throughout the year to address specific needs of first-year students.

**Tutoring:** The Center provides both peer and professional tutorial services to assist students with improving their academic performance. Students receive help in developing and improving basic academic skills, as well as tutoring in specific courses.

**Freshman Advantage:** This is a selective program designed to promote success during the first year of college. Requirements of the program include developing a Student Learning Plan, meeting regularly with an academic advisor, utilizing academic support resources, updating an advisor weekly on class progress, and attending Student Success Center sponsored workshops—all in an effort to improve performance.

**Supplemental Instruction (SI):** SI is an academic assistance program that targets historically difficult courses. The program aims to help students improve their understanding of course material and improve their grades. The program offers assistance in targeted classes by providing a trained peer SI leader to assist with the subject matter. Three times each week, SI leaders conduct regularly scheduled, out-of-class, study sessions that focus on specific course content and learning skills in an attempt to integrate what to learn with how to learn.

## **INTERNATIONAL STUDENT SERVICES**

The College provides a broad range of support services to international students. In addition to assisting with cultural adjustment and providing individual assistance with English language issues, the College provides transportation to and from airports, bus and train stations, as well as some local transportation. Students are also provided assistance with official documents such as a North Carolina driver's license and a social security card.

## **INTERNSHIP AND CAREER SERVICES CENTER (HARDEE'S BUILDING)**

The Internship and Career Services Center (ICCS) assists students' professional development and serves as a resource to students, faculty, and the business community. By emphasizing hands-on learning as an important tool for both full-time employment and development of a career path, the ICSC helps students realize their career goals. The ICSC offers a variety of services that allow students to access their skills and abilities, declare an academic major, and explore and prepare for the world of work. These services include an Internship Program, Career Development Workshop series, Career Conversations speaker series, Career Mentor Program, resume critiques, mock interviews, job fairs, career exploration tools, online job listings, and a resource library. The Internship and Career Services also works with Academic Affairs to help students prepare and find internship opportunities.

## **HEALTH CENTER (SPRUILL BUILDING)**

The Health Center employs a full-time general medicine Physician Assistant (P.A.) who provides sick and well visits, sports physicals, basic first aid, and appropriate prescriptions on campus. The Physician Assistant works with a local doctor's office to provide laboratory and X-ray services to our students, as well. Services provided by the P.A. on campus are free of charge to students. Students who need medical care after hours may contact the Residence Life staff member on duty at (252) 813-1230 or Security at (252) 406-7928. For medical emergencies, call 911.

The Health Center maintains all student medical records. The State of North Carolina requires that all students entering college provide a record of immunizations including documentation of three DPT (diphtheria, pertussis, and tetanus) injections, one tetanus booster (administered within the last 10 years), three Hepatitis B shots, and two MMRS (measles, mumps, and rubella) and three Polio vaccines. A PPD is required of international students, as well. North Carolina State dictates that medical requirements must be completed prior to starting classes. If the required documentation is not provided within 30 days from the start of classes, the student will be suspended until the



medical requirements are met. Questions about medical records should be directed to the Director of Health Services at 252-985-5186.

The College requires all full-time day students taking 12 or more credit hours to have medical insurance that has coverage in the Rocky Mount area. The College provides accident coverage (up to \$5,000) to all full-time day students. All students will be automatically enrolled, and must pay for, a medical insurance policy provided by the College that meets certain requirements. However, if a student is covered by a suitable medical insurance policy they may waive out of the policy provided by the college. To waive out of the College policy, the student must complete an on-line waiver and be approved by the insurer to ensure validity and appropriateness of the existing policy. This waiver must be completed every semester you are enrolled and waivers must be submitted by an established deadline. Any additional medical cost not covered by the student's insurance is the responsibility of the student or the student's legal guardian.

### **FOOD SERVICES (HARDEE'S BUILDING)**

The College requires all resident students to participate in a meal plan, which is provided by Sodexo Campus Services. Commuter students, faculty, staff, and visitors to the campus are welcome to eat meals in the cafeteria on a cash basis. A Block Plan and Flex Dollars are also available for commuters, faculty, and staff. These plans offer discounted prices and are available at any dining service cashier or cafeteria office. Three meals a day are provided Monday through Friday, with brunch and dinner being served on Saturday and Sunday.

### **STUDENT MEAL PLANS**

**19 Meal Plan** - 19 Cafeteria Meals Per Week & \$100 Flex Dollars

**15 Meal Plan** - 15 Cafeteria Meals Per Week & \$225 Flex Dollars

**12 Meal Plan** - 12 Cafeteria Meals Per Week & \$360 Flex Dollars

**Commuter Meal Plan A** - 40 Cafeteria Meals & \$35 Flex Dollars

**Commuter Meal Plan B** - 10 Cafeteria Meals & 135 Flex Dollars

Flex dollars are "dining dollars" that are assigned to your meal plan and reserved for you to make purchases at the Cafeteria or the retail dining locations (WesSide Grill and Internet Café). They are designed to give you the flexibility to dine at any of Wesleyan's dining locations without carrying cash.

Any student can have money added to a declining balance on their student ID card. Student ID cards are required at all meals and for exchanges.

### **FOOD SERVICE HOURS OF OPERATION**

**BLUE AND GOLD CAFETERIA** (Meal Plans, Cash and Flex Accepted)

Monday - Thursday:	7:30 a.m. - 7:30 p.m.
Friday:	7:30 a.m. - 6:30 p.m.
Saturday, Sunday & Holidays:	11:00 a.m. - 2:00 p.m. 5:00 p.m. - 6:00 p.m.

### **WEBSITE GRILL (Flex or Cash Only)**

Sunday - Thursday:	8:00 p.m. - 12:00 a.m.
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### **INTERNET CAFÉ AT THE ELIZABETH**

#### **BRASWELL PEARSALL LIBRARY (Flex or Cash Only)**

Monday - Thursday:	7:30 a.m. - 6:00 p.m.
Friday:	7:30 a.m. - 1:00 p.m.

These hours of operation will result in continuous food service, with minimal down-time to ensure that sanitation is maintained.

Resident students who are ill and unable to leave their rooms are provided a “to go” box upon request to the Health Center or the resident’s Area Director. The nutrient and caloric content of all menu items is posted for each meal to help students make appropriate nutritional decisions and to meet individual needs. Students requiring special diets for medical reasons should contact the General Manager to make the necessary arrangements. In some cases, a diet prescribed by the student’s physician may be required. Special events are also hosted by the College food service, including picnics, holiday theme meals, exam snacks, and specialty bars.

For those desiring part-time employment, jobs are available in all facets of food service. For further information, contact the General Manager.

Appropriate behavior is required in the cafeteria. Identification cards and a meal deduction or cash payment are required for entrance to the cafeteria during meal times. Shirts and shoes are required. Hats and headgear are not permitted in the Cafeteria. Each student is responsible for returning all dishes, utensils, and trays to the dish-room area.

### **HARTNESS STUDENT CENTER**

The Hartness Student Center is the focal point for student activities on campus. It houses offices for the Director of Student Activities, the Student Entertainment & Activities Team (SEAT), the Student Government Association (SGA), and Cheer & Dance Coach. The Hartness Center also offers the Cyber Lounge and Game Room for students to host events, watch TV, play games, or study. This space is equipped with billiards and ping pong tables, flat-screen TVs, an Xbox One, and a Nintendo Wii. Additionally a leadership library with

a printer for individuals and student groups, a laundry card cash refill machine, and WesSide Grill are also located in the building.

### **COLLEGE STORE (HARDEE'S BUILDING)**

The College Store is open 9:00 a.m. to 4:00 p.m. Monday through Friday. Additional hours of operation are scheduled during registration, first week of classes, special events, weekends, and final exam week. These additional hours of operation, as well as any changes in the normal hours of operation, are posted in advance at the entrance to the College Store.

The College Store provides the items needed for a student's academic program—textbooks, study guides, resource materials, and general supplies. Personal-need supplies and emblematic items are also available. Refund policies are posted throughout the store.

Textbooks are currently on a rental system and must be returned to the college store during exam week. Textbooks not returned will be billed to the student's account.

Class rings, graduation announcements, and robes may be ordered from the College Store. The College Store accepts MasterCard, Visa, Discover, and American Express.

### **POST OFFICE (HARDEE'S BUILDING)**

The campus mail service is operated on a contract basis with the United States Postal Service and is subject to its rules and regulations. Incoming mail is distributed to assigned boxes located in the lobby of each residence hall. Window hours are posted and a drop box is located outside the Hardee's Building.

All resident students are assigned a campus post office box. Post office box keys are given to students during residence hall check-in. There is a \$15 charge for replacement of lost keys. Students should be conscientious in routinely checking their boxes for mail.

Campus organizations must contact the Office of Student Affairs and/or the College Store for permission to use the postal service for distribution of information.

### **CASHIER SERVICES**

Students may cash personal checks up to \$100. Checks with second endorsement will not be accepted. There is a \$35 charge for checks returned due to insufficient funds. A second returned check will result in another \$35 charge and the loss of check-cashing privileges.

Student and organizational accounts may be established, and funds deposited and withdrawn at Cashier Services. Interest is not paid on deposited funds.

## **IDENTIFICATION CARDS**

All students are required to carry and to produce, if asked, a Student Identification Card (I.D.). The I.D. is needed to cash checks on campus, pick up packages at the post office, eat in the cafeteria, and to gain access to the Taylor Recreation Center. Loss of the I.D. card must be reported to the Office of Student Affairs as well as to Dining Services and a replacement card obtained. Dining Services is not responsible for Flex Dollars balances on lost cards. Identification cards may not be used by anyone but the owner for dining services in the Cafeteria and are not transferable. Replacement I.D. cards may be obtained at the Office of Student Affairs for a fee of \$15 for the first replacement and \$25 for the second.

## **CAMPUS SECURITY**

The Vice President for Student Affairs, his/her designee, the Director of Security, and the Security officers are responsible for the enforcement of campus policies, traffic regulations, and emergency assistance. Campus Security works closely with outside law enforcement agencies and contacts them for assistance when necessary.

Although every effort is made to ensure campus safety, students have a major responsibility to use good judgment in their actions and to report immediately all suspicious and emergency situations to Campus Security or residence hall staff. Upon request, Security personnel will provide after-dark escort service for students walking to and from campus facilities.

Lost or stolen items should be reported immediately to Security staff. While the College takes all possible precautions to help residents protect their possessions, the College does not assume responsibility for items that are lost, stolen, or damaged. Students are advised to determine if their possessions are covered by parents' home owner's insurance or, if needed, invest in adequate personal property insurance.

## **RESPONSIBILITY FOR ACCIDENTS**

*The College assumes no responsibility or liability for accidents or injuries incurred by anyone on College property. A particular area where caution should be used is the water fountain at the front entrance of the campus. Damage to the electrical wiring in and around the fountain could cause serious injury. The sharp edges of the water jets inside the fountain could also be a source of injury.*

## **RESIDENCE LIFE**

Residential living is an important part of the overall educational

experience at North Carolina Wesleyan College. The Residence Life staff strives to provide a quality living environment which enhances student engagement and learning. Such growth comes through active participation in hall activities which allow students to become more aware and respectful of the rights and responsibilities of community living and ultimately educate students on being good citizens.

### **RESIDENCE HALL STAFF**

The College has six traditional residence halls and three townhomes. Our traditional residence halls include Petteway, Edgecombe, Nash, Collins, Boddie, Centura, and the New Residence Hall (official name TBD), Petteway, Collins, Edgecombe, Nash, and Daniels house approximately 120 students each. Boddie, Centura and the New Residence Hall house approximately 40 students each in single rooms. Each of the three townhomes in the Wesleyan Village houses 5 students in a combination of double and single rooms. All of these communities are supervised by a team of professional live-in staff members and trained undergraduate paraprofessional staff members.

Professional live-in staff members include both an Area Director and the Assistant Director for Residence Life. These professionals supervise the Resident Advisors and House Leaders (undergraduate paraprofessional staff members and student leaders), aid in facilitating the living and learning environment, assist in judicial meetings, and perform a variety of administrative tasks. The Resident Advisors (RAs) are students who have been carefully selected and trained to work directly with students. RAs are able to help students navigate the variety of resources at the College, answer questions, and provide a sense of order to the floor communities. In addition to having RAs on duty each night in the traditional halls (including weekends), Residence Life also provides professional duty coverage to serve as backup to the RAs as well as to be available to assist students as needed. House Leaders (HLs) are also an important part of the Residence Life team as they are student leaders who have been nominated by their peers and approved by Residence Life to uphold the College's Code of Student Conduct in each of the townhomes.

The Residence Life program is part of Student Affairs and is coordinated by the Associate Dean of Students for Campus Life. The Associate Dean serves as liaison with custodial and maintenance personnel, ensures proper health and safety standards of the halls, oversees the residence hall judicial system, and directs the administrative functions of room selection and community/individual damage billing processes. The Associate Dean directly supervises the professional live-in staff and indirectly supervises the RA staff and HLs. The Associate Dean's office is located within the Student Affairs

Office in the Hardee's Building, which is open Monday through Friday from 8:00 a.m. to 5:00 p.m. The Area Director and Assistant Director for Residence Life both have offices adjacent to the first-floor lobbies in the buildings where they live (Petteway Hall and Collins Hall, respectively).

## **COUNSELING AND DISABILITY SERVICES (HARDEE'S BUILDING)**

Counseling and Disability Services (CDS) is designed to complement the College's academic mission by assisting students with their personal and educational development through individual and group counseling, consultation, disability services, educational outreach, and referral in order to maximize students' capacity for continued emotional growth and academic success.

### **COUNSELING**

The goal of Counseling is to provide students with a safe, confidential, and supportive environment to discuss life concerns, challenges, and opportunities. Our professional mental health counselors assist students each year seeking help with transitioning to college, coping with college life, fear of failure, feelings of loneliness, anxiety, depression, academic concerns, and many other areas. The counseling process is about problem solving, expansion of awareness and coping skills, and personal growth. One does not need to be in crisis to benefit from counseling services.

**To schedule a Counseling appointment**, call the Student Affairs Office at 252-985-5178 or visit the Student Affairs Office in the Hardee's Building during regular business hours. For after-hours "emergencies," please contact Security at 252-977-7374, or a Residence Life Staff Member on-duty. In the event of a true medical emergency, dial 911 or visit the nearest emergency room.

### **DISABILITY SERVICES**

The purpose of Disability Services is to provide equal access opportunities, including the establishment and coordination of academic accommodations, and auxiliary aids and programs to qualified students in accordance with Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990. Counseling and Disability Services (CDS) exercises a reasonable good faith effort to coordinate accommodations to enable students with disabilities to maximize their educational potential. Policies related to Disability Services can be found at <http://www.ncwc.edu/student-affairs/cds/disability-services.php>.

**To schedule a Disability Services appointment**, call the Student Affairs Office at 252-985-5178 or visit the Student Affairs Office in the Hardee's Building during regular business hours.

## CAMPUS LIFE

While the primary reason for attending college is to achieve a solid educational experience, the ideal educational experience also includes participation in co-curricular and leadership activities. Most of the campus organizations at Wesleyan are open to everyone, with the exception of a few organizations to which students are invited because of specific achievements. Students are encouraged to become involved in a variety of activities. Information about these activities and organizations is available in the Office of Student Affairs.

### **INTRAMURAL SPORTS AND RECREATION**

The Department of Intramural Sports and Recreation provides recreational and wellness programs for North Carolina Wesleyan College students, faculty, staff, and alumni (membership fee required for alumni) that are dedicated to enhancing the quality of life of the College community. The department is committed to imparting a sense of citizenship to all participants, offering leadership opportunities for students, and fostering life skills essential in building physical, social, emotional, and mental well-being. Program areas include intramural sports, fitness and wellness, outdoor adventure, and club sports.

Intramural activities are based upon student interest but typically include basketball (4-on-4 and 5-on-5), flag football (7-on-7 and 4-on-4), volleyball (indoor and sand), soccer (indoor), dodge ball, billiards, table tennis, and video games. Fitness and Wellness provides a variety of group fitness classes, fitness incentive programs, and nutrition/wellness workshops. Outdoor Adventure collaborates with local agencies to contract various trips for activities such as canoeing, sea kayaking, camping, and rock climbing. Club Sports are registered student organizations formed by individuals with a common interest in a sport or activity. In addition, student employment opportunities are available as facility supervisors, customer service representatives, sports officials, activity supervisors, and scorekeepers.

Intramural Sports and Recreation also supervises the operations and maintenance of the campus recreation center. Completed in 2004 as part of a \$2 million renovation project, the Taylor Recreation Center includes a state-of-the-art fitness center housing ample amounts of weights (free and machine) and cardio equipment. The facility also includes a gymnasium used for various department and campus-wide activities including intramurals, group fitness classes, drop-in basketball and volleyball, and special events. The Taylor Center is the on-campus health club and primary location for all recreational experiences at the College.

## **CHEERLEADING AND DANCE TEAMS**

The NCWC cheerleading and dance teams are both competitive. Membership requires athleticism, experience, and a lot of Bishop pride! NCWC cheer and dance teams represent the school at conference and national cheerleading and dance competitions. Cheerleaders and dancers lead school spirit, act as ambassadors for NCWC, and participate in community outreach.

## **STUDENT GOVERNMENT ASSOCIATION**

The Student Government Association (SGA) is responsible for addressing student concerns, allocating student activity fees, and supervising the Association's committees. Officers of the SGA are elected by the students each year to conduct student government business. Students who are not elected to executive positions may also participate in a variety of ways. Every student is encouraged to become active in student government through participating in elections, attending meetings, becoming involved in committees, and by contributing ideas and concerns through their elected representatives. The SGA office is located in the Hartness Student Center. The SGA advisor is the Director of Student Activities and can be reached at 252-454-1682.

## **STUDENT ORGANIZATIONS**

Student-directed organizations are an important means of enriching the College community. Developing out of academic and other types of activities, these clubs and organizations encourage students to pursue various interests. They provide opportunities for personal and professional development and community service. Above all, these organizations provide interaction with others who have similar interests. Many of these organizations receive funds from the Student Government Association. In order to conduct special projects, however, it is sometimes necessary to hold fundraisers. Organizations must obtain approval from the Director of Student Activities to have fundraisers, whether on or off campus. If there are duplications of requests, priority will be given to the organization with the earliest submission date. Each year, as new students arrive on campus, new interests appear as well. Students with a common interest are encouraged to contact the Office of Student Activities for information on starting a club. Limited funding from SGA is available throughout the year. Students who are interested in existing organizations or who would like to form new organizations should visit the Office of Student Activities in the Hartness Center for more information. To sign up for existing organizations or to get more information, attend the Get On Board Day in August and January. Sponsored by SEAT and SGA as a part of Bishop Blast, Get On Board Day is a showcase of organizations with members on hand to answer questions and



provide opportunities for involvement.

### **STUDENT ENTERTAINMENT & ACTIVITIES TEAM**

The Student Entertainment & Activities Team (SEAT) is comprised of students who select, plan, and implement activities and entertainment with both social and educational dimensions in conjunction with the Director of Student Activities. Activities and entertainment vary and may include comedians, coffeehouse performers, novelty acts, bands, trips, dances, homecoming week, spring fling week, and much more. All students are encouraged to play an active role in SEAT. It is a great way to meet other students and learn skills outside the classroom. Whether it is program planning, publications and promotions, or working events, SEAT provides fellowship and helps foster a spirit of community.

### **COMMUNITY ENGAGEMENT**

Established in fall 2009 to encourage North Carolina Wesleyan College students, faculty, and staff to engage with the Rocky Mount community in “Service Beyond the Serpentine Wall,” the Community Engagement program coordinates campus-wide and small-group service projects. One of these is the annual Martin Luther King, Jr. Day of Service where students are encouraged to use this holiday as a “day on, not a day off.” Other projects have included blood drives, days of building with Habitat for Humanity, fundraising for Relay for Life and the American Red Cross, and supporting relief efforts for natural disasters in the U.S. and abroad. Students and other members of the campus community are encouraged to bring their ideas for these and other service projects to the Director of Student Activities for assistance with implementation as an individual, small group, sports team, or student organization. By engaging the campus in service opportunities, the Community Engagement program aims to raise awareness of community needs and inspire others to become active leaders in working towards solutions in Rocky Mount and beyond.

## **ACADEMIC AND PROFESSIONAL ORGANIZATIONS**

**STUDENT NORTH CAROLINA ASSOCIATION OF EDUCATORS** This student chapter offers programs for prospective teachers. Students attend workshops, conferences, and the annual state convention. Ongoing projects include a literacy campaign for area children, a community project in cooperation with the National Association for the Education of Young Children, and an assistance program for needy families. All education majors are encouraged to join.

**Exercise Science Club** The purpose of the club is two-fold. The first purpose is to provide a venue to promote fitness and wellness to the Wesleyan campus and the community of Rocky Mount, NC. We will do this through outreach to the local hospitals and assisting them with various health screenings, participating in the American Heart Walk locally, and providing opportunities for the students to use the skills learned in the classroom to real world situations. The second purpose of the club is to promote activities that will add to the knowledge base of the students enabling them to produce a resume that is competitive in the field of Exercise Science and other allied health fields of their choice. Club Member eligibility: Those individuals that are interested in Exercise Science as a major course of study are eligible for membership. They do not have to be officially declared to attend the meetings but to be a fully-vested member they should be a declared major. One can become a member by attending the monthly meetings and being an Exercise Science major. Meeting times/days: Meetings will take place on the second Tuesday of each month at 7:30 pm. The purpose of the organization of the meetings will be to organize any of the fundraising events, community service projects, or to hear guest speakers.

**PSYCHOLOGY CLUB** This club encourages discussion outside of the classroom among its members. Members are able to explore the basic areas of psychology as they prepare for professional careers or graduate school. These co-curricular activities complement the classroom setting.

**ROTARACT CLUB** The North Carolina Wesleyan College Rotaract Club is a Rotary-sponsored service club for men and women aged 18-30. The Rotaract Club fosters leadership and responsible citizenship, encourages high ethical standards in business and promotes international understanding and peace. It is open to students of any major.

**SCIENCE CLUB** This club is open to anyone interested in science (e.g. biology, medicine, environmental issues, chemistry, toxicology, etc.). But science majors and non-majors are welcome. Outings and presentations from outside speakers occur on a regular basis, but all activities and projects are dedicated by members of the organization.

## HONORARY SOCIETIES

**ALPHA PHI SIGMA** The National Criminal Justice Honor Society is for undergraduate and graduate students. Membership requirements include several academic and participation achievements.

**ALPHA PSI OMEGA** This is the National Theatre Honor Society, to which a student may be nominated after he or she has met the requirements for membership. Requirements include at least two semesters of theatre work, points for active participation in theatre production in a variety of areas, and a GPA of 2.5 or better. Nominations and the initiation ceremony routinely precede a banquet in late spring.

**ALPHA SIGMA LAMBDA** North Carolina Wesleyan College has a charter with Alpha Sigma Lambda honor society under the chapter Nu Zeta Sigma. Alpha Sigma Lambda honor society is for adult learners in higher education. At the December and May graduations we will hold an induction ceremony for those selected to join the honor society. August graduates will be included in the December selection. Selection criteria are as follows:

- Students must have earned a minimum of 50 semester hours with North Carolina Wesleyan College.
- Students must have completed 12 or more credits in the liberal arts/sciences. (This is completed through general education classes.)
- Top 20% of the graduating class.
- GPA of 3.5 or higher.

**KAPPA MU EPSILON** is a national mathematics honor society. The society was founded to promote the interest of mathematics among undergraduate students. Regularly enrolled students who have completed at least three semesters of college work, completed at least three college-level courses in mathematics including at least one semester of calculus, and attained a grade point average of “B” or better in all mathematics courses are eligible for membership.

**OMICRON DELTA KAPPA** is a national honorary leadership fraternity. It is composed of outstanding young men and women who have excelled academically and participated significantly in co-curricular activities. New members are selected from the junior and senior classes by the current ODK members.

**PHI ETA SIGMA** is a national collegiate scholastic honor society for freshmen. Its goal is to encourage and reward high scholastic achievement.

**PI GAMMA MU** is the International Honor Society for the Social Sciences. The society taps upperclassmen and alumni who have completed at least 20 semester hours in the social sciences with a minimum grade of “B” and who rank in the upper-third of their class.

**PSI CHI** is a national honor society for Psychology. Psychology majors and minors who have completed at least nine hours of Psychology courses at Wesleyan, rank in the top 35% of their class, have an overall GPA of 3.0 and a 3.25 in Psychology are eligible for membership.

**SIGMA BETA DELTA** is an international honor society for students in Business, Management, and Administration. Its purpose is to encourage and recognize scholarship and achievement and to encourage and promote personal improvement and a life distinguished by honorable service. To be eligible for membership, a business student must rank in the upper 20% of his or her class and be invited to membership by the faculty officers.

**SIGMA TAU DELTA** is the International English Honors Society. A member of the Association of College Honor Societies, it was founded in 1924 at Dakota Wesleyan University. Sigma Tau Delta confers distinction for high achievement in English language and literature in undergraduate, graduate, and professional studies. The society promotes exemplary character and good fellowship, exhibits high standards of academic excellence, and encourages literacy. There are over 675 chapters located in Europe, the Caribbean, and the United States.

## MUSIC ORGANIZATIONS

**GOSPEL CHOIR VOICES OF TRIUMPH** brings together talented students who love to sing gospel music. This organization performs at College functions, as well as at local churches. They have quickly become a local favorite.

**THE PEP BAND** is a group of students, staff, and faculty interested in musical performance. The ensemble plays at athletic events, other on-campus events, and selected events in the community. The Pep Band consists of woodwind, brass, percussion, keyboard and guitar instruments. Academic course credit is available to students who participate in the Pep Band and register for the appropriate course.

**THE WESLEYAN SINGERS** is a choral ensemble open to all students with an interest in vocal performance. The group's repertoire includes a variety of material from various eras. Academic course credit is available for Wesleyan students who register for the appropriate course.

## WESLEYAN PLAYERS

The North Carolina Wesleyan College Theatre Program produces at least

three full-length plays annually for the College community in the Dunn Center for the Performing Arts. Students from all disciplines are encouraged to attend the open auditions each fall and spring. Students may also work to build sets, run lights and sound, or assist with costumes and makeup. The College Theatre Program is a member of the Southeastern Theatre Conference and the North Carolina Theatre Conference. The theatre program also sponsors the drama club—Wesleyan Players—which is open to all interested students.

**WESLEYAN PLAYERS** is for students interested in theatre. Founded in 1962, when the group staged the first College drama production (*Tartuffe*), Wesleyan Players has a long tradition of commitment to preparation and performance of works to entertain and educate the College and community. It aims at spiritual and intellectual growth, while giving students extra-curricular opportunities to do plays, musical theatre, improv, and presentations on and off campus. Wesleyan Players sponsors an annual ten-minute play (writing) competition for students and the Annual Shakespeare Roast.

## **STUDENT NEWSPAPER - - *THE DECREE***

Students who want experience in writing, editing, layout, photography, cartooning, or management are encouraged to become involved in the production of the student newspaper, *The Decree*. It is published in a print edition and online ([www.ncwc.edu/news/decree](http://www.ncwc.edu/news/decree)). In addition to reporting on campus events, *The Decree* regularly features creative writing—fiction, poetry, personal essays—by students and other members of the College community.

North Carolina Wesleyan College recognizes, affirms, and upholds the rights and protections granted student journalists by the First Amendment of the Constitution of the United States of America.

## **INTERCOLLEGIATE ATHLETICS**

Intercollegiate athletic programs are part of the educational mission of the College and therefore are designed to provide students with opportunities for intellectual, moral, and physical development. By participating in intercollegiate athletics, students have additional opportunities to develop the self-confidence necessary for a successful and fulfilling life. Students who participate in athletic activities are expected to meet the academic and social standards of the College. The College's intercollegiate teams are members of

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the NCAA Division III and the USA South Athletic Conference. Men's teams include baseball, basketball, golf, tennis, football, and soccer. Women's teams include basketball, cross country, soccer, softball, tennis, and volleyball. Students participating in intercollegiate athletics are eligible for aid based on need and/or academic ability only. NCAA Division III institutions are not permitted to offer athletic scholarships.

## **CONDUCT PRINCIPLES AND REGULATIONS**

The College is committed to the principles and standards relating to learning, social decorum, and cultural and spiritual enrichment as established by the North Carolina Conference of The United Methodist Church. The College reserves the right, privilege, and responsibility for establishing and maintaining institutional ideals and regulations, particularly on campus property. These rules and regulations are in the best interest of students, faculty, and personnel.

Each member of the Wesleyan community is responsible for having knowledge and understanding of campus policies and procedures. Policies and procedures are included in *The Student Handbook*, Residence Hall contracts, and other documents distributed to students. By accepting admission to the College, students agree to abide by these policies and procedures. Students will be held responsible for and must adhere to the regulations of the College as well as to municipal, state, and federal statutes. When individuals or organizations fail to accept these responsibilities, the College will confront such behavior and impose disciplinary sanctions.

Each student is required, prior to beginning classes, to recite and aspire to live up to the North Carolina Wesleyan College Honor Pledge. The Honor Pledge states "I pledge to conduct myself as an honorable member of this community. I will not lie, cheat, or steal, and I will obey the rules and regulations of the College. I further agree to report others who violate this Pledge and understand that I will be held responsible for my failure to act. I understand that if at any time, in the judgment of the Honor Board or the College, I have violated this Pledge, that I could be removed from the College community."

### **DRUG PREVENTION PROGRAM**

The Drug-Free Schools and Communities Act of 1986 requires that institutions of higher education provide drug prevention programs that educate students and employees about the risks associated with drug use and alcohol abuse. Additionally, this legislation specified that college policies be designed to prohibit, at a minimum, the unlawful use or distribution of

illicit drugs and alcohol by students and employees on its property or as part of any of its activities. Disciplinary sanctions for violation of these policies may lead to expulsion of students or termination of employees. Any student taking one or more classes for credit is responsible for abiding by the campus policies found in the College catalog and by the supplemental information distributed as part of this program.

### **ALCOHOL AND CONTROLLED SUBSTANCES POLICY**

The College is especially concerned about the use of alcoholic beverages and other controlled substances and is aware of how dependence on alcohol and other drugs leads to behavior harmful to the user and to others as well. Therefore, the College disapproves of the use of alcohol or other drugs. The purchase, sale, distribution, display, or consumption of alcoholic beverages by College students and personnel is prohibited on College premises or at College-sponsored activities. Public intoxication and all forms of parties serving alcoholic beverages are prohibited.

The Social Principles in the *1996 Book of Discipline* of The United Methodist Church states:

“We affirm our long-standing support of abstinence from alcohol as a faithful witness to God’s liberating and redeeming love for persons. We support abstinence from the use of any illegal drugs. Since the use of alcohol and illegal drugs is a major factor in crime, diseases, death, and family dysfunction, we support educational programs encouraging abstinence from such use.”

Further, there are local, state, and federal laws which prohibit use, sale, possession, and trafficking in illegal drugs, and dangerous weapons. North Carolina prohibits the sale or giving of alcoholic beverages to any person under 21 years of age. The College will not shield students from these laws. Therefore, it is imperative that students familiarize themselves with local, state, and federal laws, some of which carry severe penalties.

Violation of this policy will result in disciplinary action as defined in *The Student Handbook*. The full range of sanctions is applicable.

Students are encouraged to seek medical attention for themselves or others when faced with emergency situations. The College has adopted a medical amnesty policy which states that intoxicated students seeking medical assistance for themselves or another intoxicated individual will not be charged with violations of the Code of Student Conduct. The full Medical Amnesty policy can be found in *The Student Handbook*.

### **STUDENT AND EMPLOYEE ASSISTANCE**

Any student experiencing drug or alcohol-related problems may contact

the Health Center or Counseling and Disability Services for confidential assistance. Confidential consultation and referral services are available to College employees through the Employee Assistance Program.

### **TOBACCO FREE CAMPUS**

North Carolina Wesleyan College is committed to providing a safe, healthy and respectful environment and campus for all students, faculty, staff and visitors. The College has long prohibited smoking inside or near any building, and effective July 15, 2015, North Carolina Wesleyan College is a tobacco-free campus. Beginning on that date, the use and possession of any tobacco, tobacco products as well as smoking substitutes such as electronic cigarettes and vapor products, will be prohibited on any property owned or operated by North Carolina Wesleyan College. Please see the College website for more information and details.

### **STUDENT CONDUCT**

Disciplinary regulations are set forth in *The Student Handbook* in order to convey a general sense of community standards and to illustrate and give students general notice of prohibited conduct and the sanctions resulting from such. The regulations should be read broadly; they do not define misconduct in exhaustive terms or do they illustrate every possible situation in which conduct could be seen as a violation of regulations. The campus judicial system is outlined in detail in *The Student Handbook*. Responsibility for administering the judicial system falls within the Division of Student Affairs. Questions pertaining to student conduct or the judicial system should be directed to the Office of Student Affairs.

### **VIOLATIONS OF CIVIL LAWS AND COLLEGE REGULATIONS**

Students may be accountable to both civil authorities and to the College for acts which are violations of civil and/or criminal law and of College regulations. The College will not substitute its penalties for those that should be imposed by the courts. City, county, and state law enforcement agencies will hold students accountable for their actions as are all other citizens. However, penalties imposed by civil authorities and courts may not exempt students from College disciplinary action for the same offense. Students who have committed a felony or repeated misdemeanors will be subject to review by the College judicial process. Disciplinary action taken by the College is independent of any civil or criminal action and will not be subject to challenge or reduction on the grounds that the civil/criminal charges involving the same incident have not been filed, dismissed, reduced, or is still in process.



# Academic Programs, Policies, and Services

The academic regulations and the courses of instruction that follow provide a diverse and flexible program for all students. The general education requirements, planned by an experienced faculty, develop intellectual skills and explore themes that demonstrate the connections and applications of the liberal arts to our common life. Students are urged to read all regulations carefully and to study courses of instruction in all areas in order to help plan their educational programs in consultation with their advisors.

It is very important that students become familiar with all the academic requirements pertaining to their programs of study. The final responsibility for meeting all academic and graduation requirements rests with the student.

## CATALOG POLICY

Students must complete the degree requirements as outlined in a catalog that is no more than five (5) years old at the time of graduation. Requirements are considered complete only when appropriate documentation is recorded in the Registrar's Office.

This policy applies only to degree program requirements. Students are governed by the academic policies of the current catalog. Students must become thoroughly familiar with all current regulations of the college.

## DEGREE REQUIREMENTS

The College offers undergraduate programs leading to the bachelor of arts and bachelor of science degrees.

Students must graduate under the academic requirements of a single catalog that is no older than 5 years at the time of graduation.

A student must complete the following requirements.

- (1) General Education Requirements.

See relevant pages.

- (2) EXS 100 (Traditional Only)

- (3) Major Requirements.

No more than 46 semester hours of credit in any single area of instruction may be applied toward graduation except in Exercise Science.

- (4) Writing Intensive Course Requirement.

All students, during their freshman and sophomore years, should

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take a minimum of two writing intensive courses. All students should take a minimum of three upper-level writing intensive courses during the junior and senior year. Students who enroll as first-year students and/or have less than 56 semester hours of accepted transfer credit at the time of matriculation are required to complete at least five writing intensive courses. The writing intensive courses are identified in the course description section of the College catalog. Transfer students with 56 semester hours of accepted transfer credit at the time of matriculation must complete a minimum of three upper-level writing intensive courses.

(5) Upper-Level Course (300-400) Requirement.

Students majoring in accounting, business administration, computer information systems, education, environmental science, exercise science, mathematics, and the sciences must complete a minimum of 33 semester hours in courses numbered 300 and above. Students majoring in criminal justice, the humanities, or social sciences must complete a minimum of 39 upper-level semester hours. A minimum of nine semester hours of upper-level credit must be earned in the major field at the College.

(6) Total Credit Hour Requirement

A minimum total of 120 semester hours of credit is required for graduation. Of the semester hours required for graduation, a minimum of 30 must be earned at North Carolina Wesleyan College.

(7) GPA Requirement

A minimum cumulative grade point average of 2.0 must be attained for all coursework completed at North Carolina Wesleyan College and presented for graduation. A cumulative grade point average of 2.0 must be attained for all coursework completed in a student's major at North Carolina Wesleyan College. Only courses completed with North Carolina Wesleyan College count toward a student's grade point average.

## WRITING INTENSIVE COURSES

Writing is an essential component of a college education at North Carolina Wesleyan College. All students are required to enroll in and complete writing intensive courses prior to graduation. (See Degree Requirements for specific requirements.)

The general characteristics of a writing intensive course are:

- Expression of ideas and information is at least as valued as the ideas and information.
- Writing occurs on a regular basis both in and out of class.
- Writing is evaluated carefully, in detail, for style and grammar.
- At least 3,000 words of written work is expected.
- Writing should be shaped by class discussion with the possibility for revision.

## GENERAL EDUCATION

The General Education Program at North Carolina Wesleyan College prepares students for responsible participation in their communities, professional advancement, and life-long learning. The liberal arts are the foundation of North Carolina Wesleyan College's General Education curriculum for all undergraduate programs. Instruction and assessment emphasize critical thinking, analytical reasoning, reading, writing, speaking, informed ethical decision making, and information skills.

### INTENDED STUDENT OUTCOMES

**CRITICAL THINKING:** Students will demonstrate the ability to think about information that they have read, written, heard, observed, or manipulated.

**ANALYTICAL REASONING:** Students will be able to demonstrate the ability to solve mathematical problems; and to demonstrate an understanding of physical and life science phenomena and use of scientific methods and theories.

**READING:** Students will be able to demonstrate the ability to comprehend, analyze, and synthesize their course materials.

**WRITING:** Students will communicate clearly and purposely in Standard Written English to an intended audience.

**SPEAKING:** Students will be able to demonstrate effective oral communication skills.

**INFORMED ETHICAL DECISION MAKING:** Students will be able to demonstrate ethical decision making.

**INFORMATION SKILLS:** Students will be able to demonstrate the ability to locate, evaluate, and use information from a variety of traditional and electronic formats, such as books, journals, and electronic databases; and will be able to use a computer effectively as a problem solving tool in their personal and professional lives.

## GENERAL EDUCATION REQUIREMENTS

	<i>Semester Hours</i>
<b>I. INTERDISCIPLINARY REQUIREMENTS</b>	
Ethics	3
International Studies	3
Total Hours.....	<b>6</b>
<b>II. SCIENCE COURSES</b>	
Mathematics	3
Biology, including lab	4
Physics, Earth Science, or Chemistry, including lab	4
Total Hours.....	<b>11</b>
<b>III. SOCIAL SCIENCE COURSES</b>	
History, Political Science	3
Economics, Geography, or Criminal Justice	3
Psychology or Sociology	3
Total Hours.....	<b>9</b>
<b>IV. HUMANITIES COURSES</b>	
Religion	3
English Composition	6
Literature	3
Art, Music, or Entertainment/Theatre	3
Total Hours.....	<b>15</b>
<b>GRAND TOTAL.....</b>	<b>41</b>

Unless otherwise specified, transferred credits may be used to fulfill the general requirements at the Registrar's discretion.

## COURSES FULFILLING GENERAL EDUCATION REQUIREMENTS

**MINIMUM REQUIRED  
SEMESTER HOURS**

### INTERDISCIPLINARY REQUIREMENTS

Ethics.....	3
BIO 224, 330; PHI 202, 342; REL 340, 342, 401	
International Studies.....	3
SOC 210; HIS 225, 315, 360, 405; REL 220; REL 235	
ENG 230; ANT 210; HSP 111, 112, 211, 212; POL 313	

### SCIENCE COURSES

Mathematics.....	3
MAT 105, 111, 113, 115, 121, 122, 213	
Biology, including lab.....	4
BIO 101, 102; 122, 123	
Earth Science, Physics, or Chemistry, including lab.....	4
PHY 211, 212; 221, 222; 231, 232; CHM 101, 102; 111, 112; 121, 122; ERS 131, 132; 141, 142; 171, 172	

### SOCIAL SCIENCE COURSES

History or Political Science.....	3
HIS 101, 102, 111, 112; POL 112, 201	
Economics, Criminal Justice, or Geography .....	3
ECO 211, 212; JUS 111; GEO 101	
Psychology or Sociology.....	3
PSY 111; SOC 101, 111	

### HUMANITIES COURSES

Religion.....	3
REL 101 or 115	
English Composition.....	6
ENG 111, 112 (or demonstrated proficiency)	
Literature .....	3
ENG 115, 201, 202, 203, 204, 205, 206, 215; HUM 102	
Art, Music, or Entertainment/Theatre.....	3
ART 101, MUS 101, ENT 115, 120, 150; HUM 101	
Performance contract (three consecutive semesters of MUS 171) See ..	
pg. 55 of catalog for additional graduation requirements	

**TOTAL.....41**

## MAJORS

Wesleyan offers specialized courses of study in the humanities, social and natural sciences, and professional areas. Courses of study are organized into majors. Each major is designed to give students a strong conceptual base, experience with the tools of inquiry and study, an understanding of related historical and philosophical assumptions, and an appreciation of the interrelationship between the discipline and other areas of knowledge.

Students at North Carolina Wesleyan College are eligible to complete the requirements for one degree (B.A. or B.S.) with two or more majors and minors. Major/Minor Declaration forms are available in the Registration and Business Services Office and at each campus location and require the appropriate signatures of authorization.

### BACHELOR OF ARTS

Chemistry	Mathematics
Criminal Justice	Political Science
English	Psychology
Entertainment/Theatre	Religious Studies
History	Sociology
Liberal Studies	
Concentrations in:	
American Studies	
Communication	
International Studies	

### BACHELOR OF SCIENCE

Accounting	Exercise Science
Biology	General Science
Biomedical Science	Marketing
Business Administration	Mathematics
Concentration in Entrepreneurship	Middle Grades Education
Chemistry	Special Education
Computer Information Systems	Organizational Administration
Elementary Education	Concentrations in:
Environmental Science	Organizational Development
	Sports Administration

### MINORS

A minor is not required for graduation. Those students, however, who wish to complement their major course of study with a second area of inquiry may choose a minor field. At least nine semester hours of the minor

must be taken at North Carolina Wesleyan College.

Minors offered by North Carolina Wesleyan College are:

Accounting	Biology
Business Administration	Chemistry
Computer Information Systems	Criminal Justice
English	Entertainment/Theatre
Environmental Science	General Science
History	Journalism
Marketing	Mathematics
Political Science	Psychology
Religious Studies	Secondary Education
Sociology	Visual Arts

### **INTERNSHIP PROGRAM**

Student internships complement the academic program by enabling students to extend their education into the workplace. The internship program provides students the opportunity to see firsthand what is entailed in the career path he or she is seeking and to understand the value of the liberal arts curriculum in preparing for the world of work. After a successful internship, the student will better see the connections between the workplace and the classroom.

Students may apply for an internship once they have completed 36 semester hours with a cumulative GPA of 2.0 or higher. Students must also meet any other prerequisites listed in the course descriptions of this catalog before they are allowed to enroll in an internship.

Students must register for internship academic credit in the same term in which they are undertaking the internship. Students will not be allowed to register for internship credit in a term before or after the internship is undertaken.

Students may choose to enroll in an internship for credit in their major or for elective credit. Elective internships are identified as INT. An academic credit-based internship will require forty-five supervised hours in the field per semester per enrolled credit hour.

A maximum of six semester hours of INT credit counts toward graduation.

Additional information on internships is available at the Internship and Career Services Center.

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## GRADUATION AND COMMENCEMENT

Students who complete all requirements for a degree may graduate in December, May and August. The college holds Commencement (graduation) Ceremonies in December and May only. Students who complete their degree requirements in August may march in the December Commencement Ceremony.

### APPLYING FOR GRADUATION

Each student who anticipates graduating from North Carolina Wesleyan College must complete and submit an application for graduation according to the following schedule:

August graduation: April 1-June 15

December graduation: July 1-September 15

May graduation: November 15-January 15

A student should apply for graduation for a given semester only if he or she is enrolled in all courses necessary to complete the degree requirements, including the GPA requirements, by the end of the academic semester in which they are applying for graduation. A graduation application will not be approved for any student for which a degree audit demonstrates that he or she will be unable to complete the necessary credit hours and requirements prior to the graduation date.

The graduation fee is \$100.00 and is payable at the time of application for graduation. The graduation fee covers the cost of the cap and gown, diploma and diploma cover, administrative fees, and expenses related to the commencement ceremony. A student is required to pay the graduation fee only once. All fees are nonrefundable.

### PARTICIPATION IN THE COMMENCEMENT (GRADUATION) CEREMONY

A student may march in the Commencement Ceremony only if he or she has completed all requirements for the degree and has a cumulative grade point average (GPA) of 2.0 or higher and a GPA in the major of 2.0 or higher at the time of Commencement. A student whose application for graduation was approved but, due to failing a course or receiving an incomplete grade in coursework for the current semester, may be permitted to march in the Commencement Ceremony as a “participant” if the student has no more than six (6) semester hours of credit remaining to be earned for degree completion.

Students may march at Commencement only once for any degree earned. Students who are approved for graduation but do not graduate or are marching as a “participant” must submit a new application for the next graduation date. A student marching in Commencement as a “participant” or who cannot graduate in a semester for which the application for graduation was approved will not be charged an additional graduation fee when submitting another graduation application.



## INSTITUTIONAL ASSESSMENT AND EFFECTIVENESS

North Carolina Wesleyan College, in a commitment to ensure excellence in its educational and academic programs, has implemented a continuous program of institutional effectiveness and student assessment. These assessment activities are used to assess academic programs and student achievement, perceptions, and attitudes. This information plays an important role in the determination of college policies and academic requirements. All students are required to participate in various assessment activities to determine how well the institution is achieving its mission and statement of purpose.

## SPECIAL ACADEMIC PROGRAMS

### AUDITING

Students may arrange through the Registrar to audit courses on a non-credit basis for personal enrichment.

### TAYLOR-CROCKER HONORS PROGRAM

The Taylor-Crocker Honors Program at North Carolina Wesleyan College is an interdisciplinary complement to the College's regular program of study. The goals of the program are to improve students' experiences by offering courses that provide a stimulating challenge, to offer faculty members a chance to teach special subjects with students, and to challenge the entire faculty and student body by the academic and intellectual energy created in the Honors Program classes.

**Eligibility Requirements:** Incoming students with a combined score of at least 1100 on the critical Reading and Mathematics sections of the SAT (or equivalent ACT scores) and a high school GPA of 3.5 or higher will be invited to submit a written application and two letters of recommendation to the Honors Program director. In each first-year class, a limited number of students are accepted into the program, and the review process is selective and competitive. Other recommended students with outstanding academic records during their first year at North Carolina Wesleyan College and transfer students may be invited to apply to the program. Honors students must maintain an overall GPA of at least a 3.2 in order to remain in the program.

**Program Structure:** The program consists of a sequence of courses specially designed for honors students and taught by outstanding professors. Individuals in the program take unique courses with other academically talented and motivated students and have the opportunity to take Honors Option courses that provide greater depth of study of a course in the regular curriculum. Some honors courses can be used to satisfy general education requirements.

1. First-year honors students enroll in special Honors sections of English and Humanities (freshman seminars) which carry a total of 6 semester hours of credit. Transfer students or students entering the program late can waive these courses.

2. During their sophomore and junior years, honors students complete a total of 12 semester hours of honors courses, typically by enrolling in one 3 semester hour honors course each semester. A variety of honors courses are offered every semester and may come from areas in any of the College's four divisions (Business, Education and Social Science, Humanities, Mathematics/ Science).

3. During the senior year, Honors Program students design and complete a supervised, interdisciplinary project consisting of a written and oral component which receives 6 semester hours of credit. This research or creative project gives honors students the unique opportunity to work on an individual basis with a faculty member.

Students who participate in the Taylor-Crocker Honors Program show that they take a special interest in their education and receive special recognition and treatment from the College. Besides offering challenging, enriching instruction, the Honors Program provides its students with increased opportunities to meet visiting scholars, civic leaders, and performing artists; travel to museums, the theatre, and sites of cultural, historical, or scientific importance; and attend or present at conferences. Honors students may gather for study or conversation in the Honors Lounge.

Every honors course that students take is marked as such on their transcript. Students who complete the entire program receive special recognition on their diploma, at graduation, and on their transcript. Graduates of the program receive a special blue and gold cord to wear at graduation.

## **UNSCHEDULED COURSES**

A course that does not appear on the schedule may be taken as an unscheduled course by special arrangement with an appropriate member of the faculty. This mode of study is made available for contingencies of an unusual or emergency nature. *Students will be restricted to no more than 3 semester hours per semester in this mode and no more than 12 semester hours total in the pursuit of the degree with North Carolina Wesleyan.* A student must register for an unscheduled course during the regular registration period. A learning contract must be submitted to the Registrar for approval prior to registration. Students will be allowed to take an unscheduled course only

when:

1. Prior written approval has been given by the instructor, the division chair, and the Provost and Senior Vice President for Academic Affairs'
2. A required course is not on the schedule and will not be scheduled before the student's expected date of degree completion;
3. Two required courses are scheduled at the same time, making it impossible to take both, and neither will be offered again before the student's expected date of degree completion;
4. A class that is not scheduled is needed to maintain "full-time" study as required by various financial aid granting institutions, or as required by specialized programs such as the military degree completion programs, and no required or acceptable courses are available;
5. A student must have completed at least 12 semester hour credits with North Carolina Wesleyan College in the classroom environment before being allowed to take an unscheduled course;
6. No student on academic probation will be allowed to take an unscheduled course.

Unusual circumstances not covered above *must* be approved by the Provost and Senior Vice President for Academic Affairs.

### **MATHEMATICS PLACEMENT FOR ENTERING STUDENTS**

The College uses students' high school academic records and SAT (or ACT) scores to determine whether or not a student must take MAT 092 Intermediate Algebra as a prerequisite to entry into a more advanced mathematics course. Students who place into the MAT 092 may take a placement test to challenge the results. Otherwise, the student must successfully complete MAT 092 before enrolling in a non-developmental mathematics course. Students who place above MAT 092 can enroll in any math course that does not have a prerequisite.

### **ENGLISH PLACEMENT FOR ENTERING STUDENTS**

Students' high school GPA and SAT (or ACT) scores are used to determine whether or not a student must take ENG 090: Basic Writing and Reading before being eligible for ENG 111: Writing I. Students whose writing skills are determined to be at college level are placed in ENG 111, the first general education requirement for English.

### **RESEARCH TOPICS**

A Research Topic may be on any topic of interest. Such a study, however, must have the endorsement of an instructor, the appropriate division chair,

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and the Provost and Senior Vice President of Academic Affairs, and a proposed learning contract must be submitted to the Registrar for approval. The contract must be received by the Registrar prior to registration. Before undertaking a Research Topic a student should have:

1. Completed a minimum of 25 semester hours of college credit, at least 12 of which have been at Wesleyan.
2. A minimum overall grade point average of 3.0.
3. Completed at least 9 hours in the major if the Research Topic is in the major area and 6 semester hours in a subject outside the major area.

*The student may not use a Research Topic to satisfy a general education requirement. A student on probation or with an incomplete grade is ineligible for a Research Topic.*

### **SILVER SCHOLARS PROGRAM**

The Silver Scholars Program enables senior citizens age 60 or older to enroll in courses tuition-free on a non-degree, space available basis. Seniors may enroll with “audit” status after the first day of class or during late registration for a maximum of 6 hours per semester. The program offers all credit courses taught by the College, including courses at all ASPIRE sites.

Seniors have the choice of doing homework, tests, and/or outside assignments, with feedback at the discretion of the instructor. To enroll, seniors must complete a form available from the Rocky Mount ASPIRE Office, telephone 252-985-5128. There is a \$50 enrollment fee per course.

## **ACADEMIC POLICIES**

### **ACADEMIC ADVISING**

To assist students in completing their academic program, students are assigned to a faculty member or a professional advisor who serves as his or her academic advisor. The advisor helps the student to plan the academic program, select courses during the registration period, and is available throughout the year for additional advising on college success. New traditional program students are assigned a First-Year Advisor through the Student Success Center who provides academic guidance during the first year at Wesleyan. Upperclassman and transfer students in the traditional program are advised by a faculty member in their major. Advisors will make every attempt to give effective guidance to students in academic matters and to refer students to those qualified to help them in other matters. **The responsibility for meeting all academic requirements for a selected program rests with the student.**

To facilitate effective advisement and degree completion, students should take the following steps:

1. Check their official NCWC email on a regular basis to receive information from instructors and advisors as well as notification of upcoming events and deadlines.
2. Communicate with their academic advisor at least twice during each semester to review their progress toward degree completion.
3. Run the Degree Audit Worksheet (through their myNCWC portal) each semester to plan and monitor their progress toward degree completion.
4. Check your mid-term grade report and your final grade report each semester. Students can access their grade report under the academic information section in myNCWC.
5. Remain aware of college policies, deadlines, and degree requirements as stated in the catalog, the college website, and other official college documents.

### **STUDENT CLASSIFICATION**

*Full-Time Student:* A student accepted as a degree candidate enrolled for at least 12 semester hours during a regular term or at least 6 semester hours during a summer session.

*Part-Time Student:* A student accepted as a degree candidate enrolled for fewer than 12 semester hours during a regular term or fewer than 6 semester hours during a summer session.

*Resident Student:* A student residing in campus residence halls and participating in the board plan.

*Off-Campus Resident:* full-time junior and senior day student living locally, away from their family residences.

*Commuter Student:* A student who does not reside in the campus residence halls but is enrolled in the College's traditional or ASPIRE Program.

*Non-degree Student:* A student who is not a degree candidate.

*Visiting Student:* Students regularly enrolled at another institution.

### **CLASS STANDING**

Freshman	0 – 29 semester hours
Sophomore	30 – 59 semester hours
Junior	60 – 89 semester hours
Senior	90+ semester hours

### **ACADEMIC LOAD**

An academic load includes all semester hours for which a student registers. To be considered full-time, a student must take at least 12 semester

hours in a regular semester. A student taking fewer than 12 semester hours in a regular semester will be considered part-time. Taking more than 18 semester hours qualifies as a course overload; this must be approved by the Provost. Overload tuition is charged on a semester hour basis (see p. 28). To graduate in 4 years, an average of 15 semester hours of passed coursework per semester is required.

### **FINAL EXAMINATIONS AND READING DAY**

The Registrar establishes a final examination schedule each semester to reduce conflicts in course final examinations and to meet the established course hour requirements. There will be no departure from the printed schedule of examinations except for clinical, laboratory, and non-traditional class schedules. Students are required to attend their scheduled examination for each course. Changes for individual student emergencies of a serious nature will be made only in consultation with the instructor. A student who is absent from an examination will be given a grade of F for the examination. An incomplete (INC) for the course could be given in the case of a student absent from the final examination who has presented a satisfactory excuse to the instructor.

The normal expectation is that the completion of both face-to-face and online courses will include a final examination or an alternate method of evaluating student progress. Final examinations are required at the discretion of the faculty member. No test intended to substitute for the final exam may be given during the week preceding the final examination period. Online courses that do not give a final examination must use the final exam week for instructional purposes. The chair of the division is responsible for ensuring adherence to scheduled examination requirements.

Reading Day is a day granted to students for the purpose of studying for final examinations. There will be no instructional activities on that day so that students may prepare for final examinations. Faculty may not give an examination or an assignment in lieu of an examination on Reading Day; the final examination period should be used for these final instructional activities or for the final exam.

### **GRADING**

There are two grading options at North Carolina Wesleyan College: *letter* grades and *pass/fail* grades. Registration for a course assumes the student will be evaluated with a *letter* grade unless the option of *pass/fail* grading is noted at the time of registration. A student who elects the *pass/fail* option will, if he or she passes the course, receive credits for the course completed. His or her grade point average will not be affected. If a student plans to go beyond the

undergraduate level, it is wise to take most courses on the letter grade basis.

In addition, the following rules govern the taking of courses for *credit only*:

1. No course applied toward a general education requirement may be taken on a pass/fail basis, unless the instructor so stipulates.
2. No course required for a student's major may be taken on a pass/fail basis, unless the instructor so stipulates.
3. No more than two courses (8 semester hours) a calendar year, or more than eight courses altogether during a student's career, may be taken on a pass/fail basis.

*The above rules **do not** apply to credit earned by either course challenge or standardized examination.*

### **GRADING SYSTEM**

A student's grade point average is determined by multiplying the number of credits for a given course by the numerical value of the grade received, then adding the values for all courses completed and dividing by the total number of credits completed. Courses failed must be included in the calculation.

<i>Regular Letter Grades</i>				<i>Credit Only Grades</i>	
A	4.0	C+	2.3	P	– Passing
A-	3.7	C	2.0	FA	– Fail
B+	3.3	C-	1.7		
B	3.0	D+	1.3		
B-	2.7	D	1.0		
		F	0		

### **GRADING RUBRIC**

- A** Excellent: Mastery of the content and methods of the course, including effective application of information, originality, and clear and effective written and oral expression.
- B** Good: Complete, or nearly complete, understanding of the content and methods of the course, including clear and effective written and oral expression.
- C** Satisfactory: Adequate understanding of the content and methods of the course, including intelligible written and oral expression.
- D** Passing: Indicates work which falls below the acceptable standards defined as C, but which is of sufficient quality and quantity to be counted in the hours of graduation if balanced by superior work in other courses.

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- F** Failure: Indicates work so deficient that it cannot be counted toward graduation.
- XF** A final grade of XF is assigned by instructors for students who fail the class due to nonattendance. An XF grade is treated as an F for all academic policy purposes.
- WF** A final grade of WF is assigned by instructors for students who stop attending after the mid-point of the course. A WF grade is treated as an F for all academic policy purposes.
- INC** Incomplete: A grade of Incomplete (INC) indicates that the completion of some part of the work for the course has been deferred. The grade of INC is assigned at the discretion of the instructor when a student who is otherwise passing has not, due to circumstances beyond his/her control, completed all the work in the course. The grade of INC should not be recorded for a student who has not completed the major portion of the work of the course. An INC should not be given if the faculty member is uncertain that the student attended the course; in that case, the grade of F should be assigned.

An Incomplete (“INC”) grade must be removed within eight weeks following the end of the term. If the “INC” is not removed in the required time, a grade of “F” will be recorded. No student may register for an Independent Study or an Unscheduled Course with an “INC” on his or her record. The Provost and Senior Vice President for Academic Affairs must approve extensions beyond the eight-week window. Extensions must be submitted in writing to the Provost and Senior Vice President for Academic Affairs by the instructor.

- W** Grade given to students who drop a course or withdraw from the college prior to the drop date as specified in the academic calendar. The student will not receive credit for that course in the student’s grade point average.

All grades submitted at the end of each term will be permanently recorded.

### **APPEALING A GRADE**

A student may appeal a final grade in a course for any one of three reasons:

1. The instructor made a calculation error in determining the grade.
2. The instructor failed to follow the grading policy described in the syllabus.
3. The instructor did not follow one or more of the college policies.



If the student first finds it necessary to appeal a course grade, he/she should:

1. First, contact the instructor of the course and attempt to resolve the situation.
2. If resolution is not forthcoming, and the student wishes to proceed, he or she must consult with the Chair of the division in which the course resides for mediation. ASPIRE students must consult with the ASPIRE Director for mediation. If the instructor is also the Chair of the division in which the course resides, the student must consult with the Senior Vice President of Academic Affairs.
3. If the dispute remains unresolved, the student may next appeal the grade (in writing) to the Academic Policy Committee. The function of the APC in a grade appeal is to evaluate the appeal in terms of the stated grounds for the appeal. The Committee's decision may be to keep the assigned grade or to change the assigned grade. The Committee shall provide a written justification to the Provost and Senior Vice President for Academic Affairs for its decision, including minority opinions when they exist, no later than one calendar week after the Committee's meeting. The Provost and Senior Vice President for Academic Affairs shall inform the student, the instructor, and the registrar of the Committee's decision and provide all parties with copies of the Committee report.
4. In the case of a change of grade, the Provost and Senior Vice President for Academic Affairs shall implement the change of grade as recommended by the Committee on the student's official transcript through the change of grade procedure. This shall be the last step in the deliberation of the formal grade appeal.

A student must appeal within eight weeks of the last day of the course and should include the following:

1. Specific academic reason(s) for appealing the grade.
2. Evidence supporting the grade appeal such as copies of graded assignments, course syllabus, relevant emails, etc.
3. Contact information (including email and mailing address) to which communication from the Chair of the Academic Policy Committee and Provost/Senior Vice President of Academic Affairs will be sent, and
4. Any additional items which support the grade appeal.

The student should send all appeals to the Office of the Registrar for forwarding to the Chair of the Academic Policy Committee.

## **CREDIT HOUR POLICY**

North Carolina Wesleyan College uses the Carnegie Unit as the minimum standard for assigning credit hours. A one credit hour course requires at least one hour (50 minutes) of classroom instruction and two hours of outside work per week for approximately 15 weeks. Therefore, for a three credit hour course, students should expect 3 hours of classroom instruction and at least six hours of outside work per week throughout the semester. Courses offered in non-traditional formats require an equivalent amount of work and are required to meet the same learning outcomes as the traditional 15 week course. Students enrolled in these accelerated or alternative format courses should expect substantial amounts of outside work to meet the same learning outcomes as the traditional class.

## **HONORS**

### **DEGREES WITH DISTINCTION**

Degree honors are determined by grade point average. A student must have earned a minimum of 60 semester hours of credit with Wesleyan, of which at least 48 semester hours are on the “A-F” grading system. ENG 090 does not count in the determination of the 60 semester hours taken for credit at NCWC. Semester hours awarded from standardized exams, such as CLEP and DSST, are not included in the calculation of the 60 semester hours.

**SUMMA CUM LAUDE:** A degree candidate must attain a cumulative average of not less than 3.80, with no “F” grades.

**MAGNA CUM LAUDE:** A degree candidate must attain a cumulative average of not less than 3.60, with no “F” grades.

**CUM LAUDE:** A degree candidate must attain a cumulative average of not less than 3.40, with no “F” grades.

### **TRANSFER HONORS**

To qualify for honors as a transfer student, 31-59 semester hours on the “A-F” grading system with the College are required. Furthermore, a student must attain a 3.50 grade point average at North Carolina Wesleyan College, with no “F” grades.

### **PRESIDENT’S HONOR LIST AND PRESIDENT’S LIST**

The President’s Honor List and President’s List are issued at the end of the fall and spring semesters. To be eligible for inclusion, a student must carry a minimum of 12 semester hours on the “A-F” grading system, with no grades

of “INC.” A student must attain a 3.75 grade point average with no grade below “C” for the President’s Honor List and a 3.25 grade point average with no grade below “C” for the President’s List for the semester.

### **PART-TIME STUDENT HONOR LIST**

The Part-Time Student Honor List is issued at the end of the fall and spring semesters. To be eligible for inclusion on the Part-Time Student Honor List, a student must carry a minimum of six but fewer than 12 semester hours on the “A-F” grading system and attain a 3.75 grade point average for the term.

### **PRESIDENT’S CUP**

The President’s Cup is awarded each year to the graduating senior who exhibits those characteristics considered most desirable in a student graduating from North Carolina Wesleyan College. The criteria to be considered for this award include a high standard of academic performance and embodiment of the ideals and aims of the College. This award is presented each year at May Commencement.

### **ALGERNON SYDNEY SULLIVAN AWARD**

This award honors the qualities exhibited by the life of Algernon Sydney Sullivan, lawyer, scholar, and orator, who was prominent in New York City social and civic activities from 1857 until his death in 1888. This award is presented to the student who best exemplifies academic achievement as well as excellence in character, leadership, service to the community, and a commitment to spiritual values. This award is given each year to a senior at May Commencement.

## **CREDIT BY EXAMINATION**

College credit is available through examination as follows:

**Advanced Placement Examinations** are administered by the College Entrance Examination Board in Princeton, New Jersey, through a local high school. No credit is awarded for an Advanced Placement examination score lower than 3. Students seeking credit for a score of 3, 4, or 5 should consult the Registrar.

**College Level Examination Program (CLEP)** subject tests are administered by the College Entrance Examination Board in Princeton, New Jersey, or through North Carolina Wesleyan College.

**Course Challenge** is a method by which a student challenges selected courses in the Catalog by way of written examination, oral examination, or proficiency test. The course examiner must be a full-time faculty member

with primary responsibility in the discipline being challenged, and he or she will be the sole judge of whether the objectives of the course have been met. Not all courses can be challenged. A Course Challenge form may be obtained from the Registrar's Office.

**DSST** is administered by the Educational Testing Service in Princeton, New Jersey, or through North Carolina Wesleyan College.

**International Baccalaureate.** North Carolina Wesleyan College recognizes the International Baccalaureate program. To receive college credit, students who take the higher level IB examination(s) must request that their scores be sent to the College. Upon receipt of the scores, an evaluation for credit will be performed. Students will be notified by mail of the results of that evaluation. Scores of 4 or better on the Higher level IB examination(s) will receive 3 semester hours of credit for each examination.

## WITHDRAWAL AND COURSE DROPS

A student may make changes in his schedule of courses by completing a "Drop-Add" form, which is available in the Registrar's Office; obtaining the signed approval of the academic advisor; and returning the completed "Drop-Add" form to the Registrar's Office. Any change of schedule which causes a course overload must be approved by the Provost/Senior Vice President of Academic Affairs.

### DURING SCHEDULE CHANGE PERIOD

During the first seven calendar days of the fall and spring semesters and ASPIRE terms, a student may drop or add a course or courses to his or her schedule or to change from the regular grading system to "pass/fail," or vice versa.

The student should refer to the academic calendar for specific dates. The student should discuss schedule changes with his or her advisor prior to completing a "Drop-Add" form, which is available in the Registrar's Office or ASPIRE Offices. After consultation with his or her advisor, the student secures the signature of the advisor on the Drop-Add form and takes it to the Office of the Registrar (or ASPIRE Office) for processing.

### AFTER SCHEDULE CHANGE PERIOD

During the first 50 percent of the regularly scheduled class meetings of a course (including the meeting for the final examination) a student may drop a course. The same 50 percent period rule applies to five and eight week courses as well. Students should refer to the Academic Calendar for specific dates. After consultation with his or her advisor, the student secures the signature of the advisor on the Drop-Add form and takes it to the Office

of the Registrar (or ASPIRE Office) for processing. A grade of “W” will be recorded on the student’s transcript for courses dropped during this time period. If a student drops a course after the first 50 percent of the semester then the student will receive a grade of “F” in that course. After classes have ended, no withdrawal, except in the case of medical emergency, can be filed (see Medical Withdrawal Policy).

Students are strongly urged to confer with the instructor before making a final decision to drop a course.

Students should consult with the Business Office and/or the Financial Aid Office prior to dropping courses to verify the effect of the course drop on their tuition and fee obligation. Tuition and fees will be refunded according to the college refund policy.

Students should pay particular attention to the procedural directions printed on the forms provided by the Registrar. No course is officially dropped or added until the required procedure is completed.

### **ADMINISTRATIVE COURSE DROPS**

An instructor may recommend to the Provost and Senior Vice-President for Academic Affairs that a student be administratively dropped from a course if the student does not attend the first class session or misses more than twenty percent (20%) of the classes in the first 50 percent of the semester. A student administratively dropped for missing the first class meeting will receive no grade for the course. A student who is administratively dropped during the first 50 percent of the semester will receive a grade of “W.” Tuition and fees will be refunded according to the college refund policy.

A student may be withdrawn from a course for improper conduct by the Provost and Senior Vice President for Academic Affairs. A student who is administratively dropped for improper conduct will receive a grade of F for each course. Tuition and fees will be refunded according to the college refund policy.

### **WITHDRAWAL FROM THE COLLEGE**

A student may withdraw from all classes at the College by completing and returning the Withdrawal Form available in the Registrar’s Office or the Office of Adult and Professional Studies. Students who withdraw prior to the first 50 percent of class meetings will receive a grade of “W” for each course; students who withdraw after the first 50 percent of the class meetings will receive a grade of “F” for each course (refer to the Academic Calendar for specific drop/withdrawal dates). Students are not withdrawn from the College unless the appropriate form is completed and returned to the Registrar’s Office or the Office of Adult and Professional Studies. Tuition and fees will be refunded according to the college refund policy.

## **MEDICAL WITHDRAWAL**

A student who is requesting a withdrawal from courses for medical or psychological reasons may apply for a medical withdrawal. Petitions for drops after the deadline for medical withdrawal will typically be granted only for unforeseen and uncontrollable medical or psychological problems directly affecting the student's participation in the academic program. Applications for medical withdrawal should be addressed to the Provost and Senior Vice President for Academic Affairs in Braswell 136. The application for medical withdrawal should include:

1. A letter written by the student, detailing the specific medical or psychological reasons for withdrawing;
2. Documentation from the student's physician or licensed mental health provider that specifies the medical or psychological diagnosis and the impact of the medical or psychological problem on the student's ability to attend classes;
3. Current contact information (both email and postal mail addresses) to which communication from the Provost's Office will be sent;
4. Any additional items that support the medical withdrawal.

If approved, withdrawals for medical and psychological reasons are ordinarily approved for all courses (i.e. students cannot withdraw from some classes and not others) unless a specific medical or psychological reason exists for withdrawing from a specific course (i.e. a student with a broken leg who cannot participate in an exercise science course).

If a medical withdrawal is approved, a "W" will appear on the student's transcript for each course. The student will not receive any academic credit for those courses. Tuition and fees will be refunded according to the college refund policy. Students should consult with the Business Office and/or the Financial Aid Office prior to dropping courses to verify the effect of the course drop on their tuition and fee obligation.

Applications for withdrawal for medical or psychological reasons will only be considered for the current semester.

## **Administrative Withdrawal**

The Provost and Senior Vice-President for Academic Affairs may remove a student from the institution for conduct that disrupts the academic programs of the college. Students who are administratively withdrawn for disruptive conduct will receive an F in all courses. Tuition and fees will be refunded according to the college refund policy.

## **UNOFFICIAL WITHDRAWAL**

A student who stops attending a class without notifying the college is considered to have made an Unofficial Drop. A final grade of XF is assigned by instructors for students who fail the class due to non-attendance. When instructors assign an XF grade they are asked to report the last known date of attendance, if possible. Students are defined as unofficially withdrawn for Title IV Federal Aid purposes when they do not have any grades for any courses in a term other than XF grades.

Those students who have all XF grades for a term are assumed to be unofficially withdrawn. A report is generated for those students with federal and state aid whom are assumed to have unofficially withdrawn from the college. The last date of attendance as reported by any of the instructors is determined and used in the return of Title IV funds calculation. If a last day of attendance cannot otherwise be determined, the student is assumed to have attended 50% of the enrollment period and the formula is calculated based on that length of attendance.

Students will be billed for resulting institutional charges and repayments of federal and/or state financial aid. An XF grade is treated as an F for all other policy purposes.

## **REPEATING COURSES**

A student may remove academic deficiencies only by attending North Carolina Wesleyan College. A student may retake a course at *North Carolina Wesleyan College* to improve a grade. If a course is repeated, the latest grade will be figured into the student's grade point average. The original grade is not deleted from the transcript. No additional credit hours are awarded for repeated courses that have previously been successfully completed. For more information, contact the Registrar.

## **POLICY ON CROSS ENROLLMENTS BETWEEN THE ROCKY MOUNT TRADITIONAL DAY PROGRAM AND THE ASPIRE PROGRAM**

Traditional students wishing to take a course offered through the ASPIRE Program must meet the following requirements:

1. At least 22 years of age
2. At least Junior standing
3. At least a 3.0 GPA
4. The student must choose the traditional class first unless there is a schedule conflict and one of the following conditions applies: (1) The course is a major requirement needed for graduation within the current or pending

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semester; or (2) The course is a major or minor requirement needed to maintain proper sequencing of major or minor courses.

The cap for traditional students enrolled in an ASPIRE course is 4 students yet there is no wait or limitation as to when a traditional student can register, as long as it is within the registration window for that session or semester. (The ASPIRE Director will monitor this.)

Items 1-4 will be verified by the advisor and program coordinator.

If all of the policies on cross enrollments listed above are met, then the signatures are only needed by:

1. Academic Advisor (must make sure all prerequisites are met)
2. Program Coordinator of student's major
3. Student Accounts
4. ASPIRE Campus Director

Any exceptions to this policy require the signed approval of:

1. Vice President of Adult and Professional Studies
2. Provost/Senior Vice President of Academic Affairs

## **CLASS ATTENDANCE AND PARTICIPATION**

All students are admitted to North Carolina Wesleyan College with the understanding that they are mature and responsible enough to meet their obligations for all class requirements, including class attendance. Punctual attendance is expected for every class and laboratory session or field experience. Students are expected to participate in course activities and complete assignments as described in the course syllabus except in the case of illness or college extracurricular activities as approved by the Provost and Senior Vice President for Academic Affairs. Students registering late are expected to make up all missed assignments in a manner determined by the instructor.

Each instructor shall determine the class attendance policy for each of his or her courses as long as the instructor's policy does not conflict with any college policy. The instructor's attendance policy, along with other course requirements, must be provided to the class on a syllabus distributed at the first class meeting. Class attendance may be a criterion in determining a student's final grade in the course if the instructor provides a written statement to this effect in the course syllabus. In determining the number of unexcused absences which will be accepted, the instructor should consider



carefully the nature of the course, the maturity level of the students enrolled, and the consequent degree of flexibility included in the instructor's policy.

The Provost and Senior Vice-President for Academic Affairs may authorize a college-excused absence for student participation in authorized activities as an official representative of the College (i.e. athletic events, delegate to regional or national meetings or conferences, participation in college-sponsored performances). No class absences will be excused for practices or rehearsals. Only absences for performances/events and necessary travel to and from the performance/event are excused.

The Vice President for Student Affairs and Dean of Students may authorize a college-excused absence in the following situations:

1. An extreme personal emergency about which the student is unable to speak directly to the instructor.
2. The death of an immediate family member (such as parent, sibling, spouse or child).
3. Student participation in religious holidays.

Students should consult with their instructors about all class absences. It is the responsibility of the student to notify the instructor immediately about class absences, to provide appropriate documentation for an absence, and discuss any missed class time, tests, or assignments. Except in the case of a college-excused absence, it is the decision of the instructor to excuse an absence or to allow for any additional time to make up missed tests or assignments. Instructors should normally honor written medical excuses from a licensed medical or psychological practitioner that state that the student was too ill or injured to attend class and provides the specific date(s) for which the student was unable to attend class due to the medical or psychological problem. Excused absences should not lower a student's course grade, provided that the student, in a manner determined by the instructor, is able to make up the work that has been missed and is maintaining satisfactory progress in the course.

An instructor may request that the Provost and Senior Vice-President for Academic Affairs administratively drop a student from a course if the student misses the first class meeting or misses twenty percent of class meetings during the first 50 percent of the semester or term.

Students must determine if he or she will miss 10% or more of class meeting time as a result of college-excused absences and if so, are required to meet with the instructor of each affected course at the beginning of the semester. Student experiences that cannot be made up should be discussed at the onset of the course to ensure that continued enrollment is feasible while there is still the opportunity to drop the course within the schedule change period.

## **ACADEMIC ELIGIBILITY STANDARDS**

The College expects students to demonstrate steady academic progress toward graduation. Students who have an overall GPA of 2.0 or higher will be in good academic standing. In order to continue enrollment at the College all students must meet the minimum academic standards below:

SEMESTER HRS ATTEMPTED	9.0	15.5	31.0	46.5	62.0	77.5	93	108.5	124
MINIMUM GPA REQUIRED	1.30	1.40	1.60	1.80	2.00	2.00	2.00	2.00	2.00

Students who are not making adequate academic progress will receive notification of their progress on their grade report, their transcript, and the Degree Audit Worksheet. If a student fails to meet the requirements for good academic standing, he or she will be placed on academic warning, probation, or suspension as detailed below.

### **ACADEMIC PROBATION**

A student who does not meet the cumulative grade point average requirements above will be placed on academic probation. The student must meet the minimum grade point average standards above by the time the next semester hour level is attained or they will be placed on academic warning.

### **ACADEMIC WARNING**

A student who does not meet the cumulative grade point average requirements above after being on academic probation will be placed on academic warning. The student must meet the minimum grade point average standards above by the time the next semester hour level is attained or the student will be suspended. Students achieving a semester grade point average of at least 2.00 during a semester while they are on academic warning will not be suspended but will be continued on academic warning.

Students on academic probation or academic warning are encouraged to:

1. Repeat all courses at North Carolina Wesleyan College in which an “F” was earned as soon as scheduling permits;
2. Repeat all courses at North Carolina Wesleyan College in which a “D” was earned where advisable;
3. Seek assistance from instructors and their advisor;
4. Seek assistance with basic study skills from the Student Success Center;

5. Attend Peer-Assisted Study Sessions (P.A.S.S.) for classes if available and seek tutoring through the Student Success Center;
6. Attempt no more than 16 semester hours in his/her next semester;
7. Follow any additional advice of the Academic Policy Committee, academic advisor, and staff of the Student Success Center.

### **ACADEMIC SUSPENSION**

Because a student with persistent academic difficulties may benefit from taking time off from college, the College imposes a period of suspension when a student fails to meet minimum academic standards. A student will be suspended for the following reasons:

1. The student is on academic probation and does not meet the cumulative grade point average requirements above at the next semester hour level and does not achieve a semester grade point average of at least 2.00 during the semester they are on academic probation.
2. The student fails the same developmental course for the third time, regardless of their grade point average.

Students who are academically suspended for the first time are suspended for one semester not including summer school. Students who are academically suspended for the second time are suspended for two semesters not including summer school. Students who are academically suspended for a third time are not allowed to re-enroll at the College.

For purposes of determining the length of subsequent suspensions, a student whose appeal is granted by the Academic Policy Committee (see *Appealing Academic Suspension* below) is still considered to have served a suspension. A successful appeal allows a student to return to North Carolina Wesleyan College but does not remove the suspension from the student's record. If the student fails to attain the required academic standard then he/she will advance to the next level of suspension.

Students who have served a suspension of any length and are readmitted to the College, or who have been granted an appeal of suspension, will return on Academic Warning.

A successful appeal of academic suspension does not also grant an appeal to Student Financial Aid Satisfactory Academic Progress standards. Please contact the Financial Aid Office for more information.

### **APPEALING ACADEMIC SUSPENSION**

A student who wishes to appeal his or her suspension must appeal in writing to the Academic Policy Committee. A continuing student who has served a semester of a one-year suspension and who wishes exemption from

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the remainder may also submit an appeal to be allowed to return early. This request must be received in the Office of the Registrar by the dates in the suspension notification letter from the registrar.

The Academic Policy Committee normally will not approve an appeal unless it is based on personal, medical, or psychological problems of an extreme nature that were unforeseeable and uncontrollable and the student provides evidence that the situation has been remedied. The written appeal must contain the following information:

- Rationale for the appeal
- Documentation of personal, family or medical problems
- Evidence that the problems have been resolved.

### **READMISSION AFTER SUSPENSION**

Students who have been suspended for the first time are eligible to apply for readmission after the lapse of one semester. Students who have been suspended twice will not be eligible to apply for readmission until at least one year has elapsed. Students returning from academic suspension are placed on academic warning.

Students on academic suspension are urged to consider carefully their motivation for attending college and to seek remedial instruction to improve their academic skills. Students who have been suspended and wish to be readmitted after sitting out the appropriate time must submit their readmission application for the semester they wish to return by the following deadlines:

Fall Semester	August 1
Spring Semester	December 1
Summer Semester	April 1

### **READMISSION UNDER ACADEMIC FORGIVENESS**

Former students who have not been enrolled at North Carolina Wesleyan College or other accredited college or university for a minimum of five consecutive academic years (summer sessions excluded), and are otherwise eligible to return to NCWC, may request readmission under the Academic Forgiveness Policy. Such requests must be submitted on the application for readmission according to application deadline dates as specified in the admissions section of this catalog. The student's college account must be cleared of any outstanding balance, if any, prior to registration for the term of readmission.

Subsequent North Carolina Wesleyan College GPAs of students readmitted under this policy will be computed without inclusion of previous course work in which a grade D or F was received; credit toward graduation will not be allowed for excluded course work. All NCWC grades, including those earned prior to readmission under this Academic Forgiveness Policy,

will appear on the academic transcript and will be included in calculations for consideration for degrees with distinction and other college honors.

Academic forgiveness cannot be granted if a student has earned a post-secondary degree following his/her initial North Carolina Wesleyan College attendance and applied NCWC credits toward that degree. A student may take advantage of the readmission under the Academic Forgiveness Policy only one time. The student's transcript will have a notation beginning the semester of entry that the individual has been admitted under the Academic Forgiveness Policy and that course work and grades excluded under the policy are not computed in the GPA or used for degree credit.

Students readmitted under this policy are on Academic Warning for the first 24 semester hours of attempted course work. At the end of the term in which the nineteenth semester hour is attempted, a minimum cumulative 2.0 GPA must have been earned on all course work attempted since readmission under this policy. Failure to meet this stipulation will result in the student being ineligible to return.

A student electing to be readmitted under the Academic Forgiveness Policy will use the catalog of record at the time the student reenters to determine degree and graduation requirements.

Students should be aware that the Readmission Under Academic Forgiveness Policy is a college academic policy. This policy is not recognized in the US Department of Education's calculation of financial aid eligibility. Students who plan to apply for or receive financial aid should contact the Financial Aid Office prior to enrolling.

## **PLAGIARISM AND CHEATING**

The College and faculty guarantee the integrity of the academic process. Since cheating and plagiarism are threats to their integrity, all members of the College community must work together to prevent their occurrence.

The instructor in any course assumes the responsibility for fair evaluation of academic progress, and is obligated to explain at the beginning of each course how the College's policy on cheating and plagiarism applies to that particular course. Students are expected to perform honestly and to work in every way possible to eliminate cheating by any member of a class.

**Definitions:** "Cheating" means the giving or receiving of information illicitly with intent to deceive the instructor in his or her effort to grade fairly any academic work. "Plagiarism" is "to take and use as one's own the thoughts, writings, or inventions of another" (Oxford English Dictionary). It is plagiarism when one uses direct quotations without proper credit and appropriate quotation marks, and when one uses the ideas of another without proper credit.

When a faculty member believes an academic integrity violation has occurred in his or her class, the faculty member will discuss with the student the reasons for his or her suspicion of an academic integrity violation. The student will be given the opportunity to respond and to explain any circumstances that he or she believes the faculty member needs to consider with regard to the situation. Following this discussion, the faculty member makes a decision as to whether the student committed a violation. If an instructor determines a student is guilty of the cheating or plagiarism, the instructor will submit a written report of the incident to the Office of the Registrar with copies to the student. The report will be filed in the student's permanent folder. No student may drop a course or withdraw from the College prior to resolving an Academic Integrity Charge.

The following penalties for cheating and plagiarism will apply:

*First Offense:* The instructor will not give the student any credit for the work involved.

*Second Offense:* The Provost/Senior Vice President of Academic Affairs will withdraw the student from the course in which the second offense occurred, and the student will receive an "F" in that course. The withdrawal will be effective immediately upon the Provost's notification to the student and Registrar.

*Third Offense:* The Provost/Senior Vice President of Academic Affairs will suspend the student from the College for one semester (details of the suspension and the procedure for readmission will be provided in the letter of notification from the Provost). The suspension will be effective immediately upon the Provost's notification to the student and the Registrar. The student will receive an "F" in all courses the student is enrolled in at the time of the suspension.

*Fourth Offense:* The Provost/Senior Vice President of Academic Affairs will permanently expel the student from the College. The expulsion will be effective immediately upon the Provost's notification to the student and the Registrar. The student will receive an "F" in all courses the student is enrolled in at the time of the expulsion.

All decisions may be appealed for review by the Academic Policy Committee. The Academic Policy Committee will review the charges, consider the evidence,

and either uphold or overturn the decision. The Academic Policy Committee, however, will not have the right to change the penalty. All decisions of the Academic Policy Committee will be by majority vote. Appeals must be submitted within eight weeks of the last day of the course.

## **TRANSFER CREDIT FOR CURRENT STUDENTS**

Current North Carolina Wesleyan College students who wish to enroll in courses at another collegiate institution must receive a Permission to Enroll at Another Institution form from the Registrar's Office. Only courses successfully completed with a grade of "C" or better are acceptable for transfer. Quality points and grade point averages do not transfer.

## **ACADEMIC SERVICES**

### **ACADEMIC COMPUTING**

The College maintains two laboratories equipped with 24 computer workstations for student instruction. The computers are available for student use when not being utilized for instruction. Students also have access to additional computer workstations in the library and in the Hartness Center. All residence hall rooms have network connections.

### **LIBRARY**

The library serves the North Carolina Wesleyan College community at all campuses by providing access to appropriate resources, effective instruction, and inviting learning environments. In Rocky Mount, Pearsall Library is a gathering place on campus that provides print, media, and electronic resources to support both academic work and recreational needs. The library with its Learning Commons offers comfortable study space for both independent and collaborative work and includes a Flexible Instruction Lab, a Media Production Lab, the Writing Center and Math Lab, and the Peer Tutoring Center. Library staff members help users at all campuses find information, use available resources, and deal with technology, offering assistance in person, via telephone, via e-mail, and through virtual reference service around the clock via NCknows.

The library's website links users to a wide array of electronic information resources. These include databases that provide access to full-text articles in over 44,000 magazines, newspapers, and journals; over 202,000 electronic books, and over 25,000 films. Students can access these books, articles, and films any time of the day or night via the library's website at: <http://www.ncwc.edu/library/>.

For more information, contact the library at 252-985-5350 or email [reference@ncwc.edu](mailto:reference@ncwc.edu).

### **WRITING CENTER**

The Writing Center offers students in all courses one-on-one help in writing at any stage of the writing process. By working collaboratively with students, the Writing Center staff help students to develop their writing skills and to value consultation and reflection as an integral part of composing. In addition to conducting face-to-face tutorials, the Center also operates an Online Writing Lab (OWL) that enables students to access an Internet data bank and hundreds of handouts on writing, to e-mail questions about writing, and to engage in online consultations with members of the Writing Center staff.

### **REGISTRAR**

The Registrar's Office is responsible for maintaining student academic records. Students may request that the Registrar provide copies of their academic transcript to another college or university, a prospective employer, or other third party.



# EDUCATION RECORDS POLICY

## FAMILY EDUCATION RIGHTS & PRIVACY ACT OF 1974 (FERPA) (PL93-390/93-568)

In Accordance with the Family Education Rights and Privacy Act (commonly known as FERPA or the “Buckley Amendment”), North Carolina Wesleyan College has adopted the following policies and procedures to protect the privacy of education records. Students will be notified of their FERPA rights annually by publication in the College catalog.

**Definitions:** North Carolina Wesleyan College uses the following definitions in this policy:

**Student:** any person who attends or has attended the College.

**Education Records:** any record maintained by the College that is directly related to a student, with the following exceptions:

1. Private notes or records held by educational personnel and not accessible to or revealed to any other person kept in the sole possession of a teacher or administrator;
2. Campus law enforcement records maintained by Campus Security;
3. Student medical or psychiatric records created and maintained solely for treatment purposes except by a physician of the student's choice;
4. Employment records unless the employment records are contingent on the fact that the employee is a student;
5. Parents' financial information;
6. Alumni records.

### TYPES, LOCATIONS, AND CUSTODIANS OF EDUCATION RECORDS

The following is a list of types of Education Records that the College maintains and their location:

Admission and Academic Records	Registrar's Office
Financial Records	Office of Financial Aid
Academic Advising Records	Academic Advisor
Disability Records	Counseling and Disability Services
Disciplinary and Student Conduct Records	Office of Student Affairs

### PROCEDURE TO INSPECT EDUCATION RECORDS

Students may inspect and review their education records by submitting a written request to the appropriate record custodial office. Students should

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submit their request that identifies as precisely as possible the records they wish to inspect. The custodial office will make the needed arrangements for access as promptly as possible and will notify the student of the time and location where the records may be inspected. Access will be allowed no more than 45 days after receipt of the written request. When a record contains information about more than one student, the students may inspect and review only the records that related to him or her.

### **RIGHT OF THE COLLEGE TO REFUSE ACCESS**

North Carolina Wesleyan College reserves the right to refuse to permit a student to inspect the following records:

1. The financial statement(s) of the student's parents.
2. Letters and statements of recommendation for which the student has waived his or her right of access or which was placed in the file before January 1, 1975;
3. Records connected with an application to attend North Carolina Wesleyan College if that application was denied;
4. Education records containing information about more than one student, in which case the College will permit access only to that part of the record that pertains to the inquiring student;
5. Those records which are excluded from the FERPA definition of education records.

### **RIGHT OF NORTH CAROLINA WESLEYAN COLLEGE TO PROVIDE COPIES**

North Carolina Wesleyan College reserves the right to deny official copies of transcripts or other records (not required to be made available under FERPA), if the student has an overdue financial obligation to the College, has defaulted on college loans, or if there is an unresolved disciplinary or academic dishonesty action against the student.

### **DISCLOSURE OF EDUCATION RECORDS**

The College will disclose information from a student's educational records only with the written consent of the student, except:

1. To school officials who have a legitimate educational interest in the records. A school official is:
  - a. A person employed by the College in an administrative, supervisory, academic, research, or support staff position;
  - b. A person employed by or under contract to the College to perform a special task, such as legal counsel or an auditor;
  - c. A person elected to the Board of Trustees;
  - d. Law enforcement unit officials who are employed by the College.

A school official has a legitimate educational interest if the official is:

- a. Performing a task that is specific in his or her job description or by a contract agreement; or
  - b. Performing a task related to a student's education; or
  - c. Performing a task related to the discipline of a student; or
  - d. Providing a service or benefit relating to the student or student's family, such as health care, counseling, job placement, or financial aid.
2. To certain officials of the U.S. Department of Education and state and local education authorities in connection with certain state or federally supported programs;
  3. In connection with a student's request for or receipt of financial aid, as necessary to determine eligibility, amount, or conditions of financial aid, or to enforce the terms and conditions of the aid;
  4. If required by state law requiring disclosure that was adopted before November 19, 1974;
  5. To organizations conducting certain studies for or on behalf of the College;
  6. To accrediting organizations to carry out their functions;
  7. To comply with a judicial order or lawfully issued subpoena;
  8. To appropriate parties in a health or safety emergency.

FERPA permits school officials to disclose any and all education records, including disciplinary records, to another institution at which the student seeks or intends to enroll.

FERPA permits institutions to comply with information requests from the Department of Homeland Security and its Immigration and Customs Enforcement Bureau in order to comply with the requirements of the Student and Exchange Visitor Information System (SEVIS).

## **RECORDS OF REQUESTS FOR DISCLOSURE**

The College will maintain a record of all requests for and/or disclosure of information from a student's education records. The record will indicate the name of the party making the request, any additional party to whom it may be disclosed, and the legitimate interest the party had in requesting or obtaining the information. The student may review the record.

## **DIRECTORY INFORMATION**

Directory information may be disclosed by the College without written permission of the student. Directory information includes a student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height

of members of athletic teams, dates of attendance, degrees and awards received, full or part-time status, e-mail address, class standing, and other similar information.

### **FINAL GRADES**

FERPA does not permit students to challenge grades or other evaluations of academic performance. The College may refuse to consider a request to change an instructor's grade, unless the student indicates that the grade should be changed because of an alleged recording error. Students who wish to appeal a grade should follow the grade appeal policy in the College catalog.

### **CORRECTION OF EDUCATION RECORDS**

If a student believes that any information contained in their education records is inaccurate, misleading, or in violation of their privacy rights, they may request in writing that the office that contains those records amend them. Students should identify the part of the record they want changed and specify why they believe it is inaccurate, misleading, or in violation of their privacy rights.

That office will reach a decision and inform the student in a reasonable amount of time after receiving the request. If the record custodian refuses to amend the record, students have the right to a hearing. A hearing officer appointed by the Senior Vice President of Academic Affairs will conduct this hearing. The hearing officer will be someone who does not have a direct interest in the outcome of the hearing. The hearing officer may be an official of the institution. The hearing will be held within a reasonable amount of time after the request for a hearing has been made. The hearing officer will notify the student, reasonably in advance, of the date, place, and time of the hearing.

Students will be afforded a full and fair opportunity to present evidence relevant to the issue raised. One or more persons, including an attorney, may accompany the student. The hearing officer will make a decision in writing based on the evidence presented at the hearing. The decision will include a summary of the evidence presented and the reasons for the decision.

If the hearing officer supports the complaint, the education record will be amended accordingly and the student will be so informed. If the hearing officer decides not to amend the education record, the student has a right to place in the education record a statement commenting on the challenged information and/or stating the reasons for disagreeing with the decision. This statement will be maintained a part of the education record as long as the contested portion is maintained, and whenever a copy of the education record is sent to any party, the student's statement will be included.

**PARENTAL ACCESS TO CHILDREN'S EDUCATION RECORDS**

When a student turns 18 years of age or enters a postsecondary institution at any age, all rights afforded to the parents under FERPA transfer to the student. The student must give the parents, or any other third party, the right to inspect his or her records in writing, on a specific case by case basis.

However, FERPA also provides ways in which schools may share information with parents without the student's consent. For example:

1. Schools may disclose education records to parents if the student is a dependent for income tax purposes and the parent provides the appropriate documentation to the school.
2. Schools may disclose education records to parents if a health or safety emergency involves their son or daughter.
3. Schools may inform parents if the student who is under age 21 has violated any law or its policy concerning the use or possession of alcohol or a controlled substance.
4. A school official may generally share with a parent information that is based on that official's personal knowledge or observation of the student.

**FORMAL COMPLAINT PROCESS**

Students have a right to file a complaint with the FERPA office within the Department of Education if the student feels that the College has violated FERPA or its regulations. The office that administers FERPA is:

Family Policy Compliance Office  
Department of Education  
600 Independence Ave. SW  
Washington, DC 20202-4605

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# ADULT AND PROFESSIONAL STUDIES

**Brunswick** c/o Brunswick Community College  
50 College Road • Bolivia, NC 28422  
910-520-6786 • Brunswick@ncwc.edu

**Goldsboro**  
1101 Parkway Drive • Goldsboro, NC 27534  
919-736-2312 • Goldsboro@ncwc.edu  
\*Classes at James Sprunt Community College

**Greenville** c/o Pitt Community College  
PO Drawer 7007 • Greenville, NC 27835-7007  
252-493-7451 • Greenville@ncwc.edu

**New Bern** c/o Craven Community College  
800 College Ct. • New Bern, NC 28562  
NewBern@ncwc.edu

**Manteo** c/o College of the Albemarle – Dare Co.  
132 Russell Twiford Rd. • Manteo, NC 27954  
252- 473-2264 ext. 224 • Manteo@ncwc.edu

**Raleigh-Durham**  
4426 S. Miami Blvd. • Durham, NC 27703  
919-465-4777 • triangle@ncwc.edu  
\*Classes at Wake Technical Community College  
\*Classes at Central Carolina Community College  
\*Classes at NCDPS Training Center

**Rocky Mount** - North Carolina Wesleyan College  
3400 North Wesleyan Blvd. • Rocky Mount, NC 27804  
252-985-5128 • rockymountadp@ncwc.edu

**Washington** c/o Beaufort County Community College  
5337 US Highway 264 East • Bldg. 11, Room 21 • Washington, NC 27889  
252-940-6386 • Washintong@ncwc.edu

**Wilmington** c/o Cape Fear Community College  
4500 Blue Clay Road, Office 212 • Castle Hayne, NC 28429-6114  
910-520-6786 • Wilmington@ncwc.edu  
\*Classes at Downtown, North, & Surf City Campuses

## THE ASPIRE PROGRAMS AT NORTH CAROLINA WESLEYAN COLLEGE

North Carolina Wesleyan College Adult Student Programs: Innovative, Respected, Engaging (ASPIRE) is a nonresidential baccalaureate degree program designed to meet the educational needs of adult students. ASPIRE allows mature women and men to tailor their degree to meet personal, career, and life goals. Students work at their own pace with the option of maintaining full-time or part-time course loads. Because mature adults are highly motivated and capable of self-directed learning, ASPIRE students can take advantage of accelerated classes, as well as opportunities for earning credit through alternative options.

The ASPIRE Program provides a unique educational experience for adults students. Our educational philosophy is rooted in the literature and research of adult learning and adult teaching and emphasizes the following characteristics: **quality**, **flexibility**, and **distinctiveness**.

- **Quality** in the ASPIRE Program classroom focuses on the academic experience and rigor of the classroom through the avenues of interactive learning activities; the relevant curriculum and course learning outcomes; faculty selected because of their academic credentials and their real-life professional experiences; and module and syllabus development. Quality in student services focuses on academic advising, as well as registration and financial processes that are geared to the needs of adult students.

- **Flexibility** in that adult students need class schedules that work for them. The ASPIRE Program offers accelerated classes in a variety of session formats:

- Accelerated (5 and 8 Weeks)
- Hybrid
- Online

- **Distinctiveness** in that the ASPIRE administration, faculty, and staff provide a distinctive educational environment that takes into account the rich experience, maturity, and motivation of the adult student while maintaining the College's high standards for academic learning and performance.

Adult students enroll in the ASPIRE Program for a variety of reasons: (1) to advance their current careers; (2) to receive the necessary education and credentials for new careers; (3) to accomplish personal goals; or (4) to fulfill commitments to lifelong learning or enrichment. For those adult students who have never attended college or have had to interrupt their education and now wish to begin again, the ASPIRE Program offers a supportive learning environment, small classes, and well-qualified faculty.

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## **ADULT AND PROFESSIONAL STUDIES REGIONAL CAMPUSES**

The Office of Adult and Professional Studies has the following regional campuses: Brunswick, Goldsboro, Greenville, Manteo, Raleigh-Durham, Rocky Mount, Washington, New Bern, and Wilmington. We also offer classes at Wake Tech Community College through our Raleigh-Durham office. Under the Office of Adult & Professional Studies, adult learners can enrich their personal and professional lives with our ASPIRE accelerated bachelor degree programs, certificate programs, and non-credit professional development opportunities. To learn more about these degree and certificate programs as well as our professional development opportunities please visit our website at [www.ncwc.edu/adult/](http://www.ncwc.edu/adult/)

## **DEGREES OFFERED IN ASPIRE**

The College offers curriculums for adult students leading to the Bachelor Arts (B.A.) or Bachelor of Science (B.S.) degrees in the following majors:

### Degrees

- B.S. Accounting
- B.S. Business Administration
- B.S. Computer Information systems
- B.A. Criminal Justice
- B.S. Marketing
- B.S. Organizational Administration
- B.A. Psychology
- B.S. Special Education/Elementary Education
- B.A. Religious Studies

### Minors

- Accounting
- Business Administration
- Computer Information Systems
- Criminal Justice
- Marketing
- Psychology
- Religious Studies

Not all majors are offered at all locations. Please contact your location of choice to see what majors and minors are offered there.

## **FORMAT OF COURSES FOR ADULT STUDENTS**

Adult students can choose from a number of course formats, i.e., 5-week, 8-week, hybrid, and online. Courses are offered in an accelerated format. The course schedule for each ASPIRE location will adequately describe the number of hours per week required for the course, as well as the total time commitment.



## **ACCELERATED COURSES IN 5-WEEK AND 8-WEEK FORMATS**

Accelerated courses offer adult students a unique opportunity to complete their North Carolina Wesleyan bachelor's degrees in an accelerated, intellectually demanding, condensed format. Accelerated courses are intensive, interactive, and academically rigorous based on the assumption that adult students bring a wealth of experience and maturity to the classroom. Accelerated formats are oriented toward application of course content in the workplace and emphasize the abilities and skills employers seek, such as group work, leadership, critical thinking, and the abilities to communicate and compute. The accelerated format is based on the facilitation of knowledge involving students in participatory activities, group discussions, written exercises and projects, and oral and written presentations.

**5-Week Classes:** Courses offered in this format have the same course requirements as those offered in the 8-week format. Students will complete five face-to-face classes and complete additional online assignments, discussion boards, chats, etc. in our online environment between the first and last night of class. Classes meet one night a week from 6pm-10pm.

## **Online Coursework**

Online courses at North Carolina Wesleyan College are specifically designed for working adults who live in North Carolina. Online coursework is offered only in the 8-week format and requires significant work and interaction with the instructor and other students. Students access and complete online courses according to a schedule of assignments that is created by the instructor. Although the courses have a schedule of assignments, all students are not required to log onto the course at the same time.

**Out-of-State Residents:** The college does not recruit students who live out-of-state for our online courses. Some states have enacted legal barriers to prevent their own resident students from taking online courses from institutions in other states. Since NCWC must comply with the laws of all states, and specifically the Title IV "Program Integrity" rules, we are not always able to provide online coursework to students who reside in states with such barriers.

Because of these regulatory barriers, NCWC online courses are not offered to students in the following states: Alabama, Alaska, Arkansas, Georgia, Illinois, Indiana, Iowa, Kansas, Maryland, Michigan, Minnesota, Missouri, Montana, Oregon, Pennsylvania, South Dakota, Utah and Wyoming.

NCWC does not offer complete programs via distance education. Out-of-state student who reside in a state other than those states listed above and locate NCWC will be considered for enrollment in online courses on a case-by-case basis.

**Currently Enrolled Students Who Move Out-of-State:** Currently

enrolled students who have completed at least 30 semester hours of coursework at NCWC who move to a state other than one of those listed above may request permission to continue their program of study provided that the necessary coursework is offered online.

## **ATTENDANCE**

ASPIRE classes are accelerated and are offered in 8-week and 5-week sessions. Because of this, students are required to attend every class session. Missing any class will have a negative impact on the student's learning and course performance. In the event of an absence, the student is required to notify the instructor ahead of time and follow the instructor's course of action for dealing with the missed class time. This may include the completion of additional assignments or a reduction in the final grade due to the missed class. An instructor or campus director may administratively withdraw a student who misses the first week of class. If a student misses more than twenty percent of a course after the first two weeks the student may receive an "F" in the course. Ultimately, it is the instructor's decision to determine how to handle absences.

The College reserves the right to administratively withdraw any student not attending the first class meeting. Any student administratively withdrawn for this reason will be responsible for payment of the full tuition for that course.

## **ASPIRE PROGRAM FACULTY**

ASPIRE Program classes are taught by full-time faculty or by academically qualified adjunct instructors. ASPIRE instructors are practicing professionals with graduate degrees and who are knowledgeable about current trends in their fields of expertise. ASPIRE faculty are committed to facilitating an active learning environment where insightful discussions, shared learning, and practical applications are standard components.

## **INTERNATIONAL ASPIRE PROGRAM STUDENTS**

International adult students can be admitted and take courses in the ASPIRE Program at the Manteo location only.

## **SILVER SCHOLARS PROGRAM**

The Silver Scholars Program enables senior citizens age 60 or older to enroll in courses tuition-free on a non-degree, space available basis. Seniors may enroll with "audit" status after the first day of class or during late registration for a maximum of 6 hours per semester. The program offers all credit courses taught by the College, including courses at all ASPIRE sites.

Seniors have the choice of doing homework, tests, and/or outside assignments, with feedback at the discretion of the instructor. To enroll,

seniors must complete a form available from the Rocky Mount ASPIRE Office, telephone 252-985-5128. There is a \$50 enrollment fee per course.

## HOW TO APPLY FOR ADMISSION

An applicant seeking admission to NCWC's ASPIRE Program must:

- A. Complete an online ASPIRE Program application and submit it. Or complete a paper ASPIRE application and return it to the nearest ASPIRE office.
- B. Request that official transcripts from all previously attended post-secondary institutions be sent to the ASPIRE campus.
- C. Provide an official high school transcript or official GED certification. If you have earned less than 12 semester hours of transferable post-secondary credit at the time of this application for admission.
- D. Military documents, such as DD-214, and official copies of CLEP or DSST examination scores are not required for admission, but are required if the applicant wants them evaluated for possible semester hour transfer credit. Military documents and official high school transcripts are required if the applicant plans on using VA benefits or other military assistance.

The applicant is responsible for providing accurate and current information. If falsification, misrepresentation, or omission occurs, admission may be revoked.

### TRANSCRIPT EVALUATION SERVICE FOR PROSPECTIVE STUDENTS AT NO CHARGE

As a service to prospective students, the ASPIRE Program academic advisors will prepare an evaluation of transcripts from previously attended colleges and universities. An individualized degree completion worksheet will be prepared at no charge to the prospective student.

Academic credit satisfactorily completed in regionally accredited post-secondary institutions will be reviewed and considered for transfer credit, along with credit obtained through standardized testing programs, College Level Examination Program (CLEP), DSST, and formal professional or military training a recognized by the American Council on Education.

Any academic course with a grade of "C-" or higher will be considered for transfer credit. Each transfer course is evaluated on the basis of compatibility with Wesleyan's curriculum and the specific nature of the individual course being considered.

For more information about the transfer of course credit from other regionally accredited institutions, please refer to the Admission section in this catalog.

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## **ACADEMIC SERVICES**

### **ACADEMIC ADVISING FOR ALL NEWLY ADMITTED ASPIRE STUDENTS**

All newly admitted ASPIRE students are expected to meet with an academic advisor to discuss their transfer credit; potential for prior learning assessment through CLEP or DSST testing, or course challenge; and their advising worksheet. The advising worksheet is the “blueprint” which guides the student through the North Carolina Wesleyan College degree program to graduation by showing what requirements have been met and which remain to be satisfied. It is important for the student to understand the advising worksheet and to refer to it when registering for courses. If the student does not understand the advising worksheet or thinks it is in error, he or she should talk with an academic advisor.

### **ACADEMIC ADVISING**

Full-time advisors are on staff at all ASPIRE campuses. These advisors assist adult students regarding issues of curriculum, majors, and general College policy. The advisors can also provide information and advice regarding graduate schools, as well as relevant information about careers in the respective discipline fields.

### **NEW STUDENT ORIENTATION**

New Student Orientation is designed to acquaint adult students with the policies, procedures, and services of each ASPIRE campus. New students will learn about services, financial aid, employer educational reimbursement, accelerated courses, library services available on-site and online, the online writing lab, and other features of the program.

### **LIBRARY SERVICES FOR THE ASPIRE LOCATIONS**

The library serves the North Carolina Wesleyan College community at all campuses by providing access to appropriate resources, effective instruction, and inviting learning environments. Library staff members help users at all campuses find information, use available resources, and deal with technology, offering assistance in person, via telephone, via e-mail, and through virtual reference service around the clock via NCknows.

To support Wesleyan students from all over North Carolina, the library provides users a wide array of electronic information resources that are available any time of the day or night online via the library's website. These include databases that provide access to full-text articles in over 44,000 magazines, newspapers, and journals; over 202,000 electronic books, and over 25,000 films. The library's online catalog lists both print and electronic resources and can be accessed from the library's home page at <http://www.ncwc.edu/library/>. The library website also provides online subject guides

and tutorials to help students find and use information resources.

We are committed to helping all students get the information resources they need. Books and articles that are not available online may be ordered through the library catalog or via an online request form on the library website. No matter which campus is your home, library staff are eager to help you. Just call 252-985-5350 or email us at [reference@ncwc.edu](mailto:reference@ncwc.edu).

## HONORARY SOCIETY

### ALPHA SIGMA LAMBDA

North Carolina Wesleyan College has a charter with Alpha Sigma Lambda honor society under the chapter Nu Zeta Sigma. Alpha Sigma Lambda honor society is for adult learners in higher education. At the December and May graduations we will hold an induction ceremony for those selected to join the honor society. August graduates will be included in the December selection. The selection criteria are listed below.

- Students must have earned a minimum of 50 semester hours with North Carolina Wesleyan College.
- Students must have completed 12 or more credits in the liberal arts/sciences. (This is completed through general education classes.)
- Top 20% of the graduating class.
- GPA of 3.5 or higher.

Students will be notified by the Vice President of Adult and Professional Studies if they meet the criteria to join Alpha Sigma Lambda one week before graduation.

### LAST DAY TO WITHDRAW WITH A “W” GRADE FOR THE COURSE

Once a course has met the first time, a student may withdraw from a course with a grade of “W” up to a specific date that is prior to the midpoint date of that course. In the ASPIRE Program the deadlines to withdraw with a “W” are as follows:

- 5-week courses, before the third class meeting
- 8-week courses, before the fourth class meeting
- 8-week (online) courses, before the end of the fourth week

Proper paperwork must be signed and submitted by the stated date. Students who withdraw after the official last day will receive an automatic grade of “F” for the class. Students withdrawing from courses may be eligible for a refund of tuition paid. Refer to the section that follows titled “Refund of Paid Tuition Policy.”

# Tuition Rates and Fees

Statements regarding expenses are not to be considered a contract between the student and the College. The costs of tuition and fees are applicable to the ASPIRE Program students during this academic year. The College reserves the right to adjust tuition and fees any time without notice.

## **CHARGES FOR ASPIRE PROGRAM** ..... **2016 - 2017**

Tuition:

Raleigh-Durham:	\$355 per semester hour
Goldsboro:	\$305 per semester hour
Rocky Mount:	\$20 per semester hour
Online:	\$355 per semester hour
Wilmington:	\$305 per semester hour
Greenville:	\$305 per semester hour
Washington:	\$305 per semester hour
New Bern:	\$305 per semester hour
Brunswick:	\$305 per semester hour
Manteo:	\$305 per semester hour

### **Other Fees:**

Course Audit:	\$50 per semester hour
Course Challenge-Testing Fee:	\$50
CLEP and DSST Order fee:	\$15 per test, plus test fee set by CLEP and DSST
Returned Check fee:	\$35
Graduation fee:	\$100
Technology and Administrative fee:	\$125 (First time ASPIRE student)
Background Check fee:	\$15
Silver Scholars Program (age 60 and above):	\$50 per course

\*Note: All fees are nonrefundable.

### **TUITION PAYMENT OPTIONS IN THE ASPIRE PROGRAM:**

- Financial Aid is available to ASPIRE students who have been officially accepted as degree-seeking students at North Carolina Wesleyan College. Federal Financial Aid provides options for student loans and Pell Grants with eligibility depending on various criteria established by the Federal Government. Both require submission of the Free Application for Federal Student Aid (FAFSA) at least 8-10 weeks before the money is needed to pay tuition. Additional information and forms are available at the ASPIRE campuses and online at [www.ncwc.edu](http://www.ncwc.edu) or by calling the Financial Aid Office at 800-488-6292 or 252-985-5200.

- ASPIRE students whose employers reimburse part or all of their tuition costs are eligible for the Employer Reimbursement Plan (ERP). Students must provide a verification of employment, a copy of employer ERP policy which outlines limitations of their ERP plan, and sign an agreement with North Carolina Wesleyan College verifying that they understand their employer reimbursement plan and its commitments. A minimum \$50 fee per course will be required at registration, which is applied to the total tuition due for the course. If an employer pays 100 percent of tuition by check payable to North Carolina Wesleyan College in advance of the session, the tuition deposit is not collected. (The student is responsible for providing all information to the employer for reimbursement.) Any non-reimbursable portion of tuition must also be paid at registration. The remaining tuition is deferred and is payable approximately 60 days after the completion of each course.
- North Carolina Wesleyan College is willing to establish a direct billing program with employers who offer tuition benefits. ASPIRE students whose employers are willing to participate in this program should contact the Registration and Business Services Office for more information.
- Tuition can be paid by check, money order, or credit card at any ASPIRE campus. Credit card payments are accepted over the phone. The credit cards accepted are Visa, MasterCard, Discover, and American Express. Cash is not accepted at any ASPIRE campus. There is a \$35 charge for checks returned due to insufficient funds. A second returned check would result in the loss of the privilege of paying by check.
- Veterans' Benefits may be used to meet the tuition costs. Interested ASPIRE students should contact the appropriate person below:
  - Barbara Robinson – Durham, Wake Tech, Brunswick,  
919-465-4779 Greenville, Manteo, New Bern, Rocky Mount,  
Washington, Whiteville, and Wilmington students
  - Laura Estes – Goldsboro students 919-988-9270

**REFUND OF PAID TUITION POLICY:**

A student who completes and submits the proper paperwork to drop a course within the first seven (7) days from the start date of the term will receive a 100 percent refund of paid tuition or will not be liable for the balance of tuition deferred under the Employer Reimbursement Plan (ERP).

Any courses dropped after the first seven (7) days of the term will be fully charged.

Rocky Mount ASPIRE students who purchased their books from the College store may return their books for a refund up to one week from the start date of the class. For a full refund, the student must present the original receipt, and new textbooks must be unmarked. Textbooks purchased from MBS Direct online book company must be returned to MBS Direct with a copy of the invoice no later than two weeks after the term start date. A refund/credit will be issued once MBS Direct receives the book and approves the refund/credit.

**INDEBTEDNESS:**

Any student who has a financial indebtedness to North Carolina Wesleyan College may not be permitted to register for classes. The College may suspend all services and will withhold diplomas, transcripts, and all references until payment is received in full. The student understands and agrees that upon default for non-payment, any outstanding balances may be forwarded to a collection agency, and any costs or fees associated with the collection of the indebtedness will be charged to the student.



# ACADEMIC PROGRAMS

Plans of study, course descriptions, and the faculty directory apply to the academic year 2014-2015 unless otherwise noted, and reflect official faculty action through April 2014. The College reserves the right to cancel any course, change programs of study, academic requirements, assignment of professors, or the announced calendar.

## **SCHEDULE OF COURSE OFFERINGS**

Introductory courses in degree programs are normally offered annually. Upper-level courses (300-400) are offered either annually or in alternate years. A complete listing of courses and the schedule of classes of each term will be furnished to students before each registration period.

Some courses call for a prerequisite course. The prerequisite course must be taken first or equivalency of knowledge must be established. Equivalent proficiency may be shown by satisfactory scores on the College Board Achievement Tests, placement tests, or other testing devices administered by the Wesleyan faculty. When permission of the instructor is required for a given course, this will be indicated.

## **THE COURSE NUMBERING SYSTEM**

0-99	Developmental Courses
100-199	Freshman Level Courses
200-299	Sophomore Level Courses
300-399	Junior Level Courses
400-499	Senior Level Courses

## **ACCOUNTING**

The overall mission of the accounting major is to provide students with knowledge of generally accepted accounting principles, accounting theory, and business practices necessary for rewarding personal lives, good citizenship, and professional advancement. Students are encouraged to engage in a continued life-long learning and to become productive and contributing members of both the accounting profession and their communities. The accounting major may also prepare students for advanced graduate studies as well as careers in business and accounting.

### **REQUIREMENTS FOR A MAJOR IN ACCOUNTING (B.S. DEGREE)**

Core requirements in Business Administration: ACC 201; BUS 206, 307; ECO 211, 212; ENG 304; and MAT 213.

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**MAJOR REQUIREMENTS**

BUS 207; MKT 205; ACC 310, 311, 312, 315, 316, 320, 410, 411, 482.

**MINOR REQUIREMENTS**

ACC 201, 202, 311, 315, 316, 410 or 411.

**ACC 195 Special Topics****1-6 Semester Hours**

A study of special topics.

**ACC 200 Fundamental Accounting (Accounting for Non-Majors) 3 Semester Hours**

Introduces non-accounting major to the basics of financial and managerial accounting. Topics include accounting cycle, financial statements, costing methods, internal management decisions, financial statement analysis and budgeting.

**ACC 201 Financial Accounting****3 Semester Hours**

Introduces accounting as an information development and communication process that supports economic decision-making. Topics include the basic structure of accounting, accounting systems, balance sheet accounts, the income statement, and the statement of cash flows.

**ACC 202 Managerial Accounting****3 Semester Hours**

Prerequisite: ACC 201

A look at how accounting information can be interpreted and used by management in planning and controlling business activities. Using accounting information in planning for future operations, controlling operations, and making routine and non-routine decisions.

**ACC 310 Cost Accounting****3 Semester Hours**

Prerequisite: ACC 201

A second and more advanced level of managerial accounting intended for those majoring in accounting. This course will focus upon the use of cost data in decision making. Included will be the use of the computer as an aid for accumulating, processing, and communicating cost accounting information.

**ACC 311 Personal Income Tax Accounting****3 Semester Hours**

An introduction to taxation designed to give students a basic knowledge of deductions, depreciation, capital gain and losses, and deferred compensation of individuals.

**ACC 312 Corporate Income Tax Accounting****3 Semester Hours**

Prerequisite: ACC 311

An introduction to taxation for partnerships and corporations.

**ACC 315 Intermediate Accounting I****3 Semester Hours**

Prerequisite: ACC 201

A theoretical study of basic accounting concepts and methodologies intended

primarily for accounting majors. This course is the first of two courses designed to help prepare a student for a career in accounting.

**ACC 316 Intermediate Accounting II** **3 Semester Hours**

Prerequisite: ACC 315

A continuation of the theoretical study of basic accounting concepts and methodologies. This course is the second of two courses designed to help prepare a student for a career in accounting.

**ACC 317 Governmental and Non-For-Profit Accounting** **3 Semester Hours**

Prerequisite: ACC 202

Accounting for non-for-profit organizations, with special emphasis placed on accounting for governmental agencies.

**ACC 320 Accounting Information Systems** **3 Semester Hours**

Prerequisite: ACC 310

A basic course in accounting information systems and how they are used in business. Control and audit of the accounting information system will be explored as well as basic information system development concepts. Focus will be on gathering accounting data and communicating the data to decision makers.

**ACC 325 Fraud Examination** **3 Semester Hours**

Prerequisite: ACC 201 or JUS 205

An introduction to the principles of fraud examination. Techniques for the detection and prevention of the major types of occupational and management fraud will be explored. Students will examine relevant fraud cases and apply the critical thinking and technology skills used in fraud examination.

**ACC 410 Auditing** **3 Semester Hours**

Prerequisite: ACC 316

An overview of auditing, including the decision process of the individual business, internal controls, audit tests and documentation, sampling size and item testing, the use of computers in auditing, and audit reports.

**ACC 411 Advanced Accounting Topics** **3 Semester Hours**

Prerequisite: ACC 316

Topics covered may include, but are not limited to, accounting for combinations and consolidations, accounting for income taxes, and accounting for pensions.

**ACC 482 Senior Seminar** **3 Semester Hours**

Prerequisite: Senior standing

A capstone course for accounting majors in which students will integrate knowledge from prior coursework and demonstrate their ability to work with contemporary issues in accounting. Seminar format; writing and presentation intensive. (writing intensive)

**ACC 491 Independent Study****1-3 Semester Hours**

Prerequisite: Junior standing

A student pursues a topic or project of mutual interest with a faculty member; an extensive written report is required. A written proposal for the independent study project must be approved in advance of the beginning of the semester for which academic credit is expected.

**ACC 492 Supervised Internship****3 Semester Hours**

Prerequisites: ACC 316, 36 semester hours (6 of these hours must be from upper level courses in the major), 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

A Supervised work experience in accounting. A written proposal for the internship must be approved in advance of the beginning of the semester for which academic credit is expected. A report of the internship must be submitted following the internship.

**ACC 495 Topics in Accounting****1-3 Semester Hours**

Prerequisite: Permission of instructor

Specialized and advanced topics in accounting. Offered in a seminar format; (writing and presentation intensive).

## ANTHROPOLOGY

**ANT 191 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**ANT 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**ANT 210 Cultural Anthropology****3 Semester Hours**

A study of the origin and development of man's culture with special emphasis on preliterate societies, prehistoric, and contemporary; the impact of advanced societies; and the future of man in anthropological perspective. (identical to SOC 210)

**ANT 420 Emergence of Humans****3 Semester Hours**

Prerequisite: SOC 101

A study of the paleoanthropological evidence used to answer the question, "Where have humans come from?" and theories associated with human phylogeny. (Identical to SOC 420)

**ANT 491 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**ANT 495 Special Topics**

A study of selected topics.

**ART****REQUIREMENTS FOR A MINOR IN VISUAL ARTS**

ART 104, 107, 108, 202, 205, 301

**ART 101 Art Appreciation****3 Semester Hours**

An introduction to the understanding and appreciation of the visual arts through a broad survey of the principles of art.

**ART 104 Drawing I****3 Semester Hours**

This course in freehand visualization introduces students to linear construction methods with pen and pencil, such as line quality and expression, drawing layout/composition, volume construction, foreshortening with overlapping shapes, perspective, schematic human form/gesture, and tone and shading. Personal creative expression is encouraged.

**ART 107 Sculpture: Design and Expression**

This course introduces the student to the sculpture process and three-dimensional design concepts. Technical methods of carving, clay-modeling, wood and metal construction are explored.

**ART 108 Painting: Fundamentals****3 Semester Hours**

This course will introduce acrylic painting methods, color mixing, composition, and techniques of observed subject matter and pictorial representation. Some drawing experience and/or ART 104 preferred.

**ART 191 Research Topics****1-6 Semester hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**ART 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**ART 201 American Architecture****3 Semester Hours**

A study of the development of American architecture from the seventeenth century to the present with emphasis on social and cultural meanings of architecture as well as stylistic changes.

**ART 202 Computer Graphics****3 Semester Hours**

The student will follow a sequence of creative design exercises involving basic operations using Adobe Photoshop, Adobe PageMaker, HTML, and Front Page

applications. They will explore the fundamentals of practical design applications including color graphics, typography, and website visuals. The project sequence will encourage both conceptual and aesthetic evolution as well as practical technical understanding of available hard- and software.

**ART 205 Painting: Water Media**

**3 Semester Hours**

Introduces the traditional approach to water-based transparent painting medium including concepts of color theory. Drawing and composition will be stressed in painting from observation, response to text and imagination.

**ART 301 Creative Capstone Art Studio**

**3 Semester Hours**

Prerequisites: ART 104, 107, 108, 202, 205

The student will be guided through the exploration of how the content theme and technical form in art expression are interdependent. The student will explore a single theme in each media area in Computer Graphics, Painting, and Sculpture.

## **BIOLOGY**

The Biology Program will provide the foundation to pursue academic and career goals through a diverse curriculum including research experience; an excitement for biology will be cultivated, promoting continued exploration in the field.

**REQUIREMENTS FOR A MAJOR IN BIOLOGY (B.A. DEGREE)**

BIO 101, 102, 122,123, 200, 224, 303, 401, 402, 412, 2 Additional 300-400 level courses. At least one must include lab.

CHM 111, 112, 121 OR 201, 122, OR 202; MAT 113 (or equivalent), 213 and at least one course from the following categories:

1. Written Communication: ENG 210, 211, 304, 305
2. Oral Communication: ENT 120, 140; ENG 130
3. Business: ACC 200; BUS 205; CIS 310 MKT 205

**REQUIREMENTS FOR A MAJOR IN BIOLOGY (B.S. DEGREE)**

BIO 101, 102, 122, 123, 200, 303, 401, 402, 412; CHM 111, 112, 121, 122, 301, 302, 311, 312 or CHM 321,322; MAT 113 and 115 or MAT 121 and 122; MAT 213; PHY 211 and 212; and at least one course including the laboratory from each of the following three categories:

1. Animal Form and Function: BIO 308/309; BIO 406, 408, or 404
2. Animal Diversity: BIO 300, 311 or 314
3. Taxonomic Diversity: BIO 304, 316 or 407

Recommended: PHY 221, 222, and CHM 311, 312

Students considering a career in medicine, dentistry, or another professional discipline should consult with their advisor regarding additional courses which may be required for matriculation into post-graduate schools which offer those programs.

Students seeking state teaching licensure should consult with the Education Division faculty early in their collegiate studies to determine which courses are required for State of North Carolina licensure in biology.

### **REQUIREMENTS FOR A MINOR IN BIOLOGY**

BIO 101, 102 122, 123, 200, 303, 401,402 and a minimum of one course from two of the following three tiers including one course with a laboratory:

Animal Form and Function: BIO 308, 309; 406, 408, 404

Animal Diversity: BIO 300, 311, 314

Taxonomic Diversity: BIO 304, 316, 407

#### **BIO 101 Life Science**

**3 Semester Hours**

An introductory course for a student with a minimal science background. This course introduces the student to some of the fundamental aspects of life and the major concepts of biology, including scientific method, ecology, cells and molecules, genetics, DNA, biotechnology, and evolution. (offered every semester)

#### **BIO 102 Life Science Laboratory**

**1 Semester Hour**

Co-requisite: BIO 101

Designed to accompany the lecture course and provide experience with a variety of basic biological phenomena such as hypothesis testing, data interpretation, ecology, diversity of life, genetics, biotechnology, and evolution. (offered every semester)

#### **BIO 110 Introduction to Forensic Science**

**3 Semester Hours**

Prerequisite: BIO 101, 102; MAT 092 or placement above MAT 092

This course is an introduction to basic concepts in forensic science, including postmortem decay process, bloodstain pattern analysis, hair analysis, forensic toxicology and fingerprint analysis. In addition to learning the fundamental concepts of forensic science, the course will also focus on problem-solving skills and practical applications of forensic science.

#### **BIO 114 Human Biology**

**3 Semester Hours**

Prerequisites: BIO 101, 102

A course designed to extend and refine appreciation for man as a biological species. Study will include the historical beginning of mankind. Through investigation of the uniqueness of human structural, physiological, and behavioral characteristics, the student will be able to develop a better understanding of mankind's place in nature.

**BIO 123 Methods in Biology****2 Semester Hours**

Prerequisites: BIO 101, 102

This course is designed to introduce the science student to both laboratory and field studies in biology. This course includes a semester-long, student-designed experimental research project. (offered every Spring)

**BIO 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**BIO 200 Cell Biology****3 Semester Hours**

Prerequisites: Bio 101

This course will cover the basics of cell biology including enzymes, membranes, signal transduction, organelles, metabolism, the cell cycle, the cytoskeleton, cellular movement, DNA and gene expression. (offered every Spring)

**BIO 222 Evolution****3 Semester Hours**

Prerequisite: BIO 101, 102, or instructor's approval

Evolution course designed for entering majors or students with a strong science preparation. The course focuses on the origin of molecules and life, natural selection, genetic drift, neutral theory, coalescence theory, molecular clock, speciation, phylogeny, evolutionary developmental biology, photosynthesis and animal embryonic development. (offered every Fall)

**BIO 224 Introduction to Environmental Science****3 Semester Hours**

Open to majors and non-majors, this course surveys dynamics of water, air, geology, and the biosphere. It also examines human activities that affect these resources. Guest speakers will discuss their roles in environmental science and potential career opportunities. BIO 101 is recommended as a prerequisite. (offered every Fall)

**BIO 225 Environmental Science Laboratory****2 Semester Hours**

Prerequisite: BIO 101; Co-requisite: BIO 224

Open to majors and non-majors, this laboratory "hands-on" course examines how scientists sample the environment. We will use environmental techniques that are used in the field in order to test soils, water, toxins, and acid rain. In addition, we will look at their effects on biological organisms. An environmental survey will be administered and a community project will be conducted at the end of the semester. (offered every Spring of even years)

**BIO 231, 232 Anatomy and Physiology I, II****4, 4 Semester Hours**

Prerequisites: BIO 101, 102

A lecture course which studies the structure and functions of the human body and its organ systems. Cellular metabolism, skin and integumentary, skeletal, muscular, and nervous systems are covered.

Biology 232 studies the structure and functions of the human body and its organ



systems. Endocrine, blood and circulation, cardiovascular, digestive, respiratory, and reproductive systems are covered.

**BIO 295 Special Topics** **1-6 Semester Hours**  
A study of selective topics.

**BIO 300 Animal Behavior** **3 Semester Hours**  
Prerequisites: BIO 101, 102

Major and current concepts in behavioral research will be discussed. Topics will include the genetics, mechanics, and evolution of behavior; interspecific interaction; and problems in behavioral research. Readings, films, and field activities will be utilized. Preparation of a library research paper will be required. (offered every Spring of even years)

**BIO 303 Genetics** **4 Semester Hours**  
Prerequisites: BIO 122, 200; CHM 121

A course which covers the principles of inheritance. The topics will range from the origins of genetics as laid down by Mendel in the nineteenth century to the most recent discoveries in genetics dealing with genetic engineering and other current topics. Students will be exposed to common problem solving skills essential in this field of study. (writing intensive) (offered every Spring)

**BIO 304 Biology of Plants** **4 Semester Hours**  
Prerequisites: BIO 122, 123; BIO 200 as prerequisite or corequisite

Beginning with the laboratory studies of the anatomy and physiology of plants, the course will lead to field studies of plant adaptations to the environment, including a brief survey of major life cycles and an introduction to the techniques and principles of plant taxonomy. (writing intensive) (offered every Spring of even years)

**BIO 305 Human Heredity** **3 Semester Hours**  
Prerequisite: BIO 122

A study of the basic principles of heredity with special attention to inheritance in humans. The course will begin with a review of Mendel's principles and a study of family pedigrees which demonstrate familiar examples of human inheritance. Included will be discussions of sex determination, DNA and genetic engineering, heredity and populations, and the interactions of heredity and environment.

**BIO 308 Developmental Biology** **3 Semester Hours**  
Prerequisite: Bio 122, 200

A study of the fundamental developmental processes shared by all animals with a special emphasis on vertebrate embryos and organ systems. Lectures will cover topics including gametogenesis, fertilization, cleavage through neurulation and development of organ systems in select vertebrates including humans. (offered every Fall of odd years)

**BIO 309 Developmental Biology Lab****1 Semester Hour**

Prerequisite: Bio 122, 123; Co-requisite: BIO 308

Laboratory investigations of the developmental processes and anatomical changes that occur in invertebrate and vertebrate embryos. (offered every Fall of odd years)

**BIO 311 Invertebrate Zoology****4 Semester Hours**

Prerequisites or Co-requisites: BIO 122, 123

A general survey of all major and representative minor invertebrate phyla. Lectures and laboratory will consider classification, external anatomy, behavior, adaptations, the importance of invertebrates to humans and agriculture, and their roles in the ecosystem. (offered every Spring of odd years)

**BIO 314 Vertebrate Zoology****4 Semester Hours**

Prerequisites: BIO 122, 123

A study of the vertebrates with emphasis on evolutionary processes, natural history, and ecological adaptations of species. Field and laboratory investigations of species native to North Carolina, with various dissections emphasizing commonalities among all vertebrates and their adaptable morphologies. (offered every Fall of even years)

**BIO 316 Microbiology****4 Semester Hours**

Prerequisites: BIO 122, 123, 200

A study of the nature and activities of microorganisms with emphasis on the bacteria and their relation to human affairs. Standard bacteriological identification and culture will be emphasized in the lab. (offered every Fall of even years)

**BIO 321, 322 Biochemistry with laboratory****3, 2 Semester Hours**

(see CHM 321, 322 for description)

**BIO 330 Global Water Issues****5 Semester Hours**

Prerequisites: BIO 101, 102; MAT 105, 111, 113, 115 or 121

This course is intended to acquaint the student with water issues in our world such as quality of water, water testing, water sampling, history and politics of water issues by using the United States and Africa for examples. Students will be challenged to examine these aspects of water issues through lecture and laboratory exercises, along with a semester-long project, that require students to critically think about and attempt to solve problems concerning the earth's water. Exercises for students may include surveys, laboratory experiments, interviews, and research problems. (offered every Spring of odd years)

**BIO 396 Cancer Biology****4 Semester Hours**

Prerequisites: BIO 123, 200, 222; CHM 122, 122

This course explores the molecular pathology of human cancers. Topics covered include oncogenes and tumor suppressor genes, metastasis, angiogenesis, and abnormal regulation of cell signaling and the cell cycle in cancer. Rationale behind

molecular therapies in cancer treatment is also discussed. In the laboratory, students learn techniques often used in cancer research and conduct an independent research project. 3 lecture, 3 laboratory hours per week.

**BIO 401 Ecology** **3 Semester Hours**

Prerequisites: BIO 122; CHM 121

The environmental factors operating within biotic communities as they influence the patterns, distribution, succession, growth, and behavior of plants and animals. (offered every Fall)

**BIO 402 Ecological Methods** **2 Semester Hours**

Prerequisites: BIO 122, 123; CHM 121; Co-requisite: BIO 401

A lab and field experience in gathering and analyzing ecological data. Methods of sampling biotic and physical factors of aquatic and terrestrial ecosystems will be emphasized. A group project will be conducted all semester. (writing intensive) (offered every Fall)

**BIO 404 Physiological Ecology** **4 Semester Hours**

Prerequisites: BIO 122, 123, 200

The purpose of this course is to apply basic physiological concepts towards the study of how animals are physiologically adapted to their environments. Topics will include energetics, thermoregulation, sensory systems, energy acquisition, cardiovascular function and respiration. Laboratory included.

**BIO 406 Pathophysiology** **3 Semester Hours**

Prerequisites: BIO 123, 200, 222, 231, 232; CHM 121, 122

This course explores a variety of human diseases. We study the biochemical and cellular basis of diseases; their disruption of normal anatomy and physiology; clinical presentation of diseases; and treatment of diseases. Ethical considerations in the treatment and research of human disease will be considered. 3 lecture hours per week. (offered every Spring of even years) (writing intensive)

**BIO 407 Molecular Evolution/Biotechnology** **4 Semester Hours**

Prerequisites: Bio 122, 123, 200; CHM 121

Various concepts in the field of molecular evolution will be addressed in this course. The laboratory component will emphasize data analysis (DNA and protein data) and use of molecular biological techniques to explore evolutionary relationships between organisms or to evaluate mechanisms of molecular evolution. (offered every Fall of odd years)

**BIO 408 Histology** **4 Semester Hours**

Prerequisites: BIO 122, 123, 200

A study of the basic light microscopic structure of animal cells, tissues, and organ systems with emphasis on correlating structure with function. Laboratory will concentrate on the visual study of animal tissues. (offered every Spring of odd years)

**BIO 412 Senior Seminar** **3 Semester Hours**

Prerequisites: BIO 303, one 300-400 Biology course, and senior status

Discussions, readings, and reports of current research and topics of importance to biologists. (writing intensive) (offered every Spring)

**BIO 421 Independent Studies in Biology** **1-6 Semester Hours**

These may be undertaken after consultation with and approval of the faculty members in the stated area of interest.

The following areas for study are suggested by the Biology faculty:

*Animal Behavior*

*Biotechnology, Cell Biology and Genetics*

*Ecology*

*Environmental Education*

*Public/Environmental Health*

*Microbiology*

*Natural History Studies of North Carolina Vertebrates and Invertebrates*

**BIO 425 Environmental Science Internship** **2-6 Semester Hours**

Prerequisites: 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

The student will engage in a supervised internship in an approved setting. The ultimate responsibility of gaining the internship is the student's; however, explorations of potential sites should begin in the Internship Center. Before the internship begins, a proposal will need to be written by the student, the faculty advisor, and the internship supervisor (on site). During the internship, a journal will be kept. At the end of the experience, a final scientific paper will be required as well as a formal presentation to an environmental science class.

**BIO 495 Special Topics** **1-6 Semester Hours**

A study of selected topics.

## BIOMEDICAL SCIENCE

The Biomedical Science major is designed for highly motivated students who are considering a career in health science areas such as medicine, dentistry, or veterinary medicine. The major focuses on those disciplines of the natural sciences and mathematics which will assist students in their preparation for matriculation into professional or graduate schools.

**REQUIREMENTS FOR A MAJOR IN BIOMEDICAL SCIENCE (B.S. DEGREE)**

**Core Requirements:** BIO 101, 102, 123, 200, 222, 303, 412; CHM 111, 112, 121, 122, 301, 302, 311, 312; MAT 121, 213; PHY 211, 212, 221, 222; plus a required concentration in Pre-Medicine, Pre-Veterinary, or Pre-Dentistry.

**Concentration Requirements:**

**Pre-Medicine:** BIO 231, 232, 316; choose one course from each of the following tiers (at least two must be laboratory courses)

Tier 1: BIO 300, 308/309, or 314

Tier 2: BIO 396 or 407

Tier 3: BIO 406 or 408

**Pre-Veterinarian:** BIO 314, 316, 321/322, 404, 408, and one additional course from the following list: BIO 300, 308/309, 311, 330, 396, 401/402, 406, or 407

**Pre-Dentistry:** BIO 231, 232, 314, 316, 321, and 408.

*Note: Additional coursework may be required for admission into a specific school's program and entry into professional school may require a specific number of hours in related volunteer work.*

## **BUSINESS ADMINISTRATION**

The Business Administration Bachelor of Science degree is designed to prepare students for responsible participation in their communities and for professional advancement.

In addition to preparing students for today's occupations, the major is designed to prepare them for a society that requires life-long learning.

Instruction for the Bachelor of Science degree develops competency in discipline-specific subject matter as well as critical thinking, analytical reasoning, effective communication, ethical decision-making, computing skills, and information literacy.

### **REQUIREMENTS FOR A MAJOR IN BUSINESS ADMINISTRATION (B.S. DEGREE)**

ACC 201, 202; BUS 206, 207, 307, 308, 314, 319, 350, 471, 481, 482; MKT 205; ECO 211, 212; ENG 304; MAT 213; six semester credit hours from the following courses: any upper-level ACC, BUS, CIS, ECO, or MKT course; REL 342; SOC 400.

### **REQUIREMENTS FOR A MINOR IN BUSINESS ADMINISTRATION**

ACC 201, 202; BUS 206, 207, 308, 319; ECO 211, 212; MKT 205. Only available to students not completing a major in the Division of Business.

### **REQUIREMENTS FOR A MAJOR IN BUSINESS ADMINISTRATION WITH ENTREPRENEURSHIP CONCENTRATION (B.S. DEGREE)**

ACC 201; BUS 206, 207, 307, 308, 314, 319, 350, 471, 481, 482; MKT 205; ECO 212; ENG 304; MAT 213; Concentration courses: BUS 370, 443, 472, and 475.

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**BUS 195 Special Topics** 1-6 Semester Hours  
A study of special topics.

**BUS 206 Principles of Management** 3 Semester Hours  
A survey of the primary functions of management including planning, organizing, leading and controlling. Emphasis on the importance of management as it relates to the various functional areas of both manufacturing and service businesses.

**BUS 207 Legal Environment** 3 Semester Hours  
Survey of the legal system and its impact on organizational activities and personal business; the judicial system; governmental regulation; contracts; torts; common law; the international legal environment.

**BUS 211 Personal Finance** 3 Semester Hours  
A study of personal finance including the financial planning process, managing money, managing investments such as stocks, bonds, or mutual funds, managing risks such as insurance protection, managing debts, retirement planning, and estate planning. Students will prepare a financial plan to include all of the above aspects of personal financial planning.

**BUS 307 Finance** 3 Semester Hours  
Prerequisites: ACC 201, 202 or ACC 310; ECO 211; junior standing  
Principles of corporate finance including analysis of financial statements, ratio analysis, and the statement of cash flows; capital budgeting; risk and return; stocks and bonds; cost of capital; financial institutions; securities markets; international finance.

**BUS 308 Organizational Behavior** 3 Semester Hours  
Prerequisite: BUS 206 with a grade of C- or higher  
Study of organizational behavior of individuals and the collective behavior of humans in organizations; emphasis on development of managerial skills, interpersonal communication, behavioral dimensions of decision making, motivation, leadership, and organizational development. (writing intensive)

**BUS 314 Human Resources Management** 3 Semester Hours  
Prerequisites: BUS 206 with a grade of C- or higher  
Concepts and methods associated with attracting, developing, and maintaining an effective work force: government legislation; human resource planning; recruitment and selection; performance evaluation; compensation and benefits; labor relations.

**BUS 319 Management Information Systems** 3 Semester Hours  
Prerequisites: BUS 206 with a grade of C- or higher  
Examines the use of information and communication technologies (ICT) in organizational settings and gives a perspective of MIS from the standpoint of the non-technical manager. Topics include acquisition, management, use, and control of information systems and their impact on individuals, organizations and society.

Emphasis is on the business manager's role in developing and managing information systems and the uses of ICT to create competitive advantages.

**BUS 350 Operations Management** **3 Semester Hours**

Prerequisites: ACC 201, 202; MAT 213

Introduction to design, operation, and control of systems by which material, labor, and capital are combined to produce goods and services; application of analytical decision making techniques such as linear programming, forecasting, decision theory; topics include capacity planning, quality management, facility design, production planning, project management. (identical to CIS 350)

**BUS 370 Small Business Management** **3 Semester Hours**

Prerequisites: BUS 307; MKT 205 with a grade of C- or higher

Survey of the small business in the private sector; the role of small business in the American economy; financial, marketing, and operations issues; the business plan; small business in the international environment; case studies.

**BUS 430 Investments** **3 Semester Hours**

Prerequisites: BUS 307; MAT 213

Concepts and methods related to securities and financial investments; investment alternatives; securities and financial markets; risk assessment; stocks and bonds; technical analysis and market efficiency; commodities and financial futures; real estate; precious metals; portfolio management.

**BUS 443 Entrepreneurial Finance** **3 Semester Hours**

Prerequisites: BUS 307; MAT 213

This course focuses on sound financial management practices showing how and where to obtain the financial capital necessary to run and grow a venture. The most important financial issues that entrepreneurs face, particularly the stages of financing, business cash flow models, and strategic positioning of the early-stage company will be explored. Knowledge will be gained to interact successfully with financial institutions and the regulatory agencies that are central to financing ventures as they grow and ultimately look for liquidity for their investors. Cases and engaging entrepreneurial ventures lifted from the latest headlines will be used to emphasize concepts such as valuing a company, preparing for and executing an initial public securities offering, selling out, acquisitions, venture capital funds, institutional investors, strategic alliances, and bankruptcy.

**BUS 471 International Business** **3 Semester Hours**

Prerequisites: BUS 307, 308; MKT 205 with a grade of C- or higher

Management of organizations operating in an international environment with emphasis on cross-cultural issues; differences in attitudes and behaviors; organization structure; environmental considerations; joint venture and host country concerns.

**BUS 472 Business and Society** **3 Semester Hours**

Prerequisites: BUS 307, 308

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Examine the dynamic nature of business-society conflicts. Analyze the concept of stakeholders and stakeholder management. Case discussion within an analytical framework to address issues in a broader societal context.

**BUS 475 Small Business Consulting** **1-3 Semester Hours**

Prerequisites: BUS 307, 308

Application of business concepts and methods to solve real business problems through consulting and counseling business owners and managers; case analyses, project reports, and presentations.

**BUS 481 Business Strategy and Policy** **3 Semester Hours**

Prerequisites: BUS 307, 308; MKT 205 with a grade of C- or higher; Senior standing

Strategic planning in the business environment; forming, implementing and evaluating strategy and policy. Integrating the functions of management, marketing, finance/accounting, production/operations, research and development, and management information systems to enable an organization to achieve objectives. Extensive use of research and teamwork for case analysis. (writing intensive)

**BUS 482 Business Administration Capstone** **3 Semester Hours**

Prerequisites: BUS 481

Integrates various business disciplines to help seniors develop an understanding of decision making, business planning, and strategy. The web-based simulation will connect theoretical class work to the business world. Students will learn-by-doing as teams apply theories and concepts that have been learned in previous classes to a 'real-world' simulation. (writing and presentation intensive)

**BUS 491 Independent Study** **1-3 Semester Hours**

Prerequisites: BUS 307, 308; MKT 205 with a grade of C- or higher; and at least a 3.0 overall grade-point average

A student pursues a topic or project of mutual interest with a faculty member. An extensive written report is required. A written proposal for the independent study project must be approved in advance of the beginning of the semester for which academic credit is expected.

**BUS 492 Supervised Internship** **3 Semester Hours**

Prerequisites: BUS 307, 308, 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

A supervised work experience in an approved setting; extensive written report. A written proposal for the internship must be approved in advance of the beginning of the semester for which academic credit is expected.

**BUS 495 Topics in Business Administration** **1-3 Semester Hours**

Prerequisites: BUS 307, 308; MKT 205; with a grade of C- or higher and permission of the instructor.

Specialized and advanced topics in business administration and management.



## CHEMISTRY

The North Carolina Wesleyan College Chemistry Program prepares students for professional advancement, life-long learning, and responsible participation in their communities by providing training, experiences, methodology, and information in a technical field that is at the center of many professions and is critical to the solution of local and global challenges of today.

Chemistry has been called the central science because knowledge of chemistry and its tools is essential for effective operation in fields from biology to physics, medicine to materials science, nutrition to environmental management, and many other areas. The most pressing global issues that we face today are in energy, food, water, health, and environment, and advances in chemistry will be required for triumph in each. North Carolina Wesleyan College intends to prepare its students to understand these issues from a chemical perspective and bring that perspective to bear on responsible solutions as professionals and informed debate as citizens.

A degree from the North Carolina Wesleyan College Chemistry Program is the ideal starting point for a successful career in these and many other professions. The program of instruction emphasizes critical thinking and analytical reasoning above all, and communication through both written and oral assignments. Students will learn how to use the chemical literature and develop other information skills needed for chemistry study and practice. Our chemistry degree recipients will be ready to enter the working world as chemists or continue on to advanced study in chemistry, engineering, medicine, or other chemistry dependent fields. They will have the skills, capabilities, and confidence to excel in technology, business, or public service.

### **REQUIREMENTS FOR A MAJOR IN CHEMISTRY (B.A. DEGREE)**

CHM 111, 112, 121, 122, 301, 302, 311, 312, 341, 342, 361, 362, and 1 upper level lecture and lab; 4 semester hours of physics; MAT 121.

### **B.S. DEGREE**

CHM 111, 112, 121, 122, 301, 302, 311, 312, 341, 342, 361, 362, 412; 8 semester hours in any other chemistry courses; PHY 211, 212, 221, 222; MAT 121. A B.S. Chemistry major must have 2 semester hours of independent research (CHM 401).

Any student requiring a chemistry laboratory for graduation must also take the corresponding lecture course in the same semester. These students will not be permitted to take laboratory courses without co-registering for

the lecture course or to take the lecture course without co-registering for the laboratory course. Any exceptions must be approved by the Mathematics and Sciences division chair.

### **REQUIREMENTS FOR A MINOR IN CHEMISTRY**

CHM 111, 112, 121, 122; four additional upper-level chemistry courses including lab. (24 semester hours)

#### **CHM 101, 102 Conceptual Chemistry with Laboratory 3, 1 Semester Hours**

This course is primarily designed for non-majors and will familiarize them with topics from general, organic, and biochemistry. Particular attention will be given to how chemistry is used in everyday life. Examples might include how sunscreen/sunblock products work, why products contain specific ingredients, how drugs interact with the human body, and new approaches to treating cancer. Special efforts will be made to familiarize the non-majors with principles and nomenclature used by chemists. Labs will deal with the study of various physical and chemical changes and concepts related to such changes.

#### **CHM 111, 112 General Chemistry I with Laboratory 3, 1 Semester Hours**

Prerequisite: MAT 113, 115, or 121, or instructor's approval

General Chemistry I deals with basic descriptions of matter at the atomic and molecular level. Major topics discussed include balancing chemical reactions, behavior of gases, energy of reactions, and bonding theories. General Chemistry I lab allows students to perform experiments to discover how theories discussed in lecture are derived from laboratory observations. (offered every Fall)

#### **CHM 121, 122 General Chemistry II with Laboratory 3, 1 Semester Hours**

Prerequisites: CHM 111 with a C- or better

This course continues from the foundation in CHM 111/112 with a more detailed discussion of molecular structure and bonding, which leads into physical state and solution properties. Kinetics, equilibria and thermodynamics (including electrochemistry) are covered, with particular emphasis on acid-base chemistry. In General Chemistry II lab, students perform experiments to discover how theories discussed in lecture are derived from laboratory observations.

#### **CHM 195 Special Topics 1-6 Semester Hours**

A study of selected topics.

#### **CHM 201, 202 General, Organic and Biochemistry with Laboratory 3,1 Semester Hours**

Prerequisites: CHM111/122

This course will introduce students to the fields of organic and biochemistry. Particular attention will be given to the chemical properties and reactivities of lipids, proteins, carbohydrates, and nucleic acids. The metabolism of these molecules will

also be addressed. The lab portion of this course will reinforce the lecture material and will explore the properties of these biological molecules.

**CHM 301, 302 Organic Chemistry I with Laboratory**      **3, 1 Semester Hours**

Prerequisites: CHM 121, 122

This course will introduce the chemistry of carbon compounds. Chemical structure, nomenclature, stereochemistry, properties, reactions and reaction mechanisms of the alkanes, alcohols, amines, and carbonyl groups will be investigated. The experimental portion will introduce the student to the basic laboratory techniques used in organic chemistry. These techniques will be used in the isolation, purification, and identification of common organic solids and liquids. Special attention will be given to important concepts such as extraction, crystallization, distillation and chromatography. (offered every Fall)

**CHM 311, 312 Organic Chemistry II with Laboratory**      **3, 1 Semester Hours**

Prerequisites: CHM 301, 302

This course will introduce the student to the chemistry of alky halides, alkenes, alkynes, aromatics and ethers. The primary focus for this course will be on the structure, nomenclature, synthesis, and reactivity of these molecules. The experimental portion features chemical synthesis and identification of products. Special emphasis will be given to instrumental techniques for structure determination including nuclear magnetic resonance, mass spectrometry, and infrared spectroscopy. (offered every Spring)

**CHM 321, 322 Biochemistry with Laboratory**      **3, 2 Semester Hours**

Prerequisites: CHM 301, 302; BIO 101, 102; Recommended: BIO 122, 123

A study of the structure and chemistry of biological compounds. Topics will include water, proteins, carbohydrates, lipids, and nucleic acids. The metabolism of these molecules will also be discussed. The laboratory experiments will feature techniques used to isolate, characterize, and identify biological molecules. (Identical to BIO 321, 322) (writing intensive)

**CHM 341, 342 Analytical Chemistry I with Laboratory**      **3, 1 Semester Hours**

Prerequisites: CHM 121, 122; MAT 113 or its equivalent.

This course provides an overview of Quantitative Analysis emphasizing classical "wet" chemical methods. Statistical treatment of data and sample handling in the modern laboratory are introduced. Gravimetric assays and titrations based on chemical equilibrium involving precipitation, complexation, acid-base and redox reactions are examined with an emphasis on calculations, including the use of spreadsheets. Electrochemical probes and thermal analysis methods are incorporated. (writing intensive - CHM 341)

**CHM 351, 352 Analytical Chemistry II with Laboratory**      **3, 1 Semester Hours**

Prerequisites: CHM 341, 342; Recommended: PHY 211, 212, 221, and 222

This course covers Instrumental Methods for chemical analysis. Atomic and

molecular spectroscopies, nuclear magnetic resonance and mass spectroscopy are considered as qualitative and quantitative tools. Chromatography, thermal methods, electroanalytical methods and diffraction techniques complete the course material. (writing intensive - CHM 351)

**CHM 361, 362 Physical Chemistry I with Laboratory** 3, 1 Semester Hours  
Prerequisites: CHM 301, 302, 341, 342; MAT 121; PHY 211, 212

The laws of thermodynamics are applied to chemical systems and state functions, including gases and solutions. The molecular underpinnings of these principles are developed through classical statistical mechanics.

**CHM 371, 372 Physical Chemistry II with Laboratory** 3, 1 Semester Hours  
Prerequisites: CHM 361, 362, and 8 credits in physics.

Molecular orbital theories and modern computational techniques in chemistry are studied. Analytical and numerical approaches to the determination of molecular and electronic structures will be covered in sufficient detail to enable students to undertake these types of calculations. Application to spectroscopy and thermodynamic properties of molecules will complete the course material.

**CHM 381, 382 Inorganic Chemistry with Laboratory** 3, 1 Semester Hours  
Prerequisites: CHM 301, 302, 341, 342

This course presents an overview of molecular and ionic inorganic and organometallic compounds and chemistry. Elements of bonding theory will be applied to compound classification and trends in reactivity. Classical and modern theories will be considered with respect to lattice energies, crystal field theory, redox potential, allotropy and other relevant topics in inorganic chemistry.

**CHM 401 Independent Study in Chemistry** 1-4 Semester Hours  
Prerequisite: Minimum 20 semester hours in Chemistry

An advanced program for junior and senior students to gain experience in research in several areas. (writing intensive)

**CHM 412 Research Seminar** 3 Semester Hours

Majors are expected to give a seminar presentation, preferably based on their individual laboratory or literature study. (writing intensive)

**CHM 495 Special Topics** 1-6 Semester Hours  
A study of selected topics.

## COLLEGE LIFE

**COL 195 Special Topics** 1-6 Semester Hours  
A study of special topics.

**COL 495 Special Topics** 1-6 Semester Hours  
A study of special topics

## COMMUNICATION

**COM 191 Research Topics** **1-6 Semester Hours**  
An area of study of interest to the student and usually taught on a one-on-one basis between the faculty member and the student.

**COM 195 Special Topics** **1-6 Semester Hours**  
A study of special topics.

## COMPUTER INFORMATION SYSTEMS

The Computer Information Systems curriculum emphasizes web design and development, programming, database, networking, and security. With this degree students using these skills are prepared for professional advancement in any of a wide variety of careers in information systems and/or graduate education. The rapidity of technological change is reflected in their course work, preparing students to expect and meet the needs for life-long learning. Courses in ethics, live projects serving local organizations, and participation in student service organizations such as Rotaract encourage responsible participation in their communities following graduation.

**REQUIREMENTS FOR A MAJOR IN COMPUTER INFORMATION SYSTEMS (B.S. DEGREE)**  
ACC 201; BUS 206; ENG 304; MAT 213; CIS 201, 205, 211, 240, 345, 410, and 455; CIS electives (12 upper-level semester hours) not including CIS 101, 310 or 350.

**REQUIREMENTS FOR A MAJOR IN COMPUTER INFORMATION SYSTEMS – WEB DEVELOPMENT CONCENTRATION (B. S. DEGREE)**  
ACC 201; BUS 206; ENG 304; MAT 213; CIS 201, 205, 211, 240, 320, 325, 326, 330 OR CIS 335, 345, 410, 455 and choose 3 hours from ART 202, ENG 373, or ENG 472.

**REQUIREMENTS FOR A MINOR IN COMPUTER INFORMATION SYSTEMS**  
CIS 201, 205, 211, 240, and six semester hours of 300-400 level CIS courses not including 310.

**CIS 201 Web Authoring and Publishing** **3 Semester Hours**  
This course introduces Web site development using the Web authoring scripting languages HTML, XHTML, and XML. Topics cover the fundamentals required in designing and creating effective and accessible Web pages which includes linking and formatting; using tables, frames, and forms; and integrating Cascading Style Sheets.

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**CIS 205 Intro to Data Communications and Networking** 3 Semester Hours

This is a survey course that will provide students with a foundation in fundamental data communication and networking concepts. Students will be introduced to a wide variety of topics in the voice and data communications field. Terminology, hardware, concepts, issues, trends, and decision-making as well as the link between business needs and the data communications field will be stressed. (writing intensive)

**CIS 211 Programming Structures** 3 Semester Hours

This course introduces computer programming using the Visual Basic programming language. Topics include designing applications, using variables and constants to store information, input/output operations, creating variables, sequential, selection, and repetition programming structure, arithmetic operations, and other related topics. Upon completion, students should be able to design, code, test, and debug Visual Basic programs.

**CIS 220 Introduction to Operating Systems** 3 Semester Hours

This course covers operating system concepts that are necessary for maintaining and using a computer. Emphasis is placed on initial installation and optimization of system software, commercial programs, and device drivers. Topics also include component identification, the memory system, peripheral installation and configuration, preventive maintenance, and diagnostics and repairs. Upon completion, students should be able to install and configure systems and optimize performance.

**CIS 230 Problem Solving Using Spreadsheets** 3 Semester Hours

This course introduces students to using computers as a tool for analyzing data, solving equations, performing simple statistical analysis and computations, and displaying the results graphically. Students will be introduced to spreadsheets to perform these basic functions and to predict future trends based on historical data.

**CIS 240 Introduction to Databases** 3 Semester Hours

This course is intended to introduce students to relational database concepts. Topics will include data types, table structure, and relationships, data access queries using QBE and SQL, normalization, and database security. These concepts will be reinforced using Microsoft Access and SQL.

**CIS 299 Special Topics** 1-6 Semester Hours

A study of special topics.

**CIS 305 Computer and Network Security** 3 Semester Hours

Prerequisites: CIS 205

In this course the students will learn networking concepts including networking terminology and protocols, local and wide area networks, networking standards and how to analyze risks to networks and the steps needed to select and deploy the appropriate countermeasures to reduce exposure to network threats.

**CIS 307 Computer Forensics****3 Semester Hours**

This course introduces students to the basic concepts of computer forensics and investigation. Student will learn how to acquire, process and present digital evidence. Computer forensic tools, legal issues and cases will be explored.

**CIS 310 Information Systems Concepts****3 Semester Hours**

This course builds upon a basic understanding of the value of information systems to improve the ways in which users and organizations utilize information. These uses include management decision making, conducting research and effectively storing and presenting information. It covers topics from four major areas of concentration: fundamentals of information systems, an overview of information technology to gain competitive advantage, current developments in and uses of information systems, and a management overview of using information technology using the internet, web, spreadsheets and databases to solve problems. (identical to BUS 310)

**CIS 315 Advanced Programming Structures****3 Semester Hours**

Prerequisite: CIS 211 with a grade of C- or better

This course is a continuation of CIS 211 using the Visual Basic programming language. Topics include sub and function procedures, sequential access files, error handling, one- and two-dimensional arrays, creating classes and objects, and other related topics. Upon completion, students should have a thorough understanding of the Visual Basic language.

**CIS 210 Advanced Web Design****3 Semester Hours**

Prerequisite: CIS 201

This course will expand upon the concepts covered in CIS 201. Students will apply the principles of effective web design to present information with clarity. Emphasis will be placed on developing websites that are responsive, accessible and visually appealing. Topics may include designing for multiple screen resolutions, designing for accessibility, site planning, typography, page layouts, graphics, color, site navigation, and responsive web design.

**CIS 325 Web Programming****3 Semester Hours**

Prerequisite: CIS 201, CIS 211 with a grade of C- or better

This course is designed for Web page development using a scripting language. Topics include introduction to Web development, working with data types and operations, building functions and control structures, manipulating strings, accessing files and directories, and manipulating data in arrays and strings.

**CIS 326 Web Programming II****3 Semester Hours**

Prerequisite: CIS 325

This course will focus on web page development using a client-side scripting language. This course will focus on developing interactive and dynamic web page elements. Topics include syntax and data structures, functions, flow control, from data validation, strings, arrays, Document Object Model, and object-oriented programming concepts.

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**CIS 330 Object-Oriented Programming** **3 Semester Hours**

Prerequisites: CIS 211 with a C- or better

This course introduces the object-oriented programming language C++. Topics include problem solving using the C++ language, using variables and constants to store information, creating and using functions, using selection structure statements, creating and manipulating sequential access files, creating and initializing arrays, and other related topics.

**CIS 335 Object-Oriented Programming Using Java** **3 Semester Hours**

Prerequisites: CIS 211 with a grade of C- or higher

This course explores programming topics of the object-oriented programming language Java. Topics include working with data types and operators, building functions and control structures, manipulating data in arrays and strings, working with databases, and other related topics.

**CIS 340 DB Development and Implementation** **3 Semester Hours**

Prerequisite: CIS 240

This course covers advanced functions continued from CIS 240. Topics include manipulating tables, advanced queries, file organizations and data structures; query languages; query optimization; database design; concurrency control; security; issues involving distributed database systems. Students will use Access, SQL and Oracle for this class.

**CIS 345 Systems Analysis and Design** **3 Semester Hours**

Prerequisites: CIS 205, 240

The theory and practice of structured analysis are presented. Topics may include: introduction to systems analysis and design, entity-relationship diagrams, organizational influence on computer use, systems and management concepts, the firm as a system, the environmental system, computer-based information systems, data flow diagrams, the systems approach to problem solving, systems life cycle methodologies, the data dictionary, project planning and control, network diagrams, systems analysis, economic justification, systems design, flowcharts, systems security and systems implementation. (writing intensive)

**CIS 405 Networking Projects** **3 Semester Hours**

Prerequisites: CIS 205, 305

Under the supervision of faculty members, students will engage in projects that may include communication implementation, networking technology assessment, network performance, and network administration. Students will plan, configure, install, diagnose, operate, and manage a computer network as well as internetworking devices and protocols. Students will study different software platforms, control, shared resources, administration, security, anti-virus procedures, and methodologies.

**CIS 410 Management of Information Systems Projects** **3 Semester Hours**

Prerequisites: senior standing

This course will require you to demonstrate a comprehension of the principles



and concepts involved in the management of organizational information system resources, including information systems design, planning, execution, evaluation and the strategic impact of information systems. The course also addresses a variety of project management issues. (writing intensive)

**CIS 425 Data Mining** **3 Semester Hours**

Prerequisites: CIS 201, 211, 205, 240 and junior or senior standing

An introduction to data mining techniques that will enable students to develop an understanding of the strengths and limitations of popular data mining techniques and to be able to identify promising business applications of data mining.

**CIS 455 Systems Project** **3 Semester Hours**

Prerequisite: CIS 410 with a C- or higher

Students solve an information system problem using skills learned in CIS. Students will apply project management techniques in an individual / group project environment to propose an acceptable project, work with users, design and create the system, develop systems documentation, implement the system, evaluate the results, and present a completed project report. Emphasis will be placed on written and oral communication skills in conjunction with project definition, documentation, installation, testing, presentation and user training.

**CIS 491 Independent Study** **1-3 Semester Hours**

A student pursues a topic or project of mutual interest with a faculty member; extensive written report. A written proposal for the independent study project must be approved in advance of the beginning of the semester for which academic credit is expected.

**CIS 492 Supervised Internship** **3 Semester Hours**

Prerequisites: 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

A supervised work experience in an approved setting; extensive written report. A written proposal for the internship must be approved in advance of the beginning of the semester for which academic credit is expected.

**CIS 495 Topics in Information Systems (Upper Level)** **1-3 Semester Hours**

Specialized and advanced topics in computer information systems. Possible topics include decision support/expert/neural net systems, system simulation, and human-computer interaction.

## **CRIMINAL JUSTICE**

The mission of the Criminal Justice major at North Carolina Wesleyan College is to educate students in the three areas of the criminal justice system: Law Enforcement, Judiciary, Corrections. The degree may also prepare students for advanced degrees and for positions within the criminal justice system and related entities. Students are also encouraged to engage in lifelong learning and community involvement.

## **REQUIREMENTS FOR A MAJOR IN CRIMINAL JUSTICE (B.A. DEGREE)**

The minimum requirements for a major in Criminal Justice will include 36 semester hours: core requirements 21 semester hours, three core components of 3 semester hours each, and a minimum of 6 semester hours of 300-400 electives.

**Core requirements:** (21 semester hours): JUS 111, JUS 293, JUS 301, JUS 318, JUS 310, JUS 499, and MAT 213.

**Core components:** (minimum 3 hours for each component, total 9 semester hours):  
Law Enforcement: JUS 205, 315 or 405  
Courts: JUS 206, 325 or 410  
Corrections: JUS 294, JUS 304

**Electives:** (minimum 6 semester hours): JUS 300, 302, 303, 312, 403, 415, 417, 421, 429, 430, 491.

No more than 6 hours of JUS 421, Internship, can be applied to the major.

## **REQUIREMENTS FOR A MINOR IN CRIMINAL JUSTICE**

JUS 111, 293, 301; JUS 205, 315 or 405; JUS 294 or 304.

### **JUS 111 Introduction to Criminal Justice 3 Semester Hours**

This introductory course will acquaint the student with the theoretical foundation of the criminal justice system. It will cover the relationship of law and morality, giving the student a philosophical base from which to establish an understanding of the missions of the justice system.

### **JUS 191 Research Topics 1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

### **JUS 205 Police in Society 3 Semester Hours**

Prerequisite: JUS 111

This course is designed to be an objective academic analysis of formal social control in our society, including the philosophies, limitations, and responsibilities of police. The course will focus on the human dimension of policing and the interactive relationship between the police and the public. (writing intensive)

### **JUS 206 Judicial Process 3 Semester Hours**

Prerequisite: JUS 111

The court system is studied by examining the duties and responsibilities of the prosecutor, the defense counsel, the jury, and the judge. The federal and state court systems will be analyzed. The student will learn about topics ranging from plea bargaining to sentencing.

**JUS 293 Criminal Law****3 Semester Hours**

Prerequisite: JUS 111

Criminal law includes the study of the most common crimes prosecuted in American courts, including homicide, sexual assault, and theft. The student will also learn about the common defenses, including insanity and self-defense.

**JUS 294 Correctional Institutions****3 Semester Hours**

Prerequisite: JUS 111

Current conditions of incarceration in the United States will be the theme of this course. The student will learn about prison programs, life in prison, and the role of prison gangs and other subcultural groups.

**JUS 300 Victimology****3 Semester Hours**

Prerequisite: JUS 111

The relationship between the victims of crime and the agencies in the justice system is the focus of this course. Included will be victim assistance programs, restitution, and the study of the characteristics of victims. (writing intensive)

**JUS 301 Criminology****3 Semester Hours**

Prerequisite: JUS 111

The study of criminal behavior as it relates to several varieties of crime is the focus of this course. Major emphasis will be placed on the evolution of criminological theories. (writing intensive)

**JUS 302 Juvenile Justice****3 Semester Hours**

Prerequisite: JUS 111

This course provides an overview of the juvenile justice system and interrelationship and independence from the adult criminal justice system. The historical and current case law that govern the juvenile justice system are addressed as well as prevention and intervention strategies.

**JUS 303 Interviewing in Criminal Justice****3 Semester Hours**

Prerequisite: JUS 111

This course provides an introduction to interviewing and communication skills used by criminal justice practitioners. It examines interactions between criminal justice personnel and offenders, victims, witnesses, children, and family members. The focus is on the development of skills needed to interview these individuals.

**JUS 304 Community Corrections****3 Semester Hours**

Prerequisite: JUS 111

This course provides an examination of community-based and intermediate sanctions. The course covers topics pertinent to daily operations of parole and probation supervision. The course will also examine the philosophical and policy relevant aspects of several intermediate sanctions that are topics of intense debate in correctional and academic circles. Examples include intensive supervision, boot camps, community service and electronic monitoring.

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**JUS 310 Reporting for Criminal Justice Professionals** 3 Semester Hours

Prerequisites: ENG 112, JUS 111

This course focuses on the reporting required to document encounters with criminals, victims, witnesses, and other criminal justice professionals which must be in detail and in compliance with criminal and civil laws. (writing intensive)

**JUS 312 Cybercrime** 3 Semester Hours

Prerequisite: JUS 111

The increased use and availability of electronic devices has provided a new venue for criminal behavior. This course will focus on these crimes and the investigative techniques and applicable laws which are used to prosecute these offenders. (writing intensive)

**JUS 315 Criminal Investigation** 3 Semester Hours

Prerequisite: JUS 111

This course is designed to provide students with the basic theoretical and philosophical understanding of the investigatory process. Analysis of problems encountered in interviewing, interrogating, evidence collection, and admissibility will be examined. Application of investigation theories to the administration of justice will also be developed.

**JUS 318 Research Methods** 3 Semester Hours

Prerequisite: MAT 213 and JUS 111

A study of the logic and methods of Criminal Justice research and its application, including project design; measurement, collecting, analysis, interpretation of data; ethical implications; and program development.

**JUS 325 Criminal Procedure** 3 Semester Hours

Prerequisites: JUS 111

This course is designed to allow students to discuss and analyze recent and past U.S. Supreme Court cases in areas of police procedures, confessions, searches and seizures, entrapment, electronic eavesdropping, pretrial process and the adjudication process.

**JUS 403 Addiction, Crime and the Criminal** 3 Semester Hours

Prerequisite: JUS 111

This course is the study of the relationship between crime, alcohol and drug addiction and abuse, and the criminal offender.

**JUS 405 Evidence** 3 Semester Hours

Prerequisite: JUS 111

A survey of the most common rules of evidence with emphasis on the use of these rules in the courtroom and the theories underlying the rules. Subjects will include hearsay, relevance, and circumstantial evidence.

**JUS 410 Constitutional Law** **3 Semester Hours**

A survey of constitutional law emphasizing civil rights and individual liberties. The method of teaching will include reading and discussing U.S. Supreme Court decisions. (identical to POL 410)

**JUS 415 Selected Topics** **3 Semester Hours**

Prerequisite: JUS 111

An advanced course on an instructor-selected topic in justice or criminology related studies that provides an intensive area of study for students.

**JUS 417 Administration of Justice** **3 Semester Hours**

Prerequisites: JUS 111

An advanced course in justice administration designed to provide an overview of the problems faced by managers of justice-related agencies, including the principles of police, courts, and corrections management.

**JUS 421 Internship** **3-6 Semester Hours**

Prerequisites: 9 semester hours in JUS, 36 total semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

Students utilize the Internship and Career Services Center to prepare for and obtain placement in sites related to the field of justice, including: law enforcement agencies, prisons, probation offices, social service organizations, or judges or lawyers. The experience is designed to provide practical job experience.

**JUS 425 Forensic Law** **3 Semester Hours**

Prerequisites: JUS 111

This course is designed to provide students with a comprehensive analysis of ethical and legal issues involving forensic techniques in the justice system. Case analysis/briefs will include admissibility, relevance and materiality of evidence, forensic psychiatry, forensic pathology, ballistics, and questioned documents.

**JUS 429 Terrorism** **3 Semester Hours**

Prerequisite: JUS 111

Detailed study of terrorism, counter-terrorism, terrorist personalities, and terrorist groups, including types, tactics, and trends on a worldwide scale as well as domestically. This course also examines the issues of prevention, civil liberties, and nation building.

**JUS 430 Ethical Issues in Criminal Justice** **3 Semester Hours**

Prerequisite: JUS 111

This course introduces students to ethics and its application to criminal justice policies and practices both on individual and aggregate levels. The course will provided students the opportunity to critically examine, evaluate, and articulate various stances and beliefs on criminal justice issues related to ethics and value systems. (writing intensive)

**JUS 491 Research Topics****1-6 Semester Hours**

Prerequisite: JUS 111

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**JUS 499 Senior Seminar****3 Semester Hours**

Prerequisite: Senior standing; JUS 111

This course will focus on current issues and topics confronting the criminal justice profession. Students will be required to complete a research paper which demonstrates their understanding of the criminal justice profession and the issues confronted by these professionals. (writing intensive)

## **EARTH SCIENCE**

**ERS 131, 132 Planetary Geology and Laboratory****3, 1 Semester Hours**

An in-depth study of the origin, composition, and structure of the Solar System, and the motion of the Sun, the nine planets and their moons, the asteroids, and the comets. A comparative planetology format will be utilized comparing and contrasting the other planets to the Earth. The moons of the planets will be compared to the Earth's Moon, and the asteroid and comet belts will also be examined. The Solar System's place in the Milky Way Galaxy, the Local Group, and the Universe will be covered, as well as extra-solar planetary systems, and the origin of the elements and life.

**ERS 141, 142 Physical Geology and Laboratory****3, 1 Semester Hours**

A study of the composition and structure of the crust, the core, the mantle, and the atmosphere of the earth, including the water mass. The course also examines the changes in the earth such as plate tectonics, volcanic activity, earthquakes, and others. A brief review of the geologic time scale and dating of rocks will be included.

**ERS 171, 172 Fundamentals of Marine Geology****3, 1 Semester Hours**

An in-depth study of the origin, structure, and composition of the World Ocean, and an examination of the geology of the seafloor and continental margins. Special emphasis is placed on the geologic processes that shape marine and coastal environments, and on environmental issues that impact the quality of the world's oceans and North Carolina's beaches, estuaries, and offshore environments.

**ERS 191 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**ERS 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**ERS 301, 302 Fundamentals of Soil Hydrogeology, Laboratory 3, 1 Semester Hours**

An in-depth study of aquifers, groundwater chemistry, and hydraulics, and the classification, physical and chemical properties, and ecology of soils. Special emphasis will be placed on sampling, pollution, and remediation of groundwater and soils.

**ERS 491 Research Topics 1-6 Semester Hours**

An area of study in earth science of interest to the student and usually taught on a one-on-one basis between a faculty member and the student. Requires permission of the professor.

**ERS 495 Special Topics 1-6 Semester Hours**

A study of selected topics in earth science.

## **ECONOMICS**

**ECO 195 Special Topics 1-6 Semester Hours**

A study of special topics.

**ECO 211 Principles of Economics I 3 Semester Hours**

Prerequisites: MAT 092 or placement

Introductory survey of the world of macroeconomics. Topics include a basic analysis of the market system in a democratic society, national income accounting, the interaction of households, firms and government, and the monetary sector of the economy.

**ECO 212 Principles of Economics II 3 Semester Hours**

An introduction to microeconomics and current economic issues. Emphasis is given to the theories of consumer demand and market equilibrium along with costs and pricing within various market structures. Economic analysis of problems such as poverty, pollution, health care, and mass transit will be presented.

**ECO 301 Money and Banking 3 Semester Hours**

Prerequisite: ECO 211. Recommended for the junior year.

A survey of the theory of the American monetary and banking systems and international monetary arrangements. An intermediate level treatment of monetary, fiscal and debt management theory, and consideration of major problems in control of the business cycle.

**ECO 302 International Economics 3 Semester Hours**

Prerequisites: ECO 211, 212

A study of the theory of international trade from the merchantilists to the neoclassical school, of international monetary relations and of the relationships between international trade and economic development.

**ECO 312 Public Finance****3 Semester Hours**

Prerequisite: ECO 212

A theoretical and practical study of the role of all levels of government in reallocating resources, redistributing income, and stabilizing the level of economic activity through use of their taxation and expenditure powers. (writing intensive)

**ECO 491 Independent Study****1-3 Semester Hours**

Prerequisites: ECO 211, 212, junior standing, and at least a 3.0 overall grade point average

A student pursues a topic or project of mutual interest with a faculty member; extensive written report. A written proposal for the independent study project must be approved in advance of the beginning of the semester for which academic credit is expected.

**ECO 492 Supervised Internship****3 Semester Hours**

Prerequisites: ECO 211, 212, at least one upper-level economics course, 36 semester hours (6 of these hours must be from upper level courses in the Business major), 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

A supervised work experience in an approved setting; extensive written report. A written proposal for the internship must be approved in advance of the beginning of the semester for which academic credit is expected.

**ECO 495 Topics in Economics****1-3 Semester Hours**

Prerequisites: ECO 211, 212, at least one upper-level economics course, and permission of instructor

Specialized and advanced topics in economics.

## **EDUCATION**

North Carolina Wesleyan College has, from its beginning, accepted the responsibility for educating students who plan to enter the teaching profession. The College continues that emphasis and the unit has formulated six goals for students majoring in one of the areas of teacher education: Elementary Education, Middle Grades Education, Special Education, or licensure in secondary education. The goals are based on the role of the teacher as a reflective decision maker. The goals are aligned with the NC Professional Teaching Standards which are used to assess performance of students in teacher education.

Graduates will be expected to demonstrate proficiency related to the goals/standards:

1. Teachers demonstrate leadership.
2. Teachers establish a respectful environment for a diverse population of



students.

3. Teachers know the content they teach.
4. Teachers facilitate learning for their students.
5. Teachers reflect on their practice.

The Teacher Education Program is accredited by the North Carolina Department of Public Instruction and the Council for the Accreditation of Educator Preparation.

### **ADMISSION POLICIES**

Admission to the College does not guarantee admission to the Teacher Education Program. A student must be admitted to the Teacher Education Program before enrolling in upper-level education courses. Students must have a GPA of 3.0 or higher to be admitted to the Teacher Education Program.

### **ENTRANCE CRITERIA**

A student must meet the following criteria for admission to teacher education:

1. Have passed the PRAXIS CORE tests (reading, writing, and math) as required by the North Carolina Department of Public Instruction. Students who have earned a total score of 1100 on the SAT or 24 on the ACT are exempt from Praxis CORE testing requirements. Students who have at least 550 on a part of the SAT may be exempt from part of Praxis CORE.
2. Have achieved an overall grade point average of 3.0 on all previous college work completed at North Carolina Wesleyan College.
3. Have a successful interview with a subcommittee of the Teacher Education Council. This interview will deal with personal, social, and professional knowledge, skills, and dispositions related to teaching.
4. Have two positive recommendations and the required admission paperwork.

Licensure-only students must be admitted as non-degree students and should check with the Director of Teacher Education for specific programs of study. Teacher licensure only programs are approved for Department of Veterans Affairs benefits for those individuals who have earned a degree(s) and who have met the entrance requirements for teacher licensure.

The certification of the student to the Department of Veterans Affairs must be accompanied by a copy of the advisor's evaluation which lists the subjects needed for the teaching license, professional objective being sought

and which shows the total number of credit hours needed for the teaching license. Only those subjects and credit hours needed for the teacher licensure may be certified to the Department of Veterans Affairs for benefits payment purposes. Electives are not permitted.

### **RETENTION POLICIES**

Once a student has been admitted to the Teacher Education Program, he or she will be expected throughout the program to maintain at least the entrance criteria. That is, adequate language skills must be apparent, grades must meet the entrance levels, and personal, professional, and social characteristics must be demonstrated in classwork, extracurricular activity, and personal life.

A continuous monitoring of academic performance will be done by the Teacher Education Council through the dispositional rating analysis system. The Education faculty reserves the right at any time during the program, and for cause, to remove a student from the Teacher Education Program. Any student removed will have the right to appeal to the Teacher Education Council. All students will be expected to have maintained a 3.0 GPA overall.

### **FIELD/CLINICAL EXPERIENCES**

Education courses include clinical experiences in area K-12 schools. Placements for the field experiences are coordinated by the director of field placements in the education department.

### **THE STUDENT TEACHING BLOCK PROGRAM**

The culminating experience of any student preparing to teach is the Student Teaching Block at the level of licensure being sought. Included in this program are seminars in classroom management. Care should be taken to ensure that all prerequisites for the block have been met prior to registration. Admission policies are as follows:

1. Students' teaching assignments in the block program must be made in cooperation with local schools. It is imperative that information concerning interns be received in adequate time for these assignments to be completed. Students must apply for the block program no later than three months prior to the term in which they plan to enroll.
2. All teaching area courses and all methods courses must be completed or the student applying must have the permission of the Education faculty. In no case may a student enter the block with more than 12 hours to complete for graduation after the block.
3. All applicants must demonstrate competence in educational media and in the use of technology.

4. All applicants to the block must have maintained high standards of performance in their collegiate program with a minimum GPA of 3.0.
5. Because of the nature of the Teacher Education Program and its relations with local schools, the College reserves the right to refuse to admit or retain any student in the block program.
6. Students who enroll for the block program must enroll for the full course load and may, with permission be allowed to work part-time or participate in outside activities during the student teaching block.
7. Guidelines from the state require students to be admitted to teacher education one full semester prior to the student teaching semester.

## **ELEMENTARY EDUCATION**

### **REQUIREMENTS FOR THE B.S. DEGREE**

Students who choose to become licensed in elementary education, grades K-6, will major in elementary education. Since the requirements for the program are extensive, those who are interested should discuss the program with an education advisor early in their college career and select courses carefully to meet program and general education requirements.

### **MAJOR REQUIREMENTS**

EDU 202, EDU 205, EDU 210, EDU 310, EDU 312, EDU 313, EDU 321, EDU 400, MAT 302, EDU 344, EDU 307, HUM 303,

### **CORE REQUIREMENTS**

PSY 201, HIS 318 or HIS 321, ENG 130, MAT 111, CIS 310, ENG 409

## **MIDDLE GRADES EDUCATION**

### **REQUIREMENTS FOR THE B.S. DEGREE**

Students who wish to become licensed to teach in grades 6-9 will major in middle grades education. Each person seeking a degree is required to complete two concentrations selected from the following four areas: Language Arts, Social Studies, Mathematics, or Science. Licensure-only and lateral entry teachers are required to complete one concentration. The requirements for the middle grades program are extensive; interested students should discuss the program with an education advisor as early in their college career as possible. Courses selected to fulfill the general education requirements should be chosen with care to match the requirements of intended concentrations. The pairing of concentrations may require students to complete more than 120 hours for graduation.

**MAJOR REQUIREMENTS:** EDU 202, 205, 310,341,400,405,444,416,438, and SPE 300

**CORE REQUIREMENTS:** PSY 201 or 202, ENG 130, CIS 310

## CONCENTRATIONS

Students are required to complete two concentrations to meet the guidelines established for the middle grades programs by the North Carolina Department of Public Instruction. Students are encouraged to work closely with an advisor and plan their programs of study with care noting opportunities to overlap general education requirements and concentration requirements.

### LANGUAGE ARTS

English 112, 130	6 Semester Hours
English 203, 204, 205, 206, 230 (choose 2 courses)	6 Semester Hours
Education 444	2 Semester Hours
English 400, 409, one upper-level writing course, one upper-level literature course	12 Semester Hours
Sub-Total	26 Semester Hours

### SOCIAL STUDIES

Geography 101	3 Semester Hours
History 101, 111, 225, 318 or 321	12 Semester Hours
Economics 211	3 Semester Hours
Politics 112	3 Semester Hours
History 314, 405, 410	3 Semester Hours
Education 444	2 Semester Hours
Sub-Total	26 Semester Hours

### MATHEMATICS

Mathematics 105, 111, 113, 115, 121, 213, 225	22 Semester Hours
Education 444	2 Semester Hours
Mathematics 304 is recommended	
Sub-Total	24 Semester Hours

### SCIENCE

Biology 101, 102, 224, EXS 301	10 Semester Hours
Earth Science 131, 132, 141, 142	8 Semester Hours
Chemistry 111, 112	4 Semester Hours

Physics 211, 212	4 Semester Hours
Education 444	2 Semester Hours
Sub-Total	28 Semester Hours

## SPECIAL EDUCATION

### REQUIREMENTS FOR THE B.S. DEGREE

Students who choose to become licensed in special education will major in special education. Since the requirements for the program are extensive, those who are interested should discuss the program with an education advisor early in their college career and select courses carefully to meet program and general education requirements.

**MAJOR REQUIREMENTS:** EDU 202, 205, 210, 310, 312, 400, 344 307 416; MAT 302; HUM 303; EXS 301; SPE 300, 325, 326, 327, 328, 427, and 428 (Student Teaching)

**CORE REQUIREMENTS:** PSY 201, HIS 111, ENG 130, MAT 111, and CIS 310

## CERTIFICATION FOR SECONDARY EDUCATION (MINOR)

Students may be licensed to teach in grades 9-12 in biology, English, history, or mathematics. All students must complete a specific academic major and complete required courses in education to meet licensure requirements. (Checklists identifying requirements are available in the Education Office.)

A minimum of 35 semester hours in education courses including 202, 205, 310, 341, 400, 405, 416, 444, and 448, along with PSY 111, 201 or 202, ENG 130, SPE 300, CIS 310 and the completion of the requirements in a subject area are needed for a license in secondary education and the minor.

## EDUCATION COURSES

<b>EDU 191 Research Topics</b>	<b>1-6 Semester Hours</b>
An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.	
<b>EDU 195 Special Topics</b>	<b>1-6 Semester Hours</b>
A study of selected topics.	
<b>EDU 202 Educational Theory and Practice</b>	<b>3 Semester Hours</b>

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Prerequisite: Co-requisite: EDU 205

A course which introduces basic models of curriculum, instruction, classroom management, and evaluation in the classroom. Individual differences and exceptionality are also covered. (writing intensive)

**EDU 205 Introduction to Teaching**

**3 Semester Hours**

Co-requisite: EDU 202

Introduction to the experience of the classroom as encountered by teachers. Students will work in a classroom under the supervision of a teacher, participate in regularly scheduled seminars, and complete activities reflecting their observations. (writing intensive)

**EDU 210 Books for Children, K-6**

**3 Semester Hours**

Prerequisite: EDU 202, 205

This course will focus on the principal genres of literature for children in the elementary grades. Also included will be a study of appropriate methods of sharing literature with children and using children's books as a basis for a whole language curriculum.

**EDU 307 Laboratory Methods in Science  
for the Elementary School Teacher**

**3 Semester Hours**

Prerequisites: EDU 205, EDU 205 and Admission to Teacher Education and Admission to Teacher Education Program; EDU 202, 205.

A laboratory course designed to acquaint students with techniques and materials useful in the teaching of science. The course will involve the student in the design and interpretation of experiments and demonstrations helpful in explaining scientific principles. Animal and plant studies will emphasize the role played by living organisms in our lives and will assist in the development of a healthy interest in the world of living things by children.

**EDU 310 Technology in Education\***

**3 Semester Hours**

Prerequisite: EDU 202, 205

The uses of media and computers in education. Special emphasis is given to the application of computers in instruction. Development of a technology portfolio required.

**EDU 312 Reading, K-6\***

**3 Semester Hours**

Prerequisite: EDU 202, 205

This course fulfills the elementary education requirement in reading theory and methodology. The primary goal is to learn about developmental reading and how to increase reading skills of elementary age students, using a balanced approach to literacy instruction. A practicum is included.

**EDU 313 Language Arts, K-6\***

**3 Semester Hours**

Prerequisite: EDU 202, 205

This course fulfills the elementary education requirement in language arts. Methods and materials for developing listening, speaking, viewing, writing, and reading skills of

elementary age students will be discussed in detail. A practicum is included.

**EDU 321 Curriculum in Elementary Education\*** **3 Semester Hours**

Prerequisite: EDU 202, 205

A study of the history and philosophy of elementary education, grades K-6; trends in organizational setting; teaching patterns; curriculum areas; and changing student populations. (writing intensive)

**EDU 341 Middle and Secondary School Curriculum** **3 Semester Hours**

Prerequisite: EDU 202, 205

This course offers a study of the curriculum and general methods for teaching in middle and secondary schools with emphasis on the nature of the adolescent learner. (writing intensive)

**EDU 344 Elementary Methods and Materials in the Social Studies** **3 Semester Hours**

Prerequisite: 6 hours of social science and admission to Teacher Education Program; EDU 202, 205

Designed to prepare elementary education majors to incorporate social studies in the K-6 curriculum. It concentrates on practical teaching issues and important theoretical issues. Special attention is paid to helping the prospective elementary teachers to learn to integrate social studies into other components of the curriculum: e.g., language arts.

**EDU 400 Education Foundations and Diversity\*** **3 Semester Hours**

Prerequisite: EDU 202, 205

The philosophical, psychological, sociological, legal, and historical backgrounds in American education are studied to provide a framework for understanding issues and trends in education today. Multicultural education is a special focus with emphasis given to the impact of socio-economic status, diversity, and family dynamics on teaching and learning. Extensive reading and writing requirements provide opportunities for learning and critical reflection. (writing intensive)

**EDU 405 Educational Assessment** **3 Semester Hours**

Prerequisite: Admission to the Teacher Education Program; EDU 202, 205

This course is designed to provide future teachers with knowledge and skills necessary for designing and evaluating classroom tests and other assessment activities and for understanding issues related to standardized testing and the North Carolina testing program for public school students.

**EDU 416 Classroom Management and Collaborative Leadership Seminar\*** **3 Semester Hours**

Co-requisite: Either EDU 418, 438, 448, or SPE 428

The seminar focuses on classroom strategies and methods of discipline. Emphasis is placed on effective communication, interpersonal relationships, collaboration with general education and special education teachers, parents, and

other professionals in meeting needs of children in K-12 school settings. Methods of instruction include the analysis of cases, readings, role-playing, and applications of the concepts in field experiences.

**EDU 417 Capstone Seminar** **3 Semester Hours**

Prerequisite: Student must be admitted to the General Education Studies Program and be a senior before enrolling.

This course results in the completion of an advisor-approved research, application or curriculum project related to the student's professional practice.

**EDU 418 Directed Teaching: Elementary Education\*** **9 Semester Hours**

Designed to provide supervised teaching experience in cooperating public schools within the area, during normal operating school hours (approx. 7:45 a.m. - 3:30 p.m.). The student teacher will spend one-half the term in a kindergarten classroom and one-half the term in a grade level.

**EDU 438 Directed Teaching: Middle Grades Education\*** **9 Semester Hours**

Designed to provide supervised teaching experience in cooperating public schools within the area. Conducted on a full-time basis for one term.

**EDU 444 Methods/Materials: Middle and Secondary Education\*** **2 Semester Hours**

Prerequisite: EDU 202, 205

Methods and materials for teaching individual subject areas in middle or secondary education including English, mathematics, social studies, or science. Clinical experiences included.

**EDU 448 Directed Teaching: Secondary Education \*** **9 Semester Hours**

Designed to provide supervised teaching experiences in cooperating public schools. Conducted on a full-time basis for one term.

**EDU 458 Directed Teaching: Elem. Ed./Spec. Ed. Double Major\*** **9 Semester Hours**

Designed to provide supervised teaching experience in cooperating public schools within the area, during normal operating school hours (approx. 7:45am - 3:30pm). The student teacher will spend one-half the term in a special education classroom and one-half the term in a regular elementary education classroom.

**EDU 491 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**EDU 495 Special Topics** **1-6 Semester Hours**

A study of selected topics.

*\* A student must be admitted to the Teacher Education Program before enrolling in upper-level education courses or must have permission from the Teacher Education Program. Permission will not be granted to students who have less than a 2.5 GPA.*



## SPECIAL EDUCATION COURSES

### **SPE 300 Introduction to Exceptional Children** **3 Semester Hours**

Prerequisite: EDU 202, 205

The course introduces students to services for children identified as special needs and examines different exceptionalities as defined by the Individuals with Disabilities Education Act (IDEA). The course addresses inclusion education of exceptionalities in the regular classroom. Field experience is required.

### **SPE 325 Research Based Learning Strategies for Exceptional Students\*** **3 Semester Hours**

Prerequisite: SPE 300

The course focuses on research based learning strategies and their relationships to learning of special needs students across the curriculum in the least restrictive environment. Field experience is required.

### **SPE 326 Research Based Learning Strategies for Math, Reading, and Writing\*** **3 Semester Hours**

Prerequisite: SPE 300, 325

The course focuses on research-validated learning and behavior strategies in mathematics, reading, and writing. Assessment and demonstration of multisensory instructional strategies and methods across the curriculum are critical to the success and learning of individual students. Field experience is required.

### **SPE 327 Assessment and Program Development in Special Education\*** **3 Semester Hours**

Prerequisite: SPE 300

The course focuses on knowledge and practical experiences with standardized norm referenced and criterion referenced diagnostic procedures and instruments applicable to students with disabilities. Emphasis will be on evaluation, interpretation, individual educational programming and monitoring instruction and progress. Field experience is required. (writing intensive)

### **SPE 328 Applied Behavior Analysis and Intervention\*** **3 Semester Hours**

Prerequisite: SPE 300

The course focuses on research validated instructional behavior strategies to facilitate learning across the curriculum. Strategies and lessons for functional assessments and behavior plans will provide students the skills to manage behaviors and promote success in the learning environment. Field experience is required.

### **SPE 427 Seminar in Special Education\*** **3 Semester Hours**

Prerequisite: SPE 300, admission to teacher education

The seminar is a course open to education majors. The seminar focuses on one area of special education (for example, learning disabilities or mentally handicapped). Students will identify current issues related to the chosen topic, complete readings and

research about the topic, and share their findings. (writing intensive)

**SPE 428 Directed Teaching: Special Education\*** **9 Semester Hours**

Prerequisite: SPE 300

Designed to provide supervised teaching experiences in cooperating public schools. Conducted on a full-time basis for one term.

**SPE 491 Research Topics\*** **1-6 Semester Hours**

Prerequisite: SPE 300

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**SPE 495 Special Topic in Special Education\*** **1-6 Semester Hours**

Prerequisite: SPE 300

A study of selected topics.

*\* A student must be admitted to the Teacher Education Program before enrolling in upper-level education courses or must have permission from the Teacher Education Program. Permission will not be granted to students who have less than a 2.5 GPA.*

## TITLE II REPORT

Section 207 of Title II of the Higher Education Act mandates that the U.S. Department of Education collect data on state assessments, other requirements, and standards for teacher certification and licensure, as well as data on the performance of teacher preparation programs. The law requires the Secretary to use these data in submitting an annual report on the quality of teacher preparation to the Congress.

Title II also requires institutions to report their data to potential applicants, prospective employers of graduates, and the public. In conjunction with the North Carolina Department of Education, North Carolina Wesleyan College prepares its report to comply with the requirements of Title II. The full summary report is available from North Carolina Wesleyan College's Education Department by calling 252-985-5100. The state does not report scores when the number of test takers is less than ten.

## ENGLISH

The English major provides practical application in listening, speaking, reading, and writing, while helping students learn to analyze and interpret language and/or major literary works in various genres.

### REQUIREMENTS FOR A MAJOR IN ENGLISH (B.A. DEGREE)

English majors must complete the following requirements: Two of the three sequenced survey courses (ENG 201/202; ENG 203/204; ENG 205/206) or ENG 215 and two courses from one sequence plus one course from a second sequence (12 semester hours); Two courses from ENG 312, 313, 314, 423; One course from ENG 422, 424, 426; One course from ENG 311, 425; One course from ENG 302, 305; One course from ENG 307, 400, 409; and ENG 427. (33 semester hours)

### **REQUIREMENTS FOR A MINOR IN ENGLISH**

English minors must complete the following requirements: Two courses from ENG 201, 202, 203, 204, 205, 206, 215; One additional course from ENG 115, 201, 202, 203, 204, 205, 206, 215; One course from ENG 302, 305; Two courses from 300-400 level English courses, not including ENG 304. (18 semester hours)

### **REQUIREMENTS FOR A MINOR IN JOURNALISM**

ENG 210, 211, 302, 310 and six semester hours of 300-400 level English courses. (18 semester hours)

### **REQUIREMENTS FOR A MINOR IN WRITING**

The Writing Minor offers study of the theories of and practice in various writing contexts. By learning to shift between these multiple contexts, the student practices the skills in the craft of writing and is prepared for a wide range of professional writing to meet the shortage of good writers in many fields such as the arts, business, government, education, science, technology, and publishing. ENG 302, 370, 415, 490; One course from ENG 472, 373; One course from ENG 210, 304, 305. (18 semester hours)

#### **ENG 090 Basic Writing and Reading**

**3 Semester Hours**

The course seeks to develop the student's writing and reading skills as preparation for college work. Individualized instruction will be available and each student will do considerable work in those areas appropriate to his needs. ENG 090 carries elective course credit and may not be used to satisfy any general education requirements and is graded Pass/Fail.

#### **ENG 111 Writing I**

**3 Semester Hours**

The purpose of this course is to improve the student's ability to speak effectively, read critically, and write clearly. Emphasis is on writing expository essays.

#### **ENG 112 Writing II**

**3 Semester Hours**

Prerequisite: ENG 111

The purpose of this course is to increase the student's ability to develop written arguments, conduct research, interpret evidence, and advance proposals in a reasoned and persuasive way orally and in writing.

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**ENG 115 Introduction to Literature** **3 Semester Hours**

An introduction to literary forms (fiction, poetry, drama) and terminology, designed to give the student a basis for the appreciation of literature as well as a foundation for further literary study. (writing intensive)

**ENG 130 Fundamentals of Communication** **3 Semester Hours**

Survey of personal and public communication principles for our contemporary society. Attention will be given to the purpose, organization, delivery, and analysis of public addresses. Also, the dimensions of interpersonal and intrapersonal communication will be introduced. Actual practice through classroom involvement.

**ENG 191 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**ENG 195 Special Topics** **1-6 Semester Hours**

A study of selected topics.

**ENG 201 World Literature I** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to Greek, Latin, and other literatures in translation to 1700. (writing intensive)

**ENG 202 World Literature II** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to international literatures in translation from 1700 to the present. (writing intensive)

**ENG 203 Literature of the United States I** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to the literature of the United States from the colonial period to the mid-19th century. (writing intensive)

**ENG 204 Literature of the United States II** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to the literature of the United States from the mid-19th century to the present. (writing intensive)

**ENG 205 British Literature I** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to the literature of Britain from the Anglo-Saxon period to the 19th century. (writing intensive)

**ENG 206 British Literature II** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to the literature of Britain from the 19th century to the present. (writing intensive)

**ENG 210 Journalism** **3 Semester Hours**

Research and writing in the genres of journalism: news, interpretation, features, opinion, public relations. Includes consideration of the rights and responsibilities of a free press. (writing intensive)

**ENG 211 Editorial Techniques** **3 Semester Hours**

Prerequisite: ENG 112 or permission of instructor

This class will introduce students to the editing process, including line, copy, and page editing. Particular attention will be given to traditional English grammar (Standard American Edited English) and Associated Press style. (writing intensive)

**ENG 215 Studies in a Genre** **3 Semester Hours**

Prerequisite: ENG 112

This class will focus on texts from a particular genre – including short stories, drama, the novel, or poetry. (writing intensive)

**ENG 230 Non-Western Literature** **3 Semester Hours**

Prerequisite: ENG 112

An introduction to one or more non-western literatures, such as African, Asian, and Latin American. (writing intensive)

**ENG 302 Advanced Writing** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

A course designed for students who want to extend their writing skills beyond the scope of ENG 112. Class activities and assignments will focus on developing a more sophisticated prose style and writing various types of expository essays. (writing intensive)

**ENG 304 Business Communication** **3 Semester Hours**

Prerequisite: Junior standing and "C" or better in ENG 112

Development of critical writing used in business, science, technology, and government. The course will emphasize library research in professionally-related fields, assigned essays and reports, letters and memoranda, oral communications, case analyses, and job search strategies. (writing intensive)

**ENG 305 Creative Writing** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Extensive practice in writing poetry, short fiction, or drama under close supervision. (writing intensive)

**ENG 307 History of the English Language** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

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Development of the English language from its beginnings to the present.  
(writing intensive)

**ENG 310 Advanced Journalism** **3 Semester Hours**

Prerequisite: ENG 210

Model readings from master journalists; in-depth research and writing. An opportunity to focus one's reasoning, research, and writing on a particular beat – for example: sports, politics, the arts, technology, science, education, and business.  
(writing intensive)

**ENG 311 Shakespeare** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206 or instructor's permission

This class will cover a selection of Shakespeare's comedies, histories, tragedies, romances, and/or sonnets. It will also consider the political, religious, and cultural contexts in which these works were written and performed. (writing intensive)

**ENG 312 Studies in British Literature before 1700** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206 or instructor's permission

Readings will focus on some particular feature of British literature before 1700; they may be chronological, topical, or genre-based. (writing intensive)

**ENG 313 Studies in British Literature after 1700** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206 or instructor's permission

Readings will focus on some particular feature of British literature after 1700; they may be chronological, topical, or genre-based. (writing intensive)

**ENG 314 Studies in American Literature** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206 or instructor's permission

Readings will focus on some particular feature of American literature; they may be chronological, topical, or genre-based. (writing intensive)

**ENG 320 Sports Writing** **3 Semester Hours**

Prerequisite: ENG 210 or 211 or permission of the instructor

This class will introduce students to reporting and writing about sports, with an emphasis on covering the NCWC teams. Students will also get the opportunity to do audio and video reporting. (writing intensive)

**ENG 370 Professional Writing** **3 Semester Hours**

Prerequisites: Junior standing and at least a C in Eng 112.

An introduction to the writing skills necessary for various fields of study, such as the arts and humanities, business, socialwork, counseling, law, and the sciences.

(writing intensive)

**ENG 373 Multimedia Writing** **3 Semester Hours**

Prerequisites: Junior standing and at least a C in Eng 112.

An introduction to the writing skills necessary for the multimedia environment, such as web-based and other digital formats including text, audio, and still and moving images. (Writing intensive)

**ENG 400 Children's Literature** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

A survey of changing concepts of the nature of childhood, as seen in children's literature, the history of children's literature, and methods of presenting literature to children. (writing intensive)

**ENG 409 Systems of Grammar** **3 Semester Hours**

A study of traditional, structural, and transformational-generative grammars, and an intensive consideration of traditional grammar.

**ENG 415 Writing and Rhetoric** **3 Semester Hours**

Prerequisites: Junior standing and at least a C in ENG 112.

A study of traditional rhetorical principles of communication, focusing on rhetorical analysis of verbal and visual texts and on producing such texts. (writing intensive)

**ENG 422 Studies in International Literature** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Readings will focus on some particular feature of international literature; they may be chronological, topical, genre-based, and/or geographically-based. (writing intensive)

**ENG 423 Studies in Contemporary Literature** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Readings will focus on some particular feature of contemporary literature; they may be chronological, topical, genre-based, and/or geographically-based. (writing intensive)

**ENG 424 Ethnic Studies** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Readings will focus on some particular feature of ethnic literature; they may be chronological, topical, genre-based, and/or geographically-based. (writing intensive)

**ENG 425 Major Author** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Readings will focus on one major author, excluding Shakespeare. (writing intensive)

**ENG 426 Gender Studies** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Readings will focus on some feature of gender as it appears in literature. (writing intensive)

**ENG 427 Senior Seminar** **3 Semester Hours**

Prerequisite: six semester hours from ENG 201, 202, 203, 204, 205, 206, or instructor's permission

Senior English majors only. Selected primary and critical readings leading to a research paper and a presentation. (writing intensive)

**ENG 472 Writing for New Media** **3 Semester Hours**

Prerequisites: Junior standing and at least a C in Eng 112.

Introduction to theories of technology, to technological changes and their effects on society, and to the kinds of writing developing in response. (Writing intensive)

**ENG 490 The Writing Portfolio** **3 Semester Hours**

Prerequisites: Senior standing, and at least a 2.5 cumulative G.P.A. in at least 12 hours of required courses in the Writing Minor.

The writing minor student collects, edits, reflects upon, and presents examples of his or her writing, integrating examples from previous writing experiences. (Writing Intensive)

**ENG 491 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

## ENGLISH AS SECOND LANGUAGE

**ESL 101 English as Second Language I** **3 Semester Hours**

Prerequisite: TOEFL score between 60-85 in the Internet Based Test (IBT), between 500-530 on the Paper-Based Test (PBT) or between a 5.5 and 7.0 on the International English Language Testing System (IELTS). Students who have scores above 85 on the IBT, over 530 on the PBT and over 7.0 on the IELTS will be exempted from ESL classes.

This course seeks to develop ESL students' writing, reading, speaking and listening skills to prepare students for college-level work. This course should be



taken in the student's first semester along with ENG 090.

**ESL 102 English as Second Language II** **3 Semester Hours**

Prerequisite: ESL 101.

This course seeks to continue improving ESL student's reading, writing, listening and speaking skills to prepare students for college-level work.

## **ENTERTAINMENT/THEATRE**

The B.A. in Entertainment/Theatre is a liberal arts degree intended to introduce students to the essential elements of entertainment and theatre and requires active participation in the Program's production program. This broad-based degree exposes students to the primary elements in the field, including production, history, and literature, providing them with options to explore specific areas in the entertainment industry, and recommending courses in other programs which support students' particular interests.

### **REQUIREMENTS FOR A MAJOR IN ENTERTAINMENT/THEATRE (B.A. DEGREE)**

ENT 115 (Majors must earn a "C" or better in ENT 115 to remain in the program.), 120, 150, 260, 270, 370, 380, 490 or 492, 111/211/311 (8 hours minimum), and ENG 311.

### **REQUIREMENTS FOR A MINOR IN ENTERTAINMENT/THEATRE**

ENT 115, 120, 150, 270 or 370, 111 and/or 211 (3 hours minimum), and one (3 hour) upper- level Entertainment/Theatre elective.

**ENT 111 Applied Production I** **1 Semester Hour**

This course gives students practical entertainment/theatre experience by working on Program-sponsored productions.

**ENT 115 Introduction to Entertainment** **3 Semester Hours**

The fundamentals of understanding production and performance in various areas of the entertainment industry. Focus will concentrate on film, studio, and stage production and performance.

**ENT 120 Presentation** **3 Semester Hours**

An introduction to understanding performance, developing an awareness of vocal, physical, and improvisational skills. The students learn a basic approach to scene and character study through exercises, scene work, and theatre games.

**ENT 140 Oral Communication Methods** **3 Semester Hours**

Training in oral presentation/performance, to develop an awareness of vocal techniques and associated (general) presentational skills (including use of

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technology); with applications to the respective students' career path. Students concentrate on delivery: projection, articulation, and style; work includes oral reading skills, improvisational speaking skills, interview techniques, speeches/reports, and demonstrations.

**ENT 150 Production Methods** **3 Semester Hours**

An introduction to the technical skills and techniques used to mount productions, applicable to stage, film, and studio work in the entertainment industry. Topics include scenery construction and painting, basic stage lighting, theatre architecture, and stage elements. Crew work on program productions is required.

**ENT 191 Research Topics** **1-6 Semester Hours**

An area of entertainment study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

**ENT 195 Special Topics** **1-6 Semester Hours**

A study of selected topics in entertainment.

**ENT 211 Applied Production II** **2 Semester Hours**

Prerequisite: ENT 111 and permission of the instructor

This course gives students practical entertainment/theatre experience by working on Program-sponsored productions.

**ENT 221 Acting II: Modern Acting** **3 Semester Hours**

Prerequisite: ENT 120

Exposure work on acting techniques, character analysis, character development through improvisation, scene work, and monologues. Exposure extends from late 19th Century to 21st Century writers (e.g. Ibsen, Chekhov, Strindberg to O'Neill, Miller, Williams to Pinter, Albee, Wilson).

**ENT 260 Production Design** **3 Semester Hours**

Introduction to graphics, skills, and designing processes used by designers in the entertainment industry.

**ENT 270 Contemporary Plays** **3 Semester Hours**

This course studies contemporary plays in relationship to productions on stage, screen, and television.

**ENT 311 Applied Production III** **3 Semester Hours**

Prerequisite: ENT 111 and permission of instructor

This course gives students practical entertainment/theatre experience by working on Program-sponsored productions.

**ENT 370 Survey of Theatre History** **3 Semester Hours**

A survey of historical influences on theatre through the ages. All theatrical periods and forms will be discussed, including non-Western theatre, to understand production methods, dramatic forms, and social philosophies. Representative plays

will be read, watched, and discussed. (writing intensive)

**ENT 380 Presentation Directing** **3 Semester Hours**

Prerequisites: ENT 120, 221, 260

Exploration and practical application of directing theories for the entertainment industry; with work on student productions.

**ENT 490 Production (Senior) Project** **3 Semester Hours**

Directed intensive final creative project for senior majors. The project represents the culmination of their work in Entertainment/Theatre. Students must apply at the end of the junior year for this prospective creative project.

**ENT 491 Research Topics** **1-6 Semester Hours**

An area of study in the entertainment world of interest to the student and usually taught on a one-on-one basis between a faculty member and the student. Permission of the professor.

**ENT 492 Research (Senior) Project** **3 Semester Hours**

Directed intensive final research project for senior majors wishing to pursue an investigation or analysis in some area of the entertainment world as a culmination of their work in Entertainment/Theatre. Students must apply at the end of the junior year for this prospective research project.

**ENT 495 Special Topics** **1-6 Semester Hours**

A study of selected topics in the entertainment world. Permission of the professor.

## **ENVIRONMENTAL SCIENCE**

The Environmental Science program will provide the foundation to pursue academic and career goals through a diverse curriculum including research experience (that incorporates writing, oral communication, and quantitative reasoning skills); an excitement for environmental science will be cultivated, promoting continued exploration in the field.

### **REQUIREMENTS FOR A MAJOR IN ENVIRONMENTAL SCIENCE (B.S. DEGREE)**

CORE: BIO 101, 102, 122, 123, 200, 224, 225, 330, 401, 402; MAT 113, 213; CHM 111, 112, 121, 122, 341, 342.

Diversity Tier: Take BIO 311, 314 or 316

Field Biology Tier: Take BIO 304, 404 or 425

Biology Elective Tier: Any 300-400 level Biology course not required in the Core or completed in the Diversity or Field Biology Tier

Earth Science Tier: Take ERS 141, 142 or 171, 172

Economics/Politics Tier: Take ECO 212 or POL 310

Recommended: CHM 351, 352

## **REQUIREMENTS FOR A MINOR IN ENVIRONMENTAL SCIENCE**

BIO 122, 200, 224, 330, 401; CHM 111, 112, 121; MAT 113

## **EXERCISE SCIENCE**

The Exercise Science major assists in preparing students to enter a multitude of health-related careers including cardiac rehabilitation, pulmonary rehabilitation, physical therapy, corporate fitness/wellness, and strength and conditioning. This program also provides preparation for those interested in the fitness industry. Training for specific age groups such as elderly and young children are included along with traditional populations. The graduate will develop a sound science background with communication and writing skills necessary to apply the knowledge to practical hands-on situations.

The program also prepares students who are interested in post-graduate study in Exercise Sciences and serves as an option for students interested in completing the prerequisites for admission into a variety of professional programs. The program in Exercise Science is designed to give students experiences which will prepare them to pursue certifications as a ACSM Certified Exercise Physiologists® (EP-C) offered by the American College of Sports Medicine (ACSM) and Certified Strength and Conditioning Specialist (CSCS) offered by the National Strength and Conditioning Association (NSCA).

## **REQUIREMENTS FOR A MAJOR IN EXERCISE SCIENCE (B.S. DEGREE)**

Complete BIO 231 and 232; CHM 111, 112; NTR 300; MAT 113; and the following Exercise Science courses:

EXS 190 Introduction to Exercise Science	2
EXS 214 Foundations in Wellness and Personal Training	3
EXS 235 First Aid and CPR	2
EXS 305 Health Promotion and Behavior Change	3
EXS 315 Nutrition and Human Performance	3
EXS 318 Kinesiology and Biomechanics	3
EXS 324 Exercise Physiology	3
EXS 325 Techniques in Evaluating Fitness	3
EXS 345 Research and Statistics in Exercise Science	3
EXS 351 Principles of Athletic Training	3
EXS 380 Junior Seminar in Exercise Science	1
EXS 430 Strength and Conditioning	3
EXS 425 Advanced Techniques in Evaluating Fitness	3
EXS 450 Clinical Exercise Physiology I	3

EXS 460 Clinical Exercise Physiology II	3
EXS 480 Practicum I	3
EXS 481 Internship	4

**EXS 100 Fitness and Wellness** **2 Semester Hours**

This course is designed to develop the understanding in the conceptual knowledge of health and fitness in the development and maintenance of human wellness. It is expected and encouraged that the students apply information received in the classroom environment to a personal fitness and wellness program. The students will be required to participate in a weekly workout routine which will include aerobic and resistance exercises.

**EXS 190 Introduction to Exercise Science** **2 Semester Hours**

A course designed to help the student define professional goals and assess personal strengths and weaknesses in light of competencies deemed essential for an exercise science career. This course is an overview of professions in the field of exercise science. Objectives include describing various aspects of careers, professional certification and involvement, determining requirements for advanced study, and learning the necessary coursework required for a variety of career opportunities.

**EXS 191 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student

**EXS 195 Special Topics** **1-6 Semester Hours**

A study of selected topics.

**EXS 214 Foundations in Wellness and Personal Training** **3 Semester Hours**

Prerequisite: Sophomore Status

This course is intended to introduce foundational concepts in Exercise Science. The course will examine strength, speed, cardiovascular, and flexibility training through the use of foundational concepts related to physiology, anatomy, kinesiology, and psychology. Students will learn introductory techniques for appropriate exercise program design, safe exercise technique, and the ways to assess physical improvement in clients.

**EXS 235 First Aid and CPR** **2 Semester Hours**

An investigation of the procedures and practical application of first aid treatment compatible with a typical educational system. This course will be designed to prepare the potential teacher to meet the everyday situations which might arise.

**EXS 301 Personal and Community Health** **3 Semester Hours**

Knowledge and understanding of personal and community health from grades K-12

**EXS 305 Health Promotion and Behavior Changes** **3 Semester Hours**

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Explores methods appropriate to the promotion and implementation of health/wellness programs in the hospital, community, and corporate settings. Students use various models to assess needs, define goals and objectives, implement programs, and evaluate success/failure at both the programmatic and participant level.

**EXS 315 Nutrition and Human Performance** **3 Semester Hours**  
Prerequisite: NTR 300

Study of the application of principles of nutrition to exercise and sports performance. Importance of nutrition in the training programs of athletes and physically active individuals. Application of nutrition and exercise to diseases of inactivity such as obesity, hypertension, diabetes, CHD, and osteoporosis.

**EXS 318 Kinesiology and Biomechanics** **3 Semester Hours**  
Prerequisites: BIO 231 or 232 or EXS 214

Analysis of the anatomical, mechanical, neurophysiological, and functional aspects of human movement.

**EXS 324 Exercise Physiology** **3 Semester Hours**  
Prerequisite: BIO 231 or 232 or EXS 214

The functioning of the systems in the human body as the body meets the stress of the physical demands placed upon it.

**EXS 325 Techniques in Evaluating Fitness** **3 Semester Hours**  
Prerequisite: EXS 214

Laboratory techniques, procedures, and protocols, and exercise prescription. Designed to develop skills in using bicycle ergometers, treadmills, skin fold calipers, strength dynamometers, and other fitness assessment equipment.

**EXS 345 Research and Statistics in Exercise Science** **3 Semester Hours**  
Prerequisite: MAT 113 and EXS 214

This course introduces the design and application of research methodologies in exercise and sport science. This course will provide students with a comprehensive overview of the research process, including but not limited to developing a problem, writing a literature review, writing an introduction, formulating the method, examining useful statistic techniques, data collection, summarizing the results, and developing a discussion. The student will formulate an original research project that will culminate in the collection of pilot data and analysis of results. (writing intensive)

**EXS 351 Principles of Athletic Training** **3 Semester Hours**  
Prerequisites: EXS 214 or 324

Development of the necessary knowledge and skills to prevent, recognize, and manage athletic injuries. Practical application in taping and bandaging.

**EXS 380 Junior Seminar Exercise Science** **1 Semester Hour**

Course provides an opportunity for junior-level Exercise Science students to prepare for practicum experiences and transition to professional practice or graduate

school. Preparation for professional certification examinations and post-graduate professional development will be examined.

**EXS 425 Advanced Techniques in Evaluating Fitness** **3 Semester Hours**

Prerequisites: EXS 324 and 325

This course is designed to introduce students to advanced techniques for evaluating fitness in exercise physiology. The course will provide conceptual understanding and practical application for various techniques used in the evaluation of athletic performance and disease conditions.

**EXS 430 Strength and Conditioning** **3 Semester Hours**

Prerequisites: EXS 214 and 324

Presents concepts, theories, techniques, and research related to designing, implementing, and evaluating safe and effective strength, training, and conditioning programs.

**EXS 450 Clinical Exercise Physiology I** **3 Semester Hours**

Prerequisite: EXS 214 or 324

The course is designed to provide the students with current information concerning exercise testing and prescription of apparently healthy and special populations. Additionally, the physiology and pathophysiology of various vascular and pulmonary disease processes along with their implications on the exercise testing and prescription will also be presented. (writing intensive)

**EXS 460 Clinical Exercise Physiology II** **3 Semester Hours**

Prerequisite: EXS 214 or 324

The course is designed to provide the student with a basic understanding of the physiology and pathophysiology of various endocrinology and metabolic, orthopedic and selected neuromuscular disorders. Information regarding exercise prescription for these populations will also be presented. (writing intensive)

**EXS 480 Practicum** **3 Semester Hours**

Prerequisite: EXS 325 and junior or senior status

Students spend approximately 150 hours of field experience during the course of the semester working on campus in the area of personal training and strength and conditioning. If warranted, students will be allowed to work off campus in the areas of employee/corporate fitness, older adults' fitness, and/or physical therapy. While involved in off campus experience, students are expected to shadow, observe, and take on limited responsibilities in agreement with the field supervisor.

**EXS 481 Internship** **4 Semester Hours**

Prerequisite: junior or senior status

Students spend approximately 200 hours of field experience during the course of the semester working off campus in the areas of cardiopulmonary rehabilitation, employee/corporate fitness, older adults' fitness, strength and conditioning and/or physical therapy. While involved in the off campus experience, students are expected

to use information from all previous coursework and take an active role in the work requirements in agreement with the field supervisor.

**EXS 491 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**EXS 495 Special Topics** **1-6 Semester Hours**

A study of selected topics.

## **GENERAL SCIENCE**

The General Science major will provide students with a broad view of substantive scientific knowledge and the methodology and philosophy of science. The major may be appropriate for individuals who seek to work in a laboratory or other technical setting. Education majors who complete this program will meet the science educational requirements for licensure in comprehensive science at the secondary level. Graduates of the program should be able to critically analyze problems faced by our society and the proposed solutions for those problems.

### **REQUIREMENTS FOR A MAJOR IN GENERAL SCIENCE (B.S. DEGREE)**

BIO 101, 102, 122, 200, 123; CHM 111, 112, 121, 122; PHY 211, 212, 222; MAT 121, 213; CIS 211 or CIS 230; two Earth Science with Laboratory courses from ERS 131, 132, 141, 171; BIO 412/CHM 412/ERS 495; BIO 421/CHM 402/ERS 491 and twelve additional semester hours of upper level courses.

### **REQUIREMENTS FOR A MINOR IN GENERAL SCIENCE**

BIO 101, 102; CHM 111, 112; one Earth Science with Laboratory course from ERS 131, 141, 171; PHY 211, 212 and two additional courses with lab from BIO, CHM, ERS or PHY.

## **GEOGRAPHY**

**GEO 101 World Geography** **3 Semester Hours**

An introduction to the study of geography as a social science. A brief introduction to physical geography, map projections, and the use of maps. An analysis of world geography on a regional basis.

**GEO 191 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.



**GEO 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**HISPANIC STUDIES****HSP 111 Spanish Language and Cultures I****3 Semester Hours**

Introduction of the cultures of the Hispanic world and the study of speaking, understanding, reading and writing Spanish. Practical application of language skills will be emphasized.

**HSP 112 Spanish Language and Cultures II****3 Semester Hours**

Continued study of the cultures of the Hispanic world and the study of speaking, understanding, reading and writing Spanish. Practical application of language skills will be emphasized.

**HSP 191 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**HSP 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**HSP 211 Spanish Language and Cultures III****3 Semester Hours**

Continued study of Spanish language and cultures of the Hispanic world. Cultural, conversational and written activities leading to increased proficiency and cross-cultures awareness.

**HSP 212 Spanish Language and Cultures IV****3 Semester Hours**

Continued study of Spanish language and cultures of the Hispanic world. Cultural, conversational and written activities leading to increased proficiency and cross-cultural awareness.

**HSP 301 Hispanic Culture Through Cinema****3 Semester Hours**

The course will explore Spanish and Latin American films by representative directors analyzed within the context of Hispanic culture. Supplemental readings and class discussion will accompany the viewing of each film. All films are in Spanish with English subtitles. Course conducted in English.

**HSP 491 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one one one basis between a faculty member and the student.

**HSP 495 Special Topics****1-6 Semester Hours**

A study of selected topics.

## HISTORY

The History major prepares students for the degree of Bachelor of Arts in History. The aim is to provide students an understanding of the breadth and depth of the human past while simultaneously learning the methods of historical analysis that are central to critical thinking. In addition to learning about important events, people, and cultures, history majors learn about causation, textual interpretation, and comparative analysis. History majors also gain a familiarity with the diversity of world cultures and learn to look at social problems in a global perspective.

History majors graduate well-prepared for teaching, museum work, and graduate study in history and other fields. However, because a vital component of the program is learning how to speak, read, and write critically, the history major prepares students for a wide variety of professions, including law, public service, international affairs, non-profit work, journalism, and public relations.

### REQUIREMENTS FOR A MAJOR IN HISTORY (B.A. DEGREE)

A minimum of 30 semester hours including HIS 300, 427, and 24 elective semester hours in history. Within the electives, students must take a minimum of six semester hours in elective courses from the United States History Tier, and a minimum of six semester hours in elective courses from the Global History Tier. United States History Tier includes: HIS 111, 112, 301, 309, 314, 318, 321, 370, 401 and 410. Global History Tier includes: HIS 125, 225, 303, 315, 325, 326, 350, 360, and 405. Whether or not the student decides to focus on the U. S. Tier or the Global Tier, total history elective must amount to not less than 24 semester hours. A student who contemplates teaching history and/or pursuing graduate studies in history should gain a working knowledge of at least one and preferably two modern foreign languages. Recommended electives: courses in economics, political science, sociology, philosophy, literature and church history.

### REQUIREMENTS FOR A MINOR IN HISTORY

18 hours in HIS courses with a maximum of 6 lower-level courses

#### **HIS 101, 102 Western Civilization I, II** **3, 3 Semester Hours**

An introduction to historical methods and study. Concentration will be on the great ideas, individuals, and events which shaped the Western world. The first term will deal with the period from the Middle Ages to the French Revolution; the second term, the period since then.

#### **HIS 111 The United States to 1865** **3 Semester Hours**

This course is a survey of American history from the first European settlements

through the Civil War and Reconstruction. Offered in the fall semester.

**HIS 112 The United States Since 1865** **3 Semester Hours**

This course is a survey of American history from the Civil War to the present day. Offered in the spring semester.

**HIS 195 Special Topics** **1-6 Semester Hours**

A study of selected topics.

**HIS 225 African History** **3 Semester Hours**

A survey of African political and social developments, including the end of the slave trade, growth of nineteenth-century states, the establishment of European domination, and the struggles for political independence and economic development in the twentieth century.

**HIS 301 Colonial and Revolutionary America** **3 Semester Hours**

A study of the exploration and settlement of America through the Revolution and drafting of the Constitution. Emphasis is on the founding of the English colonies and their institutional development, and the quarrel between them and Britain. (writing intensive)

**HIS 303 Nineteenth Century Europe** **3 Semester Hours**

Prerequisite: HIS 102 recommended

A survey of the origins and issues of the French Revolution and Napoleonic era and their impact on western civilization from 1776-1830. (writing intensive)

**HIS 309 Religion in United States Culture** **3 Semester Hours**

An historical approach to religion in American life which demonstrates religion's active role in forming and shaping American culture. (Identical to REL 309)

**HIS 314 African-American History** **3 Semester Hours**

Prerequisite: HIS 111 recommended

An examination of events in United States history from the perspective of Afro-Americans. Special consideration is given to slavery and its historical interpretations and to the civil rights movement of the 1950s and 1960s.

**HIS 315 Latin American History** **3 Semester Hours**

A survey of the Latin American political, economic, social, and cultural experience. HIS 315 covers pre-Columbian times to the wars for independence. HIS 316 explores Latin American's attempts to overcome poverty without provoking social revolution. Topics covered include the wars of independence, imperialism, and revolutions from Castro's Cuba to Sandinista Nicaragua. (writing intensive)

**HIS 318 History of the South** **3 Semester Hours**

A brief survey of the life and thought of the southern United States, with

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particular attention to the South's distinctiveness.

**HIS 321 North Carolina History** **3 Semester Hours**

A survey of events and developments in North Carolina from the age of discovery to the present day, with attention to the place of North Carolina in national and world events.

**HIS 325, 326 Church History, I, II** **3 Semester Hours**

A study of the Christian movement, its organization, leadership, literature, and theological development. From the beginnings of Christianity up to the Protestant Reformation (325); from the Protestant Reformation to the present (326). (identical to REL 325, 326) (writing intensive)

**HIS 350 Early Modern Europe** **3 Semester Hours**

Prerequisite: HIS 101 recommended

A survey of the rise of and conflict among the Spanish, English, Dutch, and French empires, the disintegration of Christendom into militant sectarianism under the succession of blows of the Reformation, the emergence of constitutional and absolute regimes, and the invention and early consequences of capitalistic "free" enterprise. (writing intensive)

**HIS 360 Twentieth Century Europe** **3 Semester Hours**

Prerequisite: HIS 102 recommended

An indepth study of the origins of World Wars I and II, the Russian revolution, Nazism, and the Cold War up to the breakup of the Soviet Union. (writing intensive)

**HIS 370 The American Civil War** **3 Semester Hours**

This course is intended to provide the student with an understanding of the issues and events of the most revolutionary period in American history. The course will cover military, political, and social developments from the sectional crisis through the war and Reconstruction period.

**HIS 405 Middle East** **3 Semester Hours**

Prerequisite: HIS 102 recommended

The history of Southwest Asia and Arab North Africa to the present day. Major emphasis will be on the rise and spread of Islam, the Ottoman Empire, European imperialism and its decline, and the crisis of the late twentieth century.

**HIS 410 United States Since 1945** **3 Semester Hours**

Prerequisite: HIS 111 recommended

An examination of post World War II United States society, culture, and politics, emphasizing foreign policy and the nuclear dilemma. (writing intensive)

**HIS 421 Independent Studies** **1-3 Semester Hours**

Critical analysis of selected topics, including the completion of a research project.

**HIS 427 History Seminar** **3 Semester Hours**  
Critical analysis of selected topics, including the completion of a research project.

**HIS 495 Special Topics** **1-6 Semester Hours**  
A study of selected topics.

## HONORS

**HON 401, 402 Honors Thesis** **3, 3 Semester Hours**  
The Honors thesis will be a substantial research paper or it will be a creative project determined by the student, the thesis director, and the Honors Program Director. The student will choose his or her own subject, approach a teacher who will direct it, and submit a proposal to the Honors Program Director for approval. The thesis will be complete at least three weeks before graduation and the director and the Honors Program Committee must approve it. The student will give the Committee and the general college community a brief (15-minute) defense of the project.

## HUMANITIES

**HUM 101 Introduction to the Humanities** **3 Semester Hours**  
An introduction to the nature of the fine arts: art, music, architecture, or literature.

**HUM 102 American Humanities** **3 Semester Hours**  
An introduction to American culture through the study of selected experiences. The student will study materials from literature, philosophy, religion, the fine arts, the popular arts, politics, and economics as they relate to topics such as individualism, religion, nationalism, the city, technology, minority groups, and war.

**HUM 195 Special Topics** **1-6 Semester Hours**  
A study of selected topics.

**HUM 203 Mythology** **3 Semester Hours**  
Greek and Roman myths and their survival in modern literature, art, and music.

**HUM 303 Integrated Arts in Classroom Teaching** **3 Semester Hours**  
Prerequisite: Admission to Teacher Education Program or instructor's permission  
This course addresses North Carolina State mandated licensure competencies for the arts in elementary education. Students will be introduced to the three discipline areas that include Visual Arts, Music, and Theatre/Expressive Movement. Students will be directed to learn the integrative possibilities of these disciplines for interdisciplinary classroom instruction. Laboratory practicum, homework, and research will be required.

**HUM 495 Special Topics** **1-6 Semester Hours**  
A study of selected topics.

## INTERNSHIPS

### INT 391-396 Internship

**1-6 Semester Hours**

Prerequisites: 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

Internships offer students the opportunity to participate in work experiences associated specifically with the student's major or interest. Internships may vary in length with credit awarded depending on the length of the internship and content of the experience.

## LIBERAL STUDIES

This program is ideal for students who wish to explore topics that are not explored by traditional majors. The student may design a multidisciplinary major around an area or chose from one of three pre-approved areas: Communication, American Studies, and International Studies.

### REQUIREMENTS FOR A MAJOR IN LIBERAL STUDIES (B.A. DEGREE)

COMMUNICATIONS AREA: Lower Level Courses: Choose 12 semester hours from: CIS 201, ENG 130, 210, 211, ENT 120, 140, or MKT 205; Required upper level courses: ENG 302, 304, 310, MKT 317, PSY 318, SOC 495; Required seminar LIB 499

AMERICAN STUDIES AREA: Lower Level Courses: Choose 12 semester hours from: ART 101, ENG 203, 204, HIS 101, 111, 210, HUM 102, POL 112, 211 or SOC 111; Choose 18 semester hours from: ENG 314, 424, 425, HIS 301, 314, 318, 370, 410, POL 300, 301, 302, 400, 410, REL 309, SOC 355, 400, or 495; Required seminar LIB 499

INTERNATIONAL STUDIES AREA: Lower Level Courses: Choose 12 semester hours from: SOC/ANT 210, ENG 201, 202, 230, HIS 101, 102, 225, POL 201, REL 115, or 220; Choose 18 upper level hours from: ENG 422, 424, 426, HIS 303, 315, 350, 375, 405, REL 325, 326, POL 313, and SOC 400; Required seminar: LIB 499

### LIB 499 Liberal Studies Capstone

**3 Semester Hours**

Pre-requisite: Senior Standing

Examination of key questions and complex problems from multidisciplinary perspectives are integrated throughout the course. Furthermore, the class will focus on synthesizing students' courses of study through a project of the student's own design as the final culmination for the student's individualized major.

## MARKETING

The Marketing major provides an understanding of the important concepts of marketing. This major will prepare the student to practice marketing in a changing, competitive, global environment. It focuses on understanding customer needs, developing products or services, creating and implementing marketing plans, monitoring customer responses, and projecting marketing activities for the future. A marketing major offers a comprehensive understanding of the marketing role, including advertising and promotion, consumer behavior, retailing, Internet marketing, services marketing, market research, and strategy. The learning process is enhanced with projects, case studies, and simulations.

### REQUIREMENTS FOR A MAJOR IN MARKETING (B.S. DEGREE)

ACC 201; BUS 206, 308; ECO 212; ENG 304; MAT 213; MKT 205, 317, 318, 319, 320, 321, 322, 482, 495.

### REQUIREMENTS FOR A MINOR IN MARKETING

MKT 205 and 15 semester hours of electives from MKT 317, 318, 319, 320, 321, 322, and 495.

#### **MKT 205 Principles of Marketing** **3 Semester Hours**

Introduces marketing as a vital business activity in the American economy. Describes the marketing environment, marketing analysis and strategy, and the marketing program. (writing intensive)

#### **MKT 317 Integrated Marketing Communications** **3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

Advertising principles; advertising campaigns; budgets; agencies; media; sales promotion.

#### **MKT 318 Consumer Behavior** **3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

Psychological, sociological, economic, and other dimensions of consumers and their environments.

#### **MKT 319 Retailing** **3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

An introduction to the field of retailing including retail stores, merchandising, operations, store location and layout, internal organization, buying, personnel management, inventory control, and sales promotion.

#### **MKT 320 Services Marketing** **3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

This course allows students to evaluate marketing in service industries and/or

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organizations with a strong service component. Students will be able to expand on ideas from their marketing courses to make the concepts specifically applicable to service industry settings.

**MKT 321 Internet Marketing****3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

This course introduces a framework for learning and implementing effective Internet marketing programs. Four stages of customer website awareness will be reviewed and applied: awareness, exploration, expansion, commitment, and dissolution when necessary.

**MKT 322 Marketing Research****3 Semester Hours**

Prerequisites: MAT 213, MKT 205 with a grade of C- or higher.

Marketing Research is designed to integrate theory and practice and develop students' analytical skills in marketing research methodology. Students apply methods and techniques for the collection analysis, interpretation, and presentation of primary and secondary data toward the solution of current marketing problems.

**MKT 482 Marketing Capstone****3 Semester Hours**

Prerequisites: BUS 308, MKT 322 and Senior Standing

Marketing Capstone builds on concepts introduced in previous marketing courses and focuses on the development and application of value-enhancing strategies utilized by marketing managers. The course examines the major trends in marketing including the integration of marketing communications, radical changes in the selling function and sales force, customer relationship management, the impact of e-commerce and the broadening role of marketing throughout organizations. (writing and presentation intensive)

**MKT 495 Topics in Marketing****3 Semester Hours**

Prerequisites: MKT 205 with a grade of C- or higher.

Specialized and advanced topics in marketing.

## MATHEMATICS

The Mathematics Department of North Carolina Wesleyan College is committed to providing an excellent major for students whose career goals are immediate entry into the work-force, teaching mathematics in secondary schools, or pursuit of a graduate degree in mathematics. The Department is professionally active and is committed to providing mathematics instruction in service courses for students who major in disciplines other than mathematics. The Department is committed to high quality instruction for all students in mathematics courses, and it nurtures pleasant and constructive faculty-student interaction.



**REQUIREMENTS FOR A MAJOR IN MATHEMATICS (B.A. DEGREE)**

Complete MAT 121, 122, 221, 323, 340, 403, 404, and 427 and three of the following elective mathematics courses: MAT 304, 318, 325, 411, 415, 495. Complete CIS 211 or another course with a strong programming component before taking upper division mathematics courses. Complete a course applying mathematical methods taught outside the Mathematics Department, approved by the student's adviser. Appropriate courses are CHM 361 and 362, CHM 341 and 342, BUS 307, BIO 303, 330, 401, and 402, BUS 350, CIS 315 and 330. Students pursuing a secondary education certificate are required to complete MAT 325 and two elective mathematics courses from MAT 304, 318, 411, 415, and 495.

**REQUIREMENTS FOR A MAJOR IN MATHEMATICS (B.S. DEGREE)**

Same as B.A. requirements except in addition complete 12 semester hours of courses in the natural sciences, not including ERS 131, 132, 141, 142, 171, 172, and CHM 101, 102. (A course which satisfies the Division of Mathematics and Science requirement may also be used to satisfy this requirement.)

Students interested in pursuing a secondary education licensure should consult with the Education Department or the Mathematics Department Chairperson to ensure that courses are selected which satisfy licensure requirements.

**REQUIREMENTS FOR A MINOR IN MATHEMATICS**

Complete MAT 121, 122, 213 or 323, and three of the following elective mathematics courses: MAT 221, 304, 318, 325, 340, 403, 404, 411, 415, 495.

**MAT 092 Intermediate Algebra****3 Semester Hours**

Prerequisite: Placement

Basic concepts, linear equations and inequalities, graphing linear equations, systems of linear equations and inequalities, polynomials, factoring, and quadratic equations. Students whose placement indicates a weakness in intermediate algebra will take MAT 092, which is a review of high school algebra. MAT 092 or placement above MAT 092 is a prerequisite for taking any non-developmental mathematics course (i.e. mathematics course numbered 100 or higher). (offered every semester)

**MAT 105 Contemporary Mathematics****3 Semester Hours**

Prerequisite: MAT 092 or placement above MAT 092

An introduction to mathematical problem solving and contemporary applications in topics selected from a variety of mathematical areas. Subjects covered will include systems of linear equations and matrices, mathematics of finance, and selected topics based on instructor discretion and student interest. Selected topics may be chosen from areas such as mathematics of social choice, elementary discrete mathematics,

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exponential and logarithmic applications, cryptography, mathematics of music, linear programming, probability, and Markov Chains.

**MAT 111 Survey of Mathematics** **3 Semester Hours**

Prerequisite: MAT 092 or placement above MAT 092

Sets, logic, numeration systems, ratio and proportion, modular arithmetic, geometry, graphing linear and quadratic equations, counting techniques, and statistics. (offered every semester)

**MAT 113 College Algebra** **3 Semester Hours**

Prerequisite: MAT 092 with a grade of C- or higher or placement above MAT 092

Basic algebra, equations and algebraic inequalities, graphs of equations, functions and their graphs, roots, radicals and complex numbers, polynomials and rational functions, systems of equations and inequalities. (offered every semester)

**MAT 115 Trigonometry** **3 Semester Hours**

Prerequisite: MAT 113 or permission of instructor

Trigonometric functions, right triangle trigonometry, solving oblique triangles, graphing trigonometric functions, inverse trigonometric functions, trigonometric identities, applications of trigonometry, complex numbers, exponential, and logarithmic functions. (offered every Spring)

**MAT 121 Calculus I** **4 Semester Hours**

Prerequisite: MAT 113 and 115 or permission of instructor

Topics will include the Cartesian plane and functions of one variable, limits and their properties, differentiation, the Fundamental Theorem of Calculus, integration, and applications of differentiation and integration. (offered every Fall)

**MAT 122 Calculus II** **4 Semester Hours**

Prerequisite: MAT 121

Topics will include the calculus of trigonometric and exponential functions, techniques and applications of integration, improper integrals, indeterminate forms, infinite series, conic sections, differential equations. (offered every Spring)

**MAT 191 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**MAT 195 Special Topics** **1-6 Semester Hours**

A study of selected topics.

**MAT 213 Elementary Statistics** **3 Semester Hours**

Prerequisite: MAT 092 or placement above MAT 092

Topics will include descriptive statistical techniques including sampling techniques, collection of data, frequency distributions, graphing of data and

analysis of data (measures of central tendency, location and spread); introduction to relationships between quantitative variables (correlation and least squares regression); probability rules with known probability distributions such as binomial and normal distributions; introduction to statistical inference (confidence intervals, hypothesis testing and making predictions).

**MAT 221 Multivariable Calculus** **4 Semester Hours**

Prerequisite: MAT 122

Topics will include plane curves, parametric equations, polar representations, vectors and the geometry of space, and vector calculus. (offered every Fall of even years)

**MAT 225 Geometry for Elementary and Middle School Teachers** **3 Semester Hours**

Prerequisite: MAT 092 or placement above MAT 092

Introduction, proofs and congruent triangles, parallels and polygons, similar and regular polygons, right triangles, circles, areas, coordinate geometry, space geometry, and introduction to non-Euclidean geometries. Applications of theorems and proof writing.

**MAT 302 Teaching Mathematics in Elementary School** **4 Semester Hours**

Prerequisites: MAT 111 and admission to Teacher Education Program

This course is designed for the K-6 teacher. Process and content are emphasized. Teaching strategies, techniques, and learning activities for the K-6 mathematics content are discussed. Students will demonstrate teaching techniques. (writing intensive) (offered every Fall)

**MAT 304 Number Theory** **3 Semester Hours**

Prerequisite: MAT 122

Divisibility, primes, congruences, Diophantine equations, arithmetic functions, Fibonacci numbers.

**MAT 318 Discrete Methods** **3 Semester Hours**

Prerequisite: MAT 122

Graph theory (graphs as models, basic properties of graphs and digraphs, trees, graph coloring, Eulerian and Hamiltonian circuits), combinatorics (elementary counting principles, permutations and combinations, inclusion/exclusion principle, recurrence relations).

**MAT 323 Probability and Statistics** **3 Semester Hours**

Prerequisite: MAT 122

Topics will include collection of data (random sampling, experimental design), organization and description of data (tables and graphs, univariate and bivariate statistics), probability (general probability, random variables, standard distributions), statistical inference (tests of significance, point estimation methods, confidence intervals, inference in simple linear regression). Course is calculus based.

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**MAT 325 Geometry** **3 Semester Hours**

Prerequisite: MAT 122

Euclidean and non-Euclidean geometry, synthetic approach to Euclidean plane geometry, use of Euclidean geometry including volumes and surface areas, significance of the parallel postulate, analytic methods, introductory transformational geometry, and geometric models.

**MAT 340 Transition to Advanced Mathematics** **3 Semester Hours**

Prerequisite: MAT 122

Sets, fundamentals of logic, and methods of proof. Emphasis on teaching students to express themselves mathematically and, in particular, to write mathematical proofs. (writing intensive)

**MAT 403 Linear Algebra** **3 Semester Hours**

Prerequisite: MAT 122

Systems of linear equations and matrices, determinants, vectors in Euclidean 2-space and 3-space, general vector spaces, linear transformations, norms, inner products and orthogonality, symmetric, Hermitian and unitary operators, eigenvectors and eigenvalues, applications.

**MAT 404 Abstract Algebra: Groups, Rings, and Fields** **3 Semester Hours**

Prerequisite: MAT 340

Integers and equivalence relations, groups, rings, integral domains, fields, and polynomials. (writing intensive)

**MAT 411 Introduction to Complex Variable** **3 Semester Hours**

Prerequisite: MAT 122

Topics will include the algebra and geometry of the complex number system and the complex plane; point sets; harmonic functions; elementary functions of a complex variable; limits; complex differentiability; Cauchy-Reimann differential equations; contour integration; power series; the calculus of residues; geometric properties of complex mapping; and applications.

**MAT 415 Elementary Differential Equations** **3 Semester Hours**

Prerequisite: MAT 221

First order differential equations, linear second order differential equations, higher order linear differential equations, matrix methods for linear systems of differential equations.

**MAT 427 Mathematics Seminar** **3 Semester Hours**

Prerequisite: Senior standing

This course is a seminar for senior mathematics majors. Students will study and review selected topics in various fields of mathematics. Students will be required to complete a research project consisting of both a written and oral component. (writing intensive)

**MAT 491 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**MAT 495 Special Topics****1-6 Semester Hours**

A study of selected topics.

## **MILITARY SCIENCE**

### **U.S. ARMY RESERVE OFFICERS' TRAINING CORPS**

The objective of the Army Reserve Officers' Training Corps (ROTC) is to train, motivate and prepare selected students with potential to serve as commissioned officers in the Regular Army, Army Reserve, or the Army National Guard. The program is designed to provide an understanding of the fundamental concepts and principles of military art and science and to develop leadership and managerial potential in the student. A strong sense of personal integrity, honor, and individual responsibility, and an appreciation of the requirements for national security are instilled in all students. Attainment of these objectives will prepare students for commissioning and will establish a sound basis for the future professional development and effective performance in the Army or civilian life.

Enrollment in the Department of Military Science courses is open to all students attending North Carolina Wesleyan College, or a student at a community college participating in the Comprehensive Articulation Agreement (CAA) with North Carolina Wesleyan College. The Army ROTC program offers elective courses for undergraduate and graduate students leading to a commission in the United States Army. Students may compete for four-year, three-year, and two-year scholarships.

#### **GENERAL PROGRAM REQUIREMENTS**

The ROTC program is divided into a basic course, which is normally taken during the freshman and sophomore years, and an advanced course, which is taken during the junior and senior years. The admission of students to the ROTC program is based upon the general admission requirements of the College as they pertain to a full-time student.

#### **DEPARTMENT REQUIREMENTS**

The programs of instruction for Army ROTC include a four-year program and a two-year program. The four-year program consists of the two-year basic course, the two-year advanced course, and the National Advance Leadership Camp. The two-year program encompasses a Leaders Training Course, the two-year advanced course and the Advanced Summer Camp.

**Basic Course:** The basic course is designed to introduce the student to basic military and leadership concepts and the organization and mission of the U.S. Army. Those students who successfully complete this course are eligible to enter into the advanced course. Credit for the basic course can be obtained by successfully completing MSL 101, 102, 201, 202. A leadership laboratory must be taken concurrently each semester with the class. Prior service in the Armed Forces can be used to obtain appropriate credit for the basic course.

**Advanced Course:** The advanced course is designed to produce officers for the active Army as well as the Reserve Components. Entry into the advanced course is on a best qualified basis. The student must possess qualifications for becoming an effective Army officer. Applicants must attain and maintain a minimum G.P.A. of 2.0 (scholarship applicants must have a 2.5 G.P.A. and after being awarded the scholarship must maintain a 2.5 G.P.A.) in order to validate their academic eligibility for participation in the program. The applicants must have a minimum of two years of academic work remaining at the educational institution in a curriculum leading to either a baccalaureate or advanced degree in a recognized academic field of study. In addition, each student must successfully complete a Leaders Development and Assessment Course of at least five weeks. Applicants must also pass an Army medical examination. The following courses are required for completion of the advanced course: MSL 301, 302, 401, and 402. The leadership laboratory must also be taken each semester. There is also a military history course, MSL 432, which is required but may be waived, or an appropriate history course may be substituted by the PMS.

**Two-Year Program:** This program is designed for sophomore and junior students transferring to a four-year institution who have not taken ROTC. A basic four-week summer Leaders Training Course after the sophomore year takes the place of the basic course required of students in the traditional four-year program. When a student with two years of college has successfully completed the Leaders Training Course, he is eligible for the advanced ROTC course in his junior and senior years. The advanced course, which leads to an officer commission, is the same for students in either the four-year program or the two-year program.

## **CAREER OPPORTUNITIES**

Successful completion of the ROTC program qualifies a student for a commission as a Second Lieutenant in one of the following branches of the Army: Adjutant General's Corps, Armor, Infantry, Military Police Corps, Ordnance Corps, Quartermaster Corps, Signal Corps, Medical Service Corps,

Corps of Engineers, Finance Corps, Aviation, Field Artillery, Air Defense Artillery, Transportation Corps, and Army Nurse Corps. Special requirements and/or additional training are required for commissioning in the Medical Corps, Army Medical Specialist Corps, Veterinarian Corps, Chaplain Corps, and the Judge Advocate General's Corps.

## **FINANCIAL AID**

A subsistence fee ranging between \$300.00 and \$500.00 per month is paid to contracted, advanced course and scholarship cadets during the entire normal academic year while participating in Army ROTC. Four-, three-, and two-year scholarships are available. Details on scholarships are published by the Department of the Army and by the Military Science Department. In addition to the subsistence fee, the scholarship pays tuition, laboratory fees, book cost, and certain supplies within the limits of the scholarship award.

## **COURSES IN MILITARY SCIENCE**

### **MSL 101 Leadership and Personal Development**

**1 Semester Hour**

MSL 101 introduces students to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as critical thinking, goal setting, time management, physical fitness, and stress management relate to leadership, officership, and the Army profession.

The focus is on developing basic knowledge and comprehension of Army leadership dimensions while gaining a big picture understanding of the ROTC program, its purpose in the Army, and its advantages for the student. Open to all students. (Fall)

### **MSL 102 Introduction to Tactical Leadership**

**1 Semester Hour**

MSL 102 overviews leadership fundamentals such as setting direction, problem-solving, listening, presenting briefs, providing feedback, and using effective writing skills. Cadets explore dimensions of leadership values, attributes, skills, and actions in the context of practical, hands-on, and interactive exercises.

Continued emphasis is placed on recruitment and retention of cadets. Cadre role models and the building of stronger relationships among the cadets through common experience and practical interaction are critical aspects of the MSL 102 experience. Open to all students. (Spring)

### **MSL 101L/102L Leadership Laboratory**

**1 Semester Hour**

Leadership Lab is in conjunction with each of the aforementioned MSL level classes in the basic course. It is a period which supplements and reinforces, through practical application, the fundamentals taught in each of the Military Science classes. Leadership Lab is a progressive leading experience designed to produce effective and efficient Second Lieutenants for the United States Army. Open only to (and required of) students in the associated Military Science class. (Fall/Spring)

**MSL 201 Innovative Team Leadership****2 Semester Hours**

MSL 201 explores the dimensions of creative and innovative tactical leadership strategies and styles by examining team dynamics and historical leadership theories that form the basis of the Army leadership framework (trait and behavior theories). Cadets practice aspects of personal motivation and team building in the context of planning, executing, and assessing team exercises and participating in leadership labs.

Focus is on continued development of the knowledge of leadership values and attributes through an understanding of Army rank, structure, and duties and basic aspects of land navigation and squad tactics. Case studies provide tangible context for learning the Soldier's Creed and Warrior Ethos as they apply in the contemporary operating environment (COE). Open to all students. (Fall)

**MSL 202 Foundations of Tactical Leadership****2 Semester Hours**

MSL 202 examines the challenges of leading tactical teams in the complex contemporary operating environment (COE). The course highlights dimensions of terrain analysis, patrolling, and operation orders. Further study of the theoretical basis of the Army leadership framework explores the dynamics of adaptive leadership in the context of military operations.

MSL 202 provides a smooth transition into MSL 301. Cadets develop greater awareness as they assess their own leadership styles and practice communication and team building skills. COE case studies give insight into the importance and practice of team-work and tactics in real-world scenarios. Open to all students. (Spring)

**MSL 201L/202L Leadership Laboratory****1 Semester Hour**

Leadership Lab is in conjunction with each of the aforementioned MSL level classes in the basic course. It is a period which supplements and reinforces, through practical application, the fundamentals taught in each of the Military Science classes. Leadership Lab is a progressive leading experience designed to produce effective and efficient Second Lieutenants for the United States Army. Open only to (and required of) students in the associated Military Science class. (Fall/Spring)

**MSL 210 Leaders Training Course (Internship Program)****5 Semester Hours**

A four-week, paid summer training course conducted at an Army post. Travel, lodging and most meals are provided by the Army at no cost to the student. The environment is rigorous and is similar to Army Basic Training. No military obligation is incurred for attending. Open only to students who have not taken all four of MSL 101, 102, 201, 202 and who pass a physical examination (paid for by ROTC). Completion of MSL 210 qualifies a student for entry into the advanced course. (Summer)

**MSL 301 Leadership in Changing Environment****3 Semester Hours**

MSL 301 challenges cadets to study, practice, and evaluate adaptive leadership skills as they are presented with challenging scenarios related to squad tactical operations. Cadets receive systematic and specific feedback on their leadership attributes and actions. Based on such feedback, as well as their own self-evaluations, cadets continue to develop their leadership and critical thinking abilities.



The focus is on developing cadets' tactical leadership abilities to enable them to succeed at ROTC's summer Leadership Development and Assessment Course (LDAC). (Fall)

**MSL 302 Applied Team Leadership** **3 Semester Hours**

MSL 302 uses increasingly intense situational leadership challenges to build cadet awareness and skills in leading tactical operations up to platoon level. Cadets review aspects of combat, stability, and support operations. They also conduct military briefings and develop proficiency in garrison operation orders.

The focus is on exploring, evaluating, and developing skills in decision-making, persuading, and motivating team members in the contemporary operating environment (COE). MSL 302 cadets are evaluated on what they know and do as leaders as they prepare to attend the ROTC's summer Leadership Development and Assessment Course (LDAC). (Spring)

**MSL 301L/302L Leadership Laboratory** **1 Semester Hour**

Leadership Lab is in conjunction with each of the aforementioned MSL level classes in the advanced course. It is a period which supplements and reinforces, through practical application, the fundamentals taught in each of the Military Science classes. Leadership Lab is a progressive leading experience designed to produce effective and efficient Second Lieutenants for the United States Army. (Fall/Spring)

**MSL 310 Leadership Development and Assessment Course (Internship)**

Prerequisites: MSL 301 and 302

**6 Semester Hours**

A five-week paid summer training course conducted at an Army post. Only open to (and required of) students who have completed MSL 301 and 302. Travel, lodging, and most meals are provided by the Army at no cost to the students. The LDAC environment is highly structured and demanding, stressing leadership at small unit levels under varying, challenging conditions. Individual leadership and basic skills performance are evaluated throughout the course. Although this course is graded on a Pass/Fail basis only, the leadership and skills evaluations at the camp weigh heavily in the subsequent selection process that determines the type of commission and job opportunities given to the student upon graduation from ROTC and the College. (Summer)

**MSL 401 Adaptive Leadership** **3 Semester Hours**

MSL 401 develops cadet proficiency in planning, executing, and assessing complex operations, functioning as a member of a staff, and providing performance feedback to subordinates. Cadets assess risk, make ethical decisions, and lead fellow ROTC cadets. Lessons on military justice and personnel processes prepare cadets to make the transition to Army officers. MSL 401 cadets analyze, evaluate, and instruct cadets at lower levels. Both their classroom and cadet unit leadership experiences are designed to prepare MSL 401 cadets for their first unit of assignment. They identify responsibilities of key staff, coordinate staff roles, and use situational opportunities to teach, train, and develop subordinates. (Fall)

**MSL 402 Leadership in a Complex World** **3 Semester Hours**

MSL 402 explores the dynamics of leading in the complex situations of current military operations in the contemporary operating environment (COE). Cadets examine differences in customs and courtesies, military law, principles of war, and rules of engagement in the face of international terrorism. They also explore aspects of interacting with non-government organizations, civilians on the battlefield, and host nation support.

MSL 402 places significant emphasis on preparing cadets for their first unit of assignment. It uses case studies, scenarios, and “What Now, Lieutenant?” exercises to prepare cadets to face the complex ethical and practical demands of leading as commissioned officers in the United States Army. (Spring)

**MSL 401L/402L Leadership Laboratory** **1 Semester Hour**

Leadership Lab is in conjunction with each of the aforementioned MSL level classes in the advanced course. It is a period which supplements and reinforces, through practical application, the fundamentals taught in each of the Military Science classes. Leadership Lab is a progressive leading experience designed to produce effective and efficient Second Lieutenants for the United States Army. (Fall/Spring)

**MUSIC****MUS 101 Music Appreciation** **3 Semester Hours**

An introduction to musical understanding, designed for students who have had little or no previous contact with the art. Perspective is developed through an examination of musical elements, styles, forms, and literature.

**MUS 171 Wesleyan Singers** **1 Semester Hour**

Prerequisite: Permission of the instructor

The Wesleyan Singers is a choral ensemble open by audition to all students with an interest in vocal performance. The group's repertoire includes a variety of material from various eras.

**MUS 181 Instrumental Ensemble** **1 Semester Hour**

Prerequisite: Previous Instrument Performance and Permission of the Instructor

This ensemble performs as a spirit band for North Carolina Wesleyan College community and athletic events

**MUS 183 Wesleyan Jazz Ensemble** **1 Semester Hour**

Prerequisite: Permission of the instructor

The Wesleyan Jazz Ensemble performs at College and community events. It is open by audition to all students with an interest in instrumental performance.

## NUTRITION

### **NTR 300 Basic Nutrition**

**3 Semester Hours**

A study of nutrition principles with special attention to nutrition for various lifestyles, including the chemistry of digestion, metabolism, and nutritive requirements of the body during the life cycle.

## ORGANIZATIONAL ADMINISTRATION

A Bachelor of Science degree with a major in Organizational Administration provides students with the educational background necessary to succeed in a broad spectrum of professions and is an excellent foundation for the pursuit of several advanced degree programs. This is an interdisciplinary degree that exposes students to the business, social science and humanities concepts that will provide a solid foundation in critical thinking, analytical reasoning, writing, and communication. Organizations are looking for leaders that understand work behavior, interpersonal and group dynamics as well as how to solve problems for growth and success.

This multidisciplinary business and behavioral science program focuses on practical and theoretical aspects of the various components related to the administration and management of sports/fitness/wellness personnel, facilities, programs, and businesses.

### **REQUIREMENTS FOR A MAJOR IN ORGANIZATIONAL ADMINISTRATION – SPORTS ADMINISTRATION CONCENTRATION (B. S. DEGREE)**

Core requirements in Organizational Administration: MAT 213; BUS 206, 207, 308, 314, 319; ADM 482

Sports administration requirements: ADM 205, 315, 335, 345, AND 421.

This multidisciplinary business and behavioral science program focuses on practical and theoretical aspects of the various components related to the development, administration, and management of organizations.

### **REQUIREMENTS FOR A MAJOR IN ORGANIZATIONAL ADMINISTRATION – ORGANIZATIONAL DEVELOPMENT TRACK (B. S. DEGREE)**

Core requirements in Organizational Administration: MAT 213; BUS 206, 207, 308, 314, 319; ADM 482

Organization development concentration requirements (must take 18 semester hours from the following): REL 342, POL 408, PSY 316, 317; SOC 400; ADM305, 421, 495

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**ADM 205 Introduction to Sports Administration 3 credit hours**

Prerequisite ADM 205

This course is designed to introduce students to the world of sports administration. The course will look at career options and managerial contention. Additionally the course will review aspects of media relations in the sports industry.

**ADM 305 Organizational Leadership 3 credit hours**

Course Description: Various leadership styles and theories in administrative roles and organizations are examined. Students will apply styles and theories in case studies and provide in-depth analyses of leadership.

**ADM 315 Ethics and Current Issues in Sports 3 credit hours**

Prerequisite ADM 205

A survey of current research and ethical concerns in the realm of the sport industry. This course reviews values and standards of ethical behavior as it relates to all levels of the sport industry. Current articles, tests, and discusses on ethical behavior in sport will be used.

**ADM 335 Organization and Administration of Sport 3 credit hours**

Prerequisite ADM 205

This course will survey all aspects of organization and administration of sport entities. An emphasis will be placed on organizational theory, administrative philosophies, programming, and budget theory in all areas of the sport industry.

**ADM 345 Sport Facility and Event Management 3 credit hours**

Prerequisite ADM 205

This course is designed to assist the student in acquiring the necessary knowledge to organize, plan, and manage all aspects of a large event. Coursework will focus on items such as: contracts, insurance, hiring, concessions, merchandising, and adhering to state and federal rules and guidelines.

**ADM 421 Internship I 3 credit hours**

Prerequisite: Junior Status; Approval of Instructor

This course allows the student to apply principles of the major in a field setting. Extensive written work is required. The faculty supervisor will meet regularly with the student.

**ADM 481 Senior Seminar in Organizational Administration 3 Semester Hours**

Prerequisite: Senior Standing

This course will guide students through case studies and apply theory to real world situations providing more in-depth analysis of the learning outcomes in the other courses within the major to include: Social Psychology, Sociology of the Workplace, I/O Psychology, Organizational Behavior, and Management. Student will develop best practices in a broad range of administrative jobs as well as research careers as they apply to Organizational Administration. A culminating exercise will be a part of this course that

blends many of the learning outcomes that were achieved throughout the major.

**ADM 495 Special Topics in Organizational Administration 1-6 Semester Hours**

Prerequisite: Junior or Senior Standing

Specialized and advanced topics in organizational administration will be explored.

## **PHILOSOPHY**

**PHI 191 Research Topics**

**1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**PHI 195 Special Topics**

**1-6 Semester Hours**

A study of selected topics.

**PHI 201 Introduction to Philosophy**

**3 Semester Hours**

An introduction to philosophical inquiry, including discussion of problems concerning the nature of reality, the grounds of knowledge and faith, ethical conduct, and political theory. (writing intensive)

**PHI 202 Ethics**

**3 Semester Hours**

An introductory study of some of the most important philosophical theories of moral obligation and value, with reference to selected contemporary moral issues. (writing intensive)

**PHI 205 Philosophy of the Arts**

**3 Semester Hours**

An introductory philosophical study of what it means to practice and enjoy the arts, with attention to such issues as the nature of beauty, whether there is truth in art, and how the value of art can be judged. (writing intensive)

**PHI 342 Professional and Business Ethics**

**3 Semester Hours**

A study of the relationship of ethics to the world of work utilizing a case study approach in order to consider how ethical reflection can help meet the rapidly changing circumstances and new moral dilemmas arising today in business and the professions. (identical to REL 342)

**PHI 427 Seminar in Religion and Philosophy**

**3 Semester Hours**

Prerequisite: Senior Standing

A joint seminar in religion and philosophy intended for majors and open to other interested students by permission of instructor. Readings, student reports, and completion of research projects. (identical to REL 427)

**PHI 491 Research Topics**

**1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one

basis between a faculty member and the student.

**PHI 495 Special Topics** **1-6 Semester Hours**  
A study of selected topics.

## PHYSICS

**PHY 191 Research Topics** **1-6 Semester Hours**  
An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**PHY 195 Special Topics** **1-6 Semester Hours**  
A study of selected topics.

**PHY 211 General Physics I** **3 Semester Hours**  
Prerequisite: MAT 115 or permission of instructor; Co-requisite: PHY 212  
General Physics I is an introductory course in physics that deals with statics, dynamics, and thermodynamics. The course includes studies of Newton's Laws of Motion, gravitation, Law of Conservation of Momentum, work and energy, fluid behavior, heat transfer, and thermodynamics.

**PHY 212 General Physics Lab I** **1 Semester Hour**  
Practical experimental applications of concepts presented in PHY 211 dealing with topics such as vectors, Newton's Laws of Motion, equilibrium (rotational, translational), conservation principles, heat transfer, and thermodynamics.

**PHY 221 General Physics II** **3 Semester Hours**  
Prerequisite: PHY 211 or PHY 231 or permission of instructor; Co-requisite: PHY 222  
General Physics II includes topics on sound, electromagnetic radiation, the duality of light, and electromagnetism. The principles of reflection, refraction, dispersion, interference, static and current electricity, and magnetism will be investigated.

**PHY 222 General Physics Lab II** **1 Semester Hour**  
Practical experimental applications of concepts presented in PHY 221 dealing with topics such as wave characteristics, reflection, refraction, diffraction, static and current electricity, and magnetism.

**PHY 231 Introduction to Analytical Physics I** **3 Semester Hours**  
Prerequisite: Grade of C- or higher in MAT 121  
This course uses calculus-based mathematical models to introduce the fundamental concepts that describe the physical world. Topics include units and measurements, vector operations, linear kinematics and dynamics, energy, power, momentum, rotational mechanics, periodic motion, fluid mechanics and energy. Upon completion, students should be able to demonstrate an understanding of the principles

involved and display analytical problem solving ability for the topics covered.

**PHY 232 Introduction to Analytical Physics I Lab** **1 Semester Hour**

The laboratory portion of the course covers practical experimental application of the concepts discussed in the lecture.

## **POLITICAL SCIENCE**

The Political Science major at North Carolina Wesleyan College seeks to provide a detailed education in American government and politics, prepare students for service in the public and private sector, and create active and informed participants in the political process. Students are expected to develop strong critical thinking and analytical reasoning skills through a vigorous exploration of political issues, ideas, and topics. The program stresses writing and speaking skills as the means to communicate information and analysis.

### **REQUIREMENTS FOR A MAJOR IN POLITICAL SCIENCE (B.A. DEGREE)**

**Core requirements:** POL 112, 200, 300, 301, 302, 308, and MAT 213.

**Core components:** Minimum 3 semester hours from each component area for a total of 12 semester hours:

POL 211, 310, 311 or 408	3 semester hours
POL 410, JUS 206 or JUS 293	3 semester hours
POL 201 or 313	3 semester hours
POL 400 or 401	3 semester hours

### **REQUIREMENTS FOR A MINOR IN POLITICAL SCIENCE**

POL 112, 302, 311 and 408; 6 semester hours from POL 410, 495; HIS 210, 225, 228, 306, 314, 315, 316, 405, 410; ECO 312.

**POL 112 American Political System** **3 Semester Hours**

This is an introductory course in American national government and politics. It is designed to give the student a basic understanding of the American political system from the framing of the Constitution to the present. This course is particularly concerned with the struggle for democracy in America.

**POL 191 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**POL 195 Special Topics** **1-6 Semester Hours**

A study of Selected topics.

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**POL 200 Introduction to Political Science** **3 Semester Hours**

This course is designed to provide the student with a general understanding of how political scientists study the phenomena of politics and deepen the student's understanding of their role as both a critical thinker and participant within the political system. This course will focus on the basic principles important to the field of political science, as well as political behavior, systems, processes and interaction.

**POL 201 Introduction to International Relations** **3 Semester Hours**

This course is designed to introduce students to the concepts and theories of international relations and provide an interactive forum for analysis of the international system and the forces that produce cooperation and conflict.

**POL 211 American State and Local Government** **3 Semester Hours**

This course examines the relationship between state and local governments and the federal system. Particular attention will be given to the role of the states with respect to civil rights, welfare, education, regulation, and the environment.

**POL 300 The United States Congress** **3 Semester Hours**

This is an introductory course on the United States Congress. It is designed to give a student a basic understanding of how Congress works and why from the framing of the Constitution to the present. The course is particularly concerned with the development of Congress, its representational role, structure and process, and congressional policy and performance.

**POL 301 The Federal Courts** **3 Semester Hours**

This is an introductory course on the federal court system. It is designed to give the student a basic understanding of the court system from the framing of the Constitution to the present, and judicial decision-making and impact of these decisions.

**POL 302 American Presidency** **3 Semester Hours**

An examination of the modern presidency from Franklin D. Roosevelt to the present with emphasis on policies, decision-making, party-politics, personality, and the powers of the contemporary president. (writing intensive)

**POL 308 Social Research Methods** **3 Semester Hours**

Prerequisite: MAT 213 and POL 112 or SOC 101 or permission of the instructor

A study of the logic and methods of social science research and its application including project design, measurement, collection, analysis, and interpretation of data; and ethical implications of social research.(identical to SOC 308)

**POL 310 Political Economy** **3 Semester Hours**

This course is designed to investigate political, economic, philosophical, social, historical, and legal aspects of the structure and operation of America's macro- and micro-economic systems. Focus is given to how these United States systems compare internally over time and externally across nations, with an extended introduction



to international political economy. Students should develop the knowledge and skills necessary to analyze United States political economy in global context, from contemporary history to expected future trends. (writing intensive)

**POL 311 Political Parties, Public Opinion, and Propaganda 3 Semester Hours**

This course examines the evolution and role of political parties in the American political system. Consideration is given to voting behavior, ideology, and the role of money in national elections. (writing intensive)

**POL 313 Comparative Politics 3 Semester Hours**

This course will provide an introduction to comparative politics and comparative methods. The first part of the course will be more theoretical in nature providing an introduction to basic political concepts and practices. The second part of the course will be dedicated to understanding the practice of comparative politics through both case studies and cross-national comparisons.

**POL 400 American Political Thought 3 Semester Hours**

This course surveys American political thought from the colonial era to the present. Required readings are drawn mainly from primary sources including the writings of politicians, activists, and theorists. Topics include the relationship between religion and politics, rights, federalism, national identity, republicanism versus liberalism, the relationship of subordinated groups to mainstream political discourse, and the role of ideas in politics. We will analyze the simultaneous radicalism and weakness of American liberalism and how the revolutionary ideas of freedom and equality run up against persistent patterns of inequality. (writing intensive)

**POL 401 Ideals and Ideology 3 Semester Hours**

This course offers a survey of the main schools of thought in political theory and the way they are expressed in contemporary political ideologies. The ideologies surveyed in this course are liberalism, conservatism, socialism, fascism and feminism. (writing intensive)

**POL 408 Big Business and American Politics 3 Semester Hours**

This course explores the relationship between big business and the American political system. It examines specific dimensions of corporate power such as PACs, lobbying, and disinvestment. The corporate influence on policy-making is the principal focus. (writing intensive)

**POL 410 Constitutional Law 3 Semester Hours**

This course is planned as a unit in the study of American Constitutional Law. The organization will be partly chronological and partly topical. It will not attempt to cover every field of our constitutional law, nor even every important field, but will concentrate on those issues which best indicate the importance of the Supreme Court in the development of American politics. (identical to JUS 410)

**POL 491 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**POL 495 Special Topics****1-6 Semester Hours**

A study of selected topics.

## PSYCHOLOGY

The psychology major emphasizes the development of writing, critical thinking, and quantitative reasoning skills by providing the student with exposure to the basic areas of the discipline, including research design and analysis, human development, personality and psychopathology, social behavior, learning and cognition, and neuroscience. Many courses in the curriculum encourage students to think about and discuss cultural diversity and ethical decision-making. The curriculum is also designed to prepare the student for further training in either graduate school or an applied setting such as social service.

**REQUIREMENTS FOR A MAJOR IN PSYCHOLOGY (B.A. DEGREE)**

A minimum of 30 semester hours in psychology is required. The major must take PSY 111, 201 or 202, 302 or 304, 226, 227, 316, 319, 321 or 322, 410 and one three-semester-hour psychology elective and MAT 213.

**REQUIREMENTS FOR A MINOR IN PSYCHOLOGY**

PSY 111, 226, PSY 319 or 321 or 322; PSY 316 or 317 or 302 or 304; PSY ELEC. (3 Semester Hours, any upper level psychology course); PSY ELEC. (any psychology course). (18 semester hours)

**PSY 111 Introduction to Psychology****3 Semester Hours**

Introductory review of the field of psychology. The topic areas include the philosophical and scientific origin of psychology and specific treatment of areas of inquiry and application. These areas include learning, memory, perception, physiology of the nervous system, social and personality theory, psychopathology, and psychotherapy.

**PSY 191 Research Topics****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**PSY 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**PSY 201 Psychological Development in Childhood** **3 Semester Hours**

Prerequisite: PSY 111

An examination of the developmental processes of childhood. The topics include the maturation of perceptual and motor process, the development of social attachments, and the emergence of cognitive functions such as memory and language.

**PSY 202 Psychological Development in Adolescence** **3 Semester Hours**

Prerequisite: PSY 111

An examination of the developmental processes of adolescence. The topics include the maturational changes of puberty, the shift in social attachment to peers, and the emergence of the adult personality.

**PSY 210 Drugs and Behavior** **3 Semester Hours**

Prerequisite: PSY 111

An examination of the physiological, psychological, and behavioral effects of drugs. The course will include discussions of drugs which are frequently abused, drugs which are used to treat psychological disorders, and programs to treat and prevent drug abuse.

**PSY 220 Sex, Marriage, and Family** **3 Semester Hours**

Prerequisite: SOC 101 or PSY 111 or permission of instructor

A study of sexual behavior and the social institutions of marriage and the family, emphasizing sociological understanding and research, yet also including insights from psychology, biology, anthropology, history, and economics. (identical to SOC 220)

**PSY 226 Research Design and Analysis I** **3 Semester Hours**

Prerequisite: MAT 092 or placement above MAT 092

This course is designed to introduce the student to research methods in psychology. Topics include: experimental and correlational research designs, library research techniques, the calculation and interpretation of descriptive statistics, and ethical considerations in research. Students will write research reports based on experiments which are supervised by the professor.

**PSY 227 Research Design and Analysis II** **3 Semester Hours**

Prerequisite: PSY 226

This course introduces students to the topics of inferential statistics and hypothesis testing in psychological research. Students will learn how to develop testable hypotheses and to select, calculate and interpret both parametric and nonparametric inferential statistics. Students will also develop an original research proposal.

**PSY 299 Careers in Psychology** **1 Semester Hours**

Prerequisite: PSY 111

This course introduced students to the array of career opportunities available in the field of psychology, including those attainable with varying degrees of education. It is also designed to help students determine an individual career path upon graduating from college.

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**PSY 301 Psychological Development in Adulthood** 3 Semester Hours

Prerequisite: PSY 111

This course examines the mental, social, and physical changes associated with aging throughout adulthood. The grief and mourning processes associated with death and dying are also explored.

**PSY 302 Abnormal Psychology** 3 Semester Hours

Prerequisite: PSY 111

A detailed survey of the various types of emotional/behavioral disorders dealt with by mental health professionals. This includes descriptive information, etiological theories, and current treatment approaches.

**PSY 304 Theories of Personality** 3 Semester Hours

Prerequisite: PSY 111

A critical survey of various theoretical approaches to the study of human personality, including psychoanalytic, dispositional, cognitive, phenomenological, and social learning perspectives.

**PSY 316 Social Psychology** 3 Semester Hours

Prerequisite: PSY 111

A systematic examination of the major theories and research traditions in social psychology. Topics include the development, change, and measurement of attitudes; person perception and interpersonal attraction; group dynamics, conformity, aggression, and prosocial behavior. (writing intensive)

**PSY 317 Industrial and Organizational Psychology** 3 Semester Hours

Prerequisite: PSY 111

The course focuses on the psychological theory underlying the development and implementation of methods for selection, classification, and training personnel in organizational settings. Specific topics include test development, performance evaluation, attitude and satisfaction assessment, and job training methods.

**PSY 318 Psychology of Mass Communication** 3 Semester Hours

Prerequisite: PSY 111 or permission of instructor

This course examines the social, cognitive, and developmental psychology mechanisms behind mass communication. Topics covered include media advertising, violence, sex, and portrayals of groups (writing intensive).

**PSY 319 Physiological Psychology** 3 Semester Hours

Prerequisites: PSY 111, BIO 101

A detailed review of the neural structures and physiological processes underlying human behavior. Topics include the structure and function of the nervous system and the physiological basis of perception, motivation, memory, and selected psychopathological disorders. (writing intensive)

**PSY 321 Information Processing, Cognition, and Memory** 3 Semester Hours

Prerequisite: PSY 111

A detailed review of the research methods, findings, and theories describing human cognitive function. The topics include memorial processes, such as encoding, rehearsal and retrieval, language processes, and structural models of memory.

**PSY 322 Conditioning and Learning** 3 Semester Hours

Prerequisite: PSY 111

A detailed review of procedures and data related to the experimental analysis of behavior. The focus of the course is on identifying the variables that explain the origins and changes of behavior. Topics include classical and operant conditioning, constraints on learning, stimulus control, and the learning and retention of verbal material.

**PSY 402 Psychological Tests and Measurements** 3 Semester Hours

Prerequisites: PSY 111, and PSY 226 or MAT 213

A critical survey of assessment techniques in educational, clinical, and vocational settings. Emphasis will be placed on the construction, validation, and interpretation of psychological tests, and on the theoretical foundations of assessment.

**PSY 405 Supervised Internship in Psychology** 3 Semester Hours

Prerequisites: 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the department.

A supervised experience of 200 hours working in an approved setting. The setting must allow the student to acquire knowledge and practice skills in the application of psychology. The student will meet with his/her faculty sponsor to discuss the experiences of working in an applied setting.

**PSY 410 Senior Seminar in Psychology** 3 Semester Hours

Prerequisite: PSY 111, 226, and a senior Psychology major or permission of instructor

This seminar is a capstone course focusing on themes that integrate the various fields of psychology. Independent scholarship, oral communication, and the collective examination of primary sources are emphasized. (writing intensive)

**PSY 421 Senior Honors Thesis** 3 Semester Hours

Prerequisite: Psychology majors only

The student will spend the semester developing a detailed research proposal or review paper. All proposals will include a literature review and proposed method for a research project. Research proposals must be defended before the psychology department faculty. A review paper must be presented to the college community.

**PSY 491 Research Topics** 1-6 Semester Hours

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**PSY 495 Special Topics**

A study of selected topics.

**1-6 Semester Hours**

## **RELIGIOUS STUDIES**

The Religious Studies major prepares students for responsible participation in a pluralistic, globally-oriented society, within the framework of the diverse learning community that is North Carolina Wesleyan College. In fulfilling this mission the major seeks to foster a mature understanding of the Judeo-Christian tradition and a deep appreciation for other major religious traditions. Consistent with the liberal arts tradition, the major is designed to train students to think profoundly and communicate clearly.

### **REQUIREMENTS FOR A MAJOR IN RELIGIOUS STUDIES (B.A. DEGREE)**

A minimum of 30 semester hours in religion courses including Religion 101 or 115, 427, and 3 semester hours each in Biblical (201, 202, 320, 402); Historical (309, 325, 326); Systematic (402); Ethical (340, 401); Global (220, 235). Appropriate group and independent studies may be substituted for courses in each area.

### **REQUIREMENTS FOR A MINOR IN RELIGIOUS STUDIES**

REL 101 or 115, 201 or 202, 220; Religion electives, 9 semester hours (may be chosen from any three upper-level Religion courses).

#### **REL 101 Introduction to Religion**

**3 Semester Hours**

An analytical and topical examination of religious beliefs, feelings, and actions, to provide the student with the tools to understand the religious dimension of life, with particular concern for the Judeo-Christian tradition.

#### **REL 115 Religious Worlds**

**3 Semester Hours**

A study of Judaism, Christianity, and Islam, the major religions in the Abrahamic tradition.

#### **REL 191 Research Topics**

**1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one-on-one basis between a faculty member and the student.

#### **REL 195 Special Topics**

**1-6 Semester Hours**

A study of selected topics.

#### **REL 201 Old Testament**

**3 Semester Hours**

A historical, literary, and theological study of the books of the Old Testament. Tools and techniques of Biblical interpretation will be emphasized.

**REL 202 New Testament** **3 Semester Hours**

A historical, literary, and theological study of the books of the New Testament. The technique of Biblical exegesis will be introduced.

**REL 220 Religions of the East** **3 Semester Hours**

A study of Hinduism, Buddhism, Taoism, and Confucianism, the major religions of the East.

**REL 235 Indigenous Religions of the Americas** **3 Semester Hours**

A study of the indigenous religions of the Americas, including modern-day South and Central America and Canada. Topics include the symbols, myths and rituals of these religions, their evolution, and their lasting cultural significance.

**REL 309 Religion in United States Culture** **3 Semester Hours**

An historical approach to religion in American life which demonstrates religion's active role in forming and shaping American culture. (identical to HIS 309)

**REL 320 Studies in Biblical Life and Thought** **3 Semester Hours**

An investigation of rotating topics in the Old and New Testaments, such as law, prophecy, wisdom literature, the synoptic gospels, the writings of Paul and John.

**REL 325, 326 Church History I, II** **3, 3 Semester Hours**

A study of the Christian movement, its organization, leadership, literature, and theological development. From the beginnings of Christianity up to the Protestant Reformation (325); from the Protestant Reformation to the present (326). (identical to HIS 325, 326) (writing intensive)

**REL 340 Contemporary Moral Issues** **3 Semester Hours**

Current issues in applied ethics, ranging from personal to international concerns, in the light of Christian perspectives.

**REL 342 Professional and Business Ethics** **3 Semester Hours**

A study of the relationship of ethics to the world of work utilizing a case study approach in order to consider how ethical reflection can help meet the rapidly changing circumstances and new moral dilemmas arising today in business and the professions. (Identical to PHI 342)

**REL 401 Christian Ethics** **3 Semester Hours**

The basic principles and assumptions of the Christian concept of the good life and applications to contemporary life. (writing intensive)

**REL 402 Contemporary Christian Thought** **3 Semester Hours**

An examination of modern Christian faith; selected problems in theology, the Biblical and Modern-Christian concepts of man, the person and work of Jesus Christ, faith and reason, and the nature of the church. (writing intensive)

**REL 421 Independent Studies** **3 Semester Hours**

Prerequisite: Senior standing and permission of the instructor

The equivalent of a regular course listed in the catalogue which a student needs in order to complete a major/minor but which is not offered before the student's anticipated graduation. The student will complete the same course requirements, working one on one with a faculty member.

**REL 427 Seminar in Religion and Philosophy** **3 Semester Hours**

Prerequisite: Senior Standing

A joint seminar in religion and philosophy intended for majors and open to other interested students by permission of instructor. Readings, student reports, and completion of research projects. (Identical to PHI 427)

**REL 491 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**REL 495 Special Topics** **1-6 Semester Hours**

A study of selected topics.

## **SOCIOLOGY**

The B.A. in Sociology provides the student with the tools useful in understanding the social organization of life at the individual and institutional levels. Through the development of conceptual and research knowledge, the program emphasizes the use of critical and analytical thought in recognizing and participating in "sociology in action" in the professional, social, and academic arenas. Students who successfully complete this program demonstrate effectiveness in oral and written communication, which prepares them for careers with growth potential in social service fields, studies in social science disciplines at the graduate level, and lifelong application of sociological knowledge.

**REQUIREMENTS FOR A MAJOR IN SOCIOLOGY (B.A. DEGREE)**

The major must complete SOC 101, 308, 315, 410, six elective sociology courses (at least three of which must be upper level) and MAT 213. (33 Semester Hours total)

*NOTE: Mat 092 or placement is prerequisite to MAT 213, which is prerequisite to SOC 308.*

**REQUIREMENTS FOR A MINOR IN SOCIOLOGY**

SOC 101, 315, 410, and three elective courses (at least two of which must be upper level). (18 semester hours total).



**SOC 101 Principles of Sociology****3 Semester Hours**

An introduction to the concepts of the organization of social life emphasizing social structure, culture, and social change. The student acquires a “tool box of analytical concepts” useful throughout life for understanding one’s social milieu.

**SOC 111 Social Problems****3 Semester Hours**

An inquiry into the problems of contemporary American society: selected problems are researched and deliberated from different perspectives, revealing the conflicting values which are fundamental to these problems. This is an appropriate introductory level course for those not considering sociology as a major or minor.

**SOC 191 Research Topic****1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**SOC 195 Special Topics****1-6 Semester Hours**

A study of selected topics.

**SOC 210 Cultural Anthropology****3 Semester Hours**

A study of the origin and development of man’s culture with special emphasis on preliterate societies, prehistoric and contemporary; the impact of advanced societies; and the future of man in anthropological perspective. (identical to ANT 210)

**SOC 220 Sex, Marriage, and Family****3 Semester Hours**

Prerequisite: SOC 101 or PSY 111 or permission of instructor

A study of sexual behavior and the social institutions of marriage and the family, emphasizing sociological understanding and research, yet also including insights from psychology, biology, anthropology, history, and economics. (identical to PSY 220)

**SOC 308 Social Research Methods****3 Semester Hours**

Prerequisites: MAT 213 and POL 112 or SOC 101 or permission of instructor

A study of the logic and methods of social science research and its application—including: project design; measurement, collection, analysis, and interpretation of data; and ethical implications of social research. (identical to POL 308)

**SOC 315 Sociology in the Field****3 Semester Hours**

Prerequisite: SOC 101, SOC 308

An introduction to basic social science field research skills including observation, interview, and survey. (writing intensive)

**SOC 340 Popular Culture****3 Semester Hours**

SOC 340: Pre-requisite: SOC 101.

Sociological theory and methods are employed to investigate forms of popular culture and their production in American society. Art, music, media, and sport and their impact on society, social groups, and institutions will be explored.

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**SOC 355 Sociology of Discrimination** **3 Semester Hours**

Prerequisite: SOC 101 or permission of instructor

A theory-based inquiry into the nature of discrimination and its life cycle, emphasizing discrimination on the basis of race, gender, and sexual orientation.

**SOC 360 Adult Development and Aging** **3 Semester Hours**

Prerequisite: SOC 101 or PSY 111 or permission of instructor

This course examines the mental, social, and physical changes associated with aging throughout adulthood. The social and psychological meanings of death, dying, and grieving are also explored. (identical to PSY 360)

**SOC 400 Sociology of the Workplace** **3 Semester Hours**

Prerequisite: SOC 101 or permission of instructor

A study of the formal organizations which comprise the workplace in contemporary American society; specifically, the influence of organizational structure on human behavior, characteristics of various structures, conflict between individual and organization, and organizational change. (writing intensive)

**SOC 405 Religion and Society** **3 Semester Hours**

Prerequisite: SOC 101 or permission of instructor

An analysis of group beliefs and practices through which fundamental life experiences are given coherence and meaning. Beliefs and practices studied include both the traditionally religious and secular, as well as the primitive and contemporary.

**SOC 410 Social Theory** **3 Semester Hours**

Prerequisite: SOC 101

A capstone course featuring core sociological insights: their grounding in fundamental concepts, their historical development in theory construction, and their usefulness in understanding the transition of American society into the twenty-first century. (writing intensive)

**SOC 420 Emergence of Humans** **3 Semester Hours**

Prerequisite: SOC 101

A study of the paleoanthropological evidence used to answer the question, "Where have humans come from?" and theories associated with human phylogeny. (identical to ANT 420)

**SOC 421 Internship** **1-6 Semester Hours**

Prerequisites: 36 semester hours, 2.0 cumulative g.p.a., and approval from the ICSC Director and the instructor.

A supervised work experience in an approved setting. Extensive written reports required. The faculty supervisor will meet regularly with the student. Interns are admitted to the program with permission of the faculty supervisor.

**SOC 460 Deviant Behavior and Social Control** **3 Semester Hours**

Prerequisites: SOC 101 or 111; or permission of the instructor

Examines social definitions of deviant behavior, the historical development of knowledge concerning deviance, theories of deviance, and the development, organization, and operation of systems of social control including criminal justice, mental health and welfare.

**SOC 470 Sociology of Children** **3 Semester Hours**

Prerequisite: Upper level standing (Junior/Senior) with a major in Sociology or Psychology; or permission of the instructor.

This course examines the social construction of sexuality and its impact on attitudes and behaviors. Students will gain a sociological understanding of the history of sexuality, demographic trends, and research on sociosexual topics, and controversial issues. Relevant perspectives from biology, history, psychology, and law are also introduced.

**SOC 490 Sociology of Children** **3 Semester Hours**

Prerequisite: SOC 101 or permission of instructor

This course is an introduction to the sociological perspective on the relationship between children and their immediate "environment," which includes both people and societal structures. The course will focus on several aspects of the child socialization process, following children from their early years through middle to late adolescence. Problems that occur within the socialization process and their implications will also be discussed through the examination of theoretical ideas and research results.

**SOC 491 Research Topics** **1-6 Semester Hours**

An area of study of interest to the student and usually taught on a one on one basis between a faculty member and the student.

**SOC 495 Special Topics** **1-6 Semester Hours**

A study of selected topics.

# Directory

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Anderson, Jennifer - Admissions Office Administrator/Campus Visit Coordinator  
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Baker, Sherri - Financial Aid Advisor  
Batchelor, Mildred – Programmer/Analyst  
Battle, Stephanie – Associate Dean of Students for Student Success  
Biancur, Beverly – Womens Soccer Coach  
Brabble, Megan – Admissions Counselor/RMT  
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Boyette, Kelly – College Cashier  
Boykin, Greg – Interim Director of IS  
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Brown, John – Corporate Liaison/ASPIRE  
Brown, Robbie - Assistant Football Coach  
Brown, Tiquita – Admissions Representative -PT  
Brys-Wilson, P.A., Jessica – Director of Health Services  
Byrne, Matthew – Assistant Football Coach Intern  
Carson, Carol – Head Athletic Trainer  
Carter, Denikee – Student Accounts Rep  
Carter, Vicky – Administrative Assistant  
Cashwell, Candy – Registrar  
Check, John – Senior Advisor to President/Church Relations  
Chichester, Doretha – Admissions Representative/Rocky Mount ASPIRE  
Clark, Blakely - Admissions Intern  
Clark, Dewey – President  
Clark, Greg – JV Baseball Coach  
Cliffe, Tina – Admissions and Advising/New Bern Location  
Coats, Eddie – Interim VP of Advancement  
Custis, Ethelene – Financial Aid Advisor  
Cutchin, Vickie – Systems Technician, Level II  
Davidson, Vickie – Admissions Office Liaison  
Davis, Bob – Central Processing Coordinator  
Dawson, Emily – Admissions and Advising/Greenville Location  
Dickerson, Celia – Coordinator of Parent Relations and Student Information

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Dickerson, Kenny – Admissions Representative  
Donovan, Tim – Assistant Athletic Trainer  
Drew, Michael – Site Director/Rocky Mount ASPIRE  
Driver, Desiree – Assistant Women’s Basketball Coach/Director  
of Intramural Sports  
Drum, Barry – Chaplain  
Duff, Evan – Interim Provost/Sr. VP of Academic Affairs  
Edwards, Cindy - Executive Assistant to the President  
Edwards, Jason – Vice President of Finance  
Elhoffer, Kent – Tutor  
Farrell, Katie – Executive Director of ASPIRE/Wilmington  
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Fields, Gail – Switchboard Operator  
Filkovski, Jeff – Head Football Coach  
Fillipovich, Corey - Assistant Football Coach  
Fleming, Vickie – Financial Aid and Admissions Counselor/Goldsboro  
Foster, Angela - Admissions Transfer Counselor  
Foster, Karlyn - Admissions Marketing Specialist  
Fruitt, Jane – Assistant Registrar  
Gardner, Joni – Director of Admissions  
Gentile, Vicky – Head Volleyball Coach  
Gibbs, Heather – Assistant Manager  
Godsey, Samantha – Coordinator of Academic Support Services  
Graham, Tyler - Campus Support Specialist/Goldsboro ASPIRE  
Hale, Ashleigh - Admissions Marketing Specialist  
Hale, Dustin – Head Tennis Coach  
Harrell, Tammy - Director of Alumni Relations  
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Hilton, Stephanie – Administrative Assistant, Teacher Education  
Hinson, Mark - Director of External Affairs  
Huber, Ryan – Assistant Men’s Soccer Coach  
Ingram, Pernell – Admission Counselor/RMT  
Jackson, Taylor – Academic Advisor  
Jochum, Mark – Assistant Football Coach  
Keeter, Camryn - Summer Intern  
Keil, Erica – Assistant Womens Soccer Coach  
Kelley, Larry – Chief Planning and Research Officer  
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Kinney, Fabiola – Admissions and Advising Coordinator/Wilmington ASPIRE

Knox, Melissa – Circulation Supervisor  
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Koutouzou, Elena – Budget Analyst  
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Long, Charlie – Head Baseball Coach  
Marsigli, Scott – Director of Intervention & Retention Services  
Martin, Sheila – Executive Director of the Dunn Center for the Performing Arts  
McWilliams, Rachel – Reference/Electronic Resources Librarian  
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Naylor, J. Edward – Vice President for Student Affairs and Dean of Students  
Ormond, Sierra – Admission Counselor/RMT  
Otley, Samuel - Assistant Football Coach Intern  
Parker, Ruby – Box Office Assistant  
Parkes, Karie - Director of Student Activities  
Patterson, Donna – International Student Recruiter  
Patterson, Lynne – Financial Aid Advisor  
Phipps, Jennifer – Executive Assistant to Academic Affairs  
Pietryk, Robin – Coordinator of Disability Services  
Powell, Meaghan – Assistant Athletic Trainer  
Proctor, Martha – Administrative Assistant/Athletics  
Ranck, Stephen – Help Desk Technician  
Rice, Jonathan – Area Director for Residence Life  
Rich, Marcus – Assistant College Store Manager  
Rich, Rikki – Assistant Athletic Director and Sports Information Director  
Ripke, Gregg – Head Golf Coach  
Robinson, Barbara – Assistant Director of Student Accounts  
Robinson Brown, Raeshel - Admissions Representative/Raleigh-Durham ASPIRE  
Robinson, Tammy – Director of Donor Relations and Stewardship  
Rollins, Judy – Vice President of Enrollment Management  
Rube, Danyelle - Admissions Counselor  
Sawyer, Tony – Director of Bands  
Schultz, Leslie – Library Night Supervisor – PT  
Sears, Wayne – Director of Security  
Seets-Carmichael, Sandra – Manager of Operations/Raleigh-Durham ASPIRE  
Shoemaker, Chuck – Assistant Volleyball Coach  
Smallwood, Joy – Director of Washington/Manteo/New Bern ASPIRE

---

Smith, Catherine – Director of First Year Experience  
Smith, Craig - Assistant Football Coach  
Smith, Leverett – Writing Lab Tutor  
Somers, Dani – Admissions Counselor - PT  
Spellman, Quinderra – Assistant Football Coach  
Spells, Atyah - Academic Affairs Secretary  
Spencer, Tanisha – Admissions and Advising Coordinator/Raleigh-Durham ASPIRE  
Stone , Bettye - Institutional Research Assistant  
Stout, Alyssa – Asst. Athletic Trainer  
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TBA – Provost/Sr. Vice President for Academic Affairs  
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Thomas, Nigel - Assistant Men’s Basketball Coach  
Thompson, Buba – Director of Facilities  
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Wallace, Grace – Library Technical Services Associate  
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Whitwell, Mary – Laboratory Supervisor  
Wilder, Katherine – Admissions and Advising Coordinator  
Williams, David – Sr. Admissions Counselor  
Williams, Teikisha – Staff Accountant  
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Wood, Amy – Student Account Rep  
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M.Th., University of Chicago  
M.Div., Ph.D., Southern Baptist Theological Seminary

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Chair, Mathematics and Science Division

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B.D., Yale University

Ph.D., Drew University

**RICHARD L. WATSON III**, *Professor Emeritus of History*

B.A., Duke University

M.A., Ph.D., Boston University



## FOR YOUR INFORMATION

Written questions about various aspects of student life at Wesleyan should be addressed to the attention of those listed below:

<b>NATURE OF INQUIRY</b>	<b>ADDRESS TO</b>
Academic Affairs.....	Provost/Senior Vice President for Academic Affairs
General Information for Prospective Students, Catalogs, & Course Offering .....	Vice President of Enrollment Services and Marketing
ASPIRE • Adult Student Programs	Vice President of Adult and Professional Studies
Financial Matters.....	Vice President of Finance
Gifts, Bequests, Endowments .....	Vice President of College Advancement
Housing .....	Associate Dean of Students for Campus Life
Student Internships.....	Director, Internships & Career Services
Publicity, News, General Information .....	Director of Communications
Scholarships, Loans, Grants, Work Study .....	Director of Financial Aid
Student Affairs.....	Vice President of Student Life and Legal Affairs/Dean of Students
Transcripts, Grades, Schedules, Registration...	Registrar

### **MAILING ADDRESS FOR ALL OFFICES**

**NORTH CAROLINA WESLEYAN COLLEGE**

**3400 N. WESLEYAN BLVD.**

**ROCKY MOUNT, NC 27804-8630**

### **TELEPHONE (AREA CODE 252)**

College Switchboard..... 252-985-5100

8:00 a.m.-5:00 p.m. (Eastern Time Zone) Monday-Friday

Sundays, holidays, and after hours..... 252-985-5100

(Information Center—taped message)

Office of Admission (toll-free) .....	1-800-488-NCWC (6292)
Mobile Campus Security Office .....	252-977-7374

### **EMERGENCY CANCELLATIONS AND CLOSINGS**

In the event of severe weather, the President may decide to close the College. Students are requested to check the College website at [www.ncwc.edu](http://www.ncwc.edu) and local TV stations for official announcements of the College's closing or reopening. In addition, notification may be sent by text, e-mail and voice mail, and a message may be placed on the main campus switchboard at 252-985-5100. Designated emergency personnel will report to maintain limited campus services. In the event that classes at ASPIRE campuses are cancelled, directors will contact the media in their areas.

### **RESERVING CAMPUS FACILITIES**

The Dunn Center for the Performing Arts offers a variety of spaces that may be rented for conferences, retreats, and many types of special events. Rental information may be obtained by emailing [spmartin@ncwc.edu](mailto:spmartin@ncwc.edu) or by calling 252-985-5250. Tickets to events are available through the Belk Box Office, 252-985-5197 or 1-800-303-5097, or through the College's website at [www.ncwc.edu/](http://www.ncwc.edu/). Information about reserving other College facilities may be obtained at [reservations@ncwc.edu](mailto:reservations@ncwc.edu) or by calling 252-985-5100.

### **CALENDAR OF EVENTS**

A Calendar of Events is posted on the College website homepage at [www.ncwc.edu/](http://www.ncwc.edu/). Individual campus offices are responsible for adding their own activities to this electronic calendar.

### **NEWS RELEASES, THE MEDIA, AND PUBLICATIONS**

The Director of Communications in the Office of College Advancement strives to publicize campus news, recognize achievements of faculty, staff, and students, and maintain records of news stories about the College. The Director of Communications serves as the College's liaison with area, state, and national media. All official statements of the College are released through the Director of Communications and should be cleared by the director before distribution to the media. The Sports Information Director in the Athletics Department serves as the College's liaison with the media for matters related to athletics. Official statements of the College's athletics program and its activities are released through the Sports Information Director.

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This catalog is the official handbook of North Carolina Wesleyan College for the 2016 - 2017 academic year and contains the policies, regulations, and programs which will guide and govern your program. The information contained herein is both true and correct in content and policy; however, the College reserves the right to make changes in regulations, courses, fees, and matters of policy included in this publication as circumstances may dictate.

The catalog should not be construed as constituting a contract between the College and any person.

North Carolina Wesleyan College does not discriminate on the basis of race, religion, creed, national or ethnic origin, age, sex, marital status, sexual orientation, disability, or veteran status in administration of its educational policies, admission policies, scholarship and loan programs, and athletic and other school administered programs.

\*\*\*

believe<sup>†</sup>  
in tomorrow today

Office of Admissions

**North Carolina Wesleyan College**  
3400 North Wesleyan Boulevard  
Rocky Mount, North Carolina 27804  
252.985.5100

[ncwc.edu](http://ncwc.edu)







Addendum 1: 2016-2017 College Catalog

Page 101 Tuition Rate for Rocky Mount ASPIRE Program. Should be \$320 per credit hour.

(updated 9/8/16)

Page 116 - 119 Business Administration: (updated 9/16/16)

**REQUIREMENTS FOR A MAJOR IN BUSINESS ADMINISTRATION (B.S. DEGREE)**

ACC 201; 202 **or** 310; BUS 206, 207, 307, 308, 314, 319, 350, 471, 481, 482; MKT 205; ECO 211, 212; ENG 304; MAT 213; six semester credit hours from the following courses: any upper-level ACC, BUS, CIS, ECO, or MKT course; REL 342; SOC 400.

**REQUIREMENTS FOR A MINOR IN BUSINESS ADMINISTRATION**

ACC 201; 202 **or** 310; BUS 206, 207, 308, 319; ECO 211, 212; MKT 205. Only available to students not completing a major in the Division of Business.

**REQUIREMENTS FOR A MAJOR IN BUSINESS ADMINISTRATION WITH ENTREPRENEURSHIP CONCENTRATION (B.S. DEGREE)**

ACC 201; 202 **or** 310; BUS 206, 207, 307, 308, 314, 319, 350, 471, 481, 482; MKT 205; ECO 212; ENG 304; MAT 213;

Concentration courses: BUS 370, 443, 472, and 475.

**BUS 307 Finance**

**3 Semester Hours**

Prerequisites: ACC 201; 202 **or** 310; ECO 211; junior standing

Principles of corporate finance including analysis of financial statements, ratio analysis, and the statement of cash flows; capital budgeting; risk and return; stocks and bonds; cost of capital; financial institutions; securities markets; international finance.

**BUS 350 Operations Management**

**3 Semester Hours**

Prerequisites: ACC 201; 202 **or** 310; MAT 213

Introduction to design, operation, and control of systems by which material, labor, and capital are combined to produce goods and services; application of analytical decision making techniques such as linear programming, forecasting, decision theory; topics include capacity planning, quality management, facility design, production planning, project management.

Page 178 Organizational Administration: (updated 9/16/2016)

Regarding the 12 hours of choice within the Organizational Development concentration, students will now have the option to select any of the following courses: REL/PHI 342, ENG 304, POL 408, PSY 316, 317; SOC 400; ADM 305, 421, 495

Pages 161 – 164 History: (updated 9/16/2016)

**HIS 125            Ancient World Civilizations**

This course introduces students to the main political, social, and cultural developments throughout the ancient world, spanning from the Mediterranean to East Asia. Students are expected to acquire an understanding of the important people and events that shaped ancient world history.

**HIS 300            Historical Methods**

This course introduces students to the methods involved in historical analysis, research, and writing. Emphasis will be placed on approaches to the study of history, modes of historical writing, interpretation and argument, data collection, analysis and documentation, and style and writing conventions. Students successfully completing this course will be able to write effectively, reason logically, and argue convincingly. This course is a prerequisite for HIS 427.

**HIS 319            Atlantic World**

The purpose of this course is to study the rise and fall of an Atlantic World System that tied Europe, Africa, and the Americas into a web of economic and cultural interdependence. We will examine different models of New World colonization by European colonial powers, the ramifications of New World Slavery, encounters and conflicts between native and colonial peoples, and the development of nation states in the Western Hemisphere. Throughout the course, we will emphasize comparative analysis of historical events and trends, examining how different peoples in different regions experienced colonization, slavery, trade, nation-making, and emancipation in the Atlantic World.

**HIS 401            US Military History**

This course examines the way in which the military is a reflection of a pluralistic American society, and the way in which this country's wars have been an expression of the greater society's view of strategy, national goals, morality, and global status. To study military history is to study American history, albeit from a certain perspective. Therefore, this course will not only focus on battles and generals, but will also explore the role of politics in shaping the military and conducting strategy, the impact of common men and women on warfare, and the way in which our national character has created an "American way of war."



Addendum 2: 2016-2017 College Catalog

Page 4 Academic Calendar 2016-2017

Oct. 11 Tuesday – Interim grades due in the Registrar’s Office by 5pm

Oct 14 Friday – Last day to drop full semester course with a grade of “W”

Updated 09/20/2016