May 2019

Welcome to North Carolina Wesleyan College and the Office of Veteran Services. This Guide was created so that military-connected students could find all the information specific to them in one place. We update yearly, so if there is information you would like to see that we have left out, please email VAQuestions@ncwc.edu and give us your input.

The Veterans Services Office is located in the Braswell Administration Office next to the Registrar’s Office in Room BA-145B at the Main Campus in Rocky Mount. Please stop by and say hello.

Thank you to you and your family for your service to our Country. We look forward to serving you!

Very Respectfully,

Laura Estes Brown
Associate Dean of Veteran Services
VA School Certifying Official

---

*Front Cover* Left: NCWC ROTC cadets practice the Flag Ceremony for the Veterans Day Salute Event 2018. Right: NCWC ROTC Cadet Elena Duran

Revised 24 June 2019
# Table of Contents

Getting Started Checklist.................................................................................................................4

VA Benefits
- Overview ........................................................................................................................................5
- Benefits At-A-Glance ......................................................................................................................7
- Frequently Asked Questions .........................................................................................................7

Resources
- Military Deployment Policy ........................................................................................................10
- Ordering Military Transcripts .......................................................................................................11
- Tuition Assistance ...........................................................................................................................12
- National Guard Tuition Assistance Payment (NCTAP) .................................................................12
- Organizations and Groups at NCWC ............................................................................................13

Forms
- VA Student In-Processing Form ...................................................................................................14
- VA Certification Request Form ......................................................................................................15
- Military Leave of Absence Request Form .......................................................................................16
- Yellow Ribbon Application Form ..................................................................................................17

Other Resources
- Disability Services ......................................................................................................................18
- Library Services ..........................................................................................................................18
- Student Success and Academic Support .......................................................................................18
- Tutoring ......................................................................................................................................18
- Career Services ............................................................................................................................19

Discounts and Scholarships ............................................................................................................20

Veterans Advisory Committee ........................................................................................................26

Contacts ..........................................................................................................................................29

Special Thanks ................................................................................................................................29
Getting Started Checklist

☐ Activate VA Benefits or Alert VA of Program Change
   ☐ To apply for VA Benefits (and designate your direct deposit account):
     https://www.va.gov/education/how-to-apply/.
   ☐ Scroll midway down the page and click “Find your education Benefits Form.”
   ☐ Click “Applying for new benefit” and follow the prompts if you have never used your
     benefits before. OR click on “Updating my current education benefit” and follow the
     prompts if you have used benefits before at a different school.

☐ Apply for Admission at NC Wesleyan College
   ☐ https://ncwc.edu/admissions/
   ☐ Follow the steps to submit previous college transcripts (including military transcripts
     p.11) and other required paperwork to complete your application.
   ☐ Complete the Veteran Student In-Processing Form (p. 14 - if using VA Benefits)

☐ Apply for Scholarships (Pp 20-25) The majority of scholarship applications are due at
   the beginning of the year. Plan accordingly!

☐ Apply for Financial Aid (NCWC School Code – 002951)
   ☐ Complete your Free Application for Financial Aid (FAFSA) http://www.fafsa.ed.gov
   ☐ Submit forms as requested: https://my.ncwc.edu/ICS/My_Finances/Financial_Aid.jnz

☐ Enroll in Classes (Check with your academic advisor for dates and instructions)

☐ Request VA Certification (complete the VA Certification Request Form (p. 15) and
   submit to School Certifying Official: LEstes@ncwc.edu

☐ Maintain Verification and Attendance
   ☐ All changes to your schedule must be reported to the School Certifying Official
   ☐ Attend class! The VA does not pay for non-attendance.
   ☐ Report attendance through W.A.V.E.
   ☐ Maintain a 2.0 GPA – falling below 2.0 for two consecutive terms will lead to
     termination of your enrollment reported to the VA.
VA Benefits Overview

**Post-911 GI Bill (Ch 33)**
The Post-911 GI Bill provides up to 36 months of education benefits for service members who have served on active duty for 90 or more days since 10 Sep 01. Benefits do not expire. Service member should provide a DD214 or Certificate of Eligibility to their School Certifying Official (SCO) (see Contacts).

**Tuition and fees**
- VA pays up to $24,476.79 (eff. 8/1/19) directly to the college per semester based on the amounts certified through the VA Once website.
- Students using VA and tuition assistance (TA) together should know that they must use TA funds first, VA will then cover any tuition remaining.

**Monthly Housing Allowance (BAH)**
- BAH (based on the rate of E-5 with dependents for the ZIP code of your designated facility) and book stipend are sent directly to the student.
- Based on training time. In a traditional semester, you must be enrolled in 12 SH to be considered full-time training. For non-traditional, you must be enrolled in at least 6 SH per term.
- For full monthly housing allowance, the student must be enrolled in at least one seated course. Eight-week hybrid courses are considered "distance." If you are taking online (distant) classes only, BAH will be at 50%.

**Textbook Stipend**
- The annual textbook stipend is $1,000 and is paid (based on the number of credit hours enrolled) at the beginning of each term, after certification is complete.
- The VA pays the textbook stipend directly to the student.

**Transferring Benefits**
The VA allows active duty service members, on or after 1 Aug 09, to transfer some/all benefits to their spouse and/or dependent children.
- Transfer requests must be approved while the member is on active duty.
- Must have at least 10 years of service in the Armed Forces.
- Once transfer is approved by the Department of Defense (DOD), the new beneficiaries must apply for them at VA.
- Family members should provide the Certificate of Eligibility to the school’s VA Coordinator.

**Spouses**
- May start to use the benefit immediately.
- May use the benefit while the service member remains in the Armed Forces or after separation from active duty.
- Are not eligible for BAH while the service member is serving on active duty.

**Children**
- May start to use the benefit only after the individual making the transfer has completed at least 10 years of service in the Armed Forces.
- May use the benefit while the eligible individual remains in the Armed Forces or after separation from active duty.
- May not use the benefit until he or she has attained a secondary school diploma (or equivalency certificate), or has reached age 18.
- Entitled to the monthly housing allowance stipend even though the eligible individual is active duty.
- May not use the benefit after reaching 26 years of age.

**Montgomery GI Bill Active Duty (CH 30)**
The Montgomery GI Bill-Active Duty provides education benefits to Veterans and service members who have at least two years of active duty and had military pay reduced by $100 for 12 months, or made a $1,200 lump-sum contribution (Ch. 30 cannot be transferred to family members)
- Eligible service members may receive up to 36 months of education benefits.
- Based on type of training taken and length of service.
- Pays the monthly stipend directly to the veteran and is based on credit hours enrolled.
- The service member has 10 years from date of separation/retirement to use the benefits.
- Classes may be all online, seated, or a combination.
- Remedial classes must be taken as Resident classes. VA will not pay for remedial online classes.
- Service member must verify attendance with the VA at the end of each month.
Montgomery GI Select Reserve (CH 1606)
The Montgomery GI Selected Reserve program provides education and training benefits to eligible members of the Selected Reserve; including the Army Reserve, Navy Reserve, Air Force Reserve, Marine Corps Reserve and Coast Guard Reserve, and the Army National Guard and the Air National Guard

- Eligibility is determined by the Selected Reserve components and VA makes the payments
- Pays monthly stipend directly to the service member based on the credit hours enrolled.
- Veteran is entitled to receive up to 36 months of education benefits.
- Remedial classes must be taken as Resident classes. VA will not pay for remedial online classes

To qualify:
- Have a six-year obligation to serve in the Selected Reserve.
- Complete the initial active duty for training.
- Must have received a high school diploma or equivalency before completing initial active duty training (IADT).
- Remain in good standing while serving in an active Selected Reserve unit.
- Eligibility ends the day the student leaves the Selected Reserve.

Vocational Rehabilitation and Employment (VR&E)(CH 31)
VA Voc Rehab is not considered a VA education benefit. The purpose of VR&E is to help veterans with service-connected disabilities and barriers to employment to become suitably employed

- To qualify for this benefit, the veteran must have an honorable or other than dishonorable discharge, and have a VA service-connected disability rating of 10% or more, or memorandum rating of 20%.
- A maximum of 48 months of entitlement.
- May be used within 12 years from the date of initial VA disability rating notification.
- Works with a VA Voc Rehab Counselor to determine program of study suitable with disability.
- Pays full tuition, allowance for books and supplies, a monthly stipend based on credit hours taken, and any additional expenses required for school (laptop, software, etc).
- Once approved, the Voc Rehab Counselor will send the VA Coordinator a VA form 1905 authorizing the veteran to take classes in the approved program.
- Veteran follows all academic policies of the school and meets with Voc Rehab Counselor each semester for review of grades and approval for enrolling the next semester.

Dependents Education Assistance (CH 35)
The Dependents Education Assistance program offers education and training opportunities to eligible dependents of veterans who are 100% permanently and totally disabled due to a service-related condition or of veterans who died while on active duty or as a result of a service-related condition.

- Spouse may receive up to 45 months of education benefits, with benefits ending 10 years from the date of veteran’s eligibility
- For surviving spouses of service members who died on active duty, benefits end 20 years from date of death.
- Children may receive up to 45 months of education benefits and must be ages 18-26.
- Pays monthly stipend directly to the dependent based on the credit hours enrolled.
- Remedial classes must be taken as Resident classes. VA will not pay for remedial online classes.
- Service member must verify attendance with the VA at the end of each month.
## 2019-2020 AT-A-GLANCE VETERAN’S ASSISTANCE BENEFITS BASICS

<table>
<thead>
<tr>
<th>Benefit Name</th>
<th>What are the benefits?</th>
<th>Who’s Paid?</th>
<th>Who Qualifies?</th>
</tr>
</thead>
<tbody>
<tr>
<td>CH 33 – Post-911 GI Bill</td>
<td><strong>Tuition:</strong> Up to $24,476.79 (Eff, 8/1/19) per year.</td>
<td>Tuition paid to school.</td>
<td>Prior service members who served after 9/11. Benefits may be passed to dependent children—must be requested while service member is still active duty.</td>
</tr>
<tr>
<td></td>
<td><strong>Books:</strong> $1000 per year based on 24 credit hours ($41.67/SH).</td>
<td>Books and BAH are paid directly to the student.</td>
<td>Student must be enrolled in seated classes at least half-time to receive full BAH. Students enrolled in online/hybrid classes only are qualified for half BAH.</td>
</tr>
<tr>
<td></td>
<td><strong>Basic Allowance for Housing (BAH):</strong> Monthly stipend based on military pay scale E-5 with dependents. Beginning August 2018, this is calculated by ZIP code of the course location or home campus, if online.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CH 30 – Montgomery GI Bill</td>
<td><strong>Tuition:</strong> (3 years+ of service) Full-time rate is currently $1994 per month.</td>
<td>Paid to student.</td>
<td>Service members who completed a 3-year obligation or more – expires 10 years after separation/discharge</td>
</tr>
<tr>
<td>CH 31 – Vocational Rehab for Veterans with Service-connected Disabilities</td>
<td>The benefits vary both in amount and length of time it can be used. Most cover tuition, textbooks, and supplies.</td>
<td>Money for tuition, textbooks, and supplies is <strong>paid to the school</strong> via invoicing by the VA certifying official.</td>
<td>Service members who have a service-connected disability rating of at least 10%. Must apply for VOC Rehab through VR&amp;E VetSuccess services.</td>
</tr>
<tr>
<td>CH 35 – Dependents Educational Assistance (DEA)</td>
<td><strong>Tuition:</strong> Current stipend of $1224.00 per month for full-time enrollment (12+SH). Prorated depending on enrollment.</td>
<td>Paid to student.</td>
<td>Deceased or Disabled Veteran’s child between 18-26 or surviving spouse.</td>
</tr>
<tr>
<td>CH 1606 – Select Reserve</td>
<td><strong>Tuition:</strong> $384 per month for full time. Prorated for less.</td>
<td>Paid to student.</td>
<td>Must be active reservist with 6-year obligation.</td>
</tr>
<tr>
<td>Yellow Ribbon – CH 33 supplement</td>
<td>Wesleyan has agreed to pay $1000 to the Yellow Ribbon fund per student. VA will match with $1000.</td>
<td>Paid to college.</td>
<td>Two service members will be selected. Only students who are 100% CH 33 are eligible. Traditional students only. Student must complete the appropriate form in order to be considered.</td>
</tr>
</tbody>
</table>

### VA Benefits Frequently Asked Questions

**How do I receive the GI Bill at North Carolina Wesleyan College?** Complete a VA Student Intake Form—and submit it to your designated School Certifying Official at VAQuestions@ncwc.edu.

**When do I submit the Enrollment Certification Form?** First, you must be officially accepted and your transfer credits must be officially evaluated. Then, you will submit the Enrollment Certification Form along with your registration each time you register.

**How do I get a Certificate of Eligibility (COE)?** Go to the official web site of the Department of Veteran Affairs at https://www.va.gov/education/how-to-apply/ and complete an electronic application by clicking on the Green button “Find Your Education Benefit Form.” Select “Apply for a new Benefit.” Follow the prompts.

**Can I be certified without a COE?** Yes, if you provide documentation that you are eligible for the benefit, and that you have applied. However, only the Department of Veteran Affairs can determine eligibility for VA benefits. We are only estimating what they will pay. You will be responsible for any amount of your debt VA has determined they will not pay for. If you are unsure, wait until your COE is mailed to you.
I am using my parent or spouse’s GI Bill, can I give you their COE? No, those documents state that they are eligible, not you. You must have a COE with your name on it or the approved Transferability Authorization and submitted VA Form 22-1950E (refer to “How do I get a Certificate of Eligibility” above)

How do I apply for the Yellow Ribbon (YR) Scholarship? You must complete the Yellow Ribbon Application and submit it to your SCO. NCWC currently selects two Yellow Ribbon students per year (Must be CH 33 Post 9-11 GI Bill and must exhaust all benefits before eligible). Each YR student receives an additional $1000 grant from NCWC, which is matched by the VA.

Can I get other financial aid? You may possibly qualify for PELL grants, outside scholarships or grants and student loans. The first step would be to complete a Free Application for Federal Student Aid (FAFSA). Go to www.fafsa.ed.gov to complete the form then talk to our financial aid counselors in the Office of Financial Aid. NCWC School Code is 002951.

How will other financial aid affect my GI Bill? It depends on the type of benefit. We are required to report to VA the net tuition cost after applying tuition-only grants, scholarships, discounts, etc. The balance is what VA will pay under Chapter 33 Post 9/11 Bill.

How do I get transfer credit for my military training? You must provide an official copy of your military record; DD Form 214; AARTS (Army); SMART (Navy & USMC); or Air University (Air Force), during the admissions process along with your prior college transcripts so it can be evaluated. Each service has a website to request official transcripts.

What are approved courses? All of the academic programs at NCWC have been approved for Veterans Education Benefit; however, only those courses required for your declared major may be approved for your benefit (and electives, if needed).

Why can’t I sign up for elective classes if I cannot get a full-time schedule? If electives are needed you can. If you do not need electives VA will pay only for those courses required for your program. Thirty-six months of benefits means you need an average of 15 credit hours each semester in your program to graduate.

Can I change my major? Yes. We recommend you first consult with your Academic Advisor. Your advisor must change your major with the Registrar’s Office – after you complete the Major Declaration Form. You must report this change to your SCO.

What if I want to double major? You may be approved for a minor or dual major but you must have at least 50% of your major requirements completed before you can be certified outside your declared major. You should also confer with your Academic Advisor before adding a minor or additional major. You must provide a copy of your Major Declaration Form to the Registrar’s office.

Will VA pay the additional fees if I take a directed study or independent study class? No. VA will not pay for the additional fee, they will pay for the tuition cost. Additional fees would be your responsibility. Courses taken on a pass-fail basis or for audit are also not covered by VA Education Benefits.

My instructor says I need a specific type of (calculator, instrument, etc.), will VA pay for it? The Post 9/11 GI Bill will pay the fees that are required for all students. Fees for applied music lessons, PGM fees, tennis fees, parking fees, etc. must be purchased using your book and equipment allowance that is sent to you, not charged to the school. If you are using Ch. 31, Vocational Rehabilitation, your VA career counselor may approve additional required expenses.

How can I get my books now? Your book allowance is sent to your bank or mailing address by the VA once your course schedule has been certified. If you are not using financial aid, you will need to pay for your books yourself.

I am not doing very well in my class, should I withdraw? That would be your decision, however, it you drop a course after the add-drop period you will have to reimburse VA for the charges they paid.

If I stay in the class, I might fail and then I’d have to pay VA back too, right? No, an F means you attended class but did not score high enough to pass; VA will pay for the course and pay for you to re-take it and replace the failing grade; however, you must maintain Satisfactory Academic Progress (SAP) as described in the NCWC catalog. Failure to maintain SAP will result in termination of VA benefits. Repeating classes will adversely affect your SAP, but will positively affect your GPA.

What if I just stop going to the class? In that case you should be awarded a XF, which is a punitive grade. It would affect your GPA the same as an F, and you would have to repay the VA for that course. If you receive a monthly stipend, (BAH), you will only receive payment through the last day you attended.
I want to stay on campus, does the VA housing stipend pay for that? Yes and no; the housing stipend for the Post 9/11 GI Bill is a flat rate payment based on the zip code* of the course (beginning Fall 2020) paid direct to the student and it is paid at the end of each month after enrolling. This amount may or may not cover the cost of room and board at the school. The charges are payable at the time of registration. It is your responsibility to make arrangements with the Business Office for payment. Online courses will be determined by the zip code of the home campus.

I am using my Montgomery GI Bill (CH 30) because I was told if I use it first, I can also get the Post 9/11 GI Bill, right? It is possible. Individuals authorized more than one GI Bill benefit are allowed to use up to 48 months of benefits but only one at a time. If you have used your entire Chapter 30 and have never used a different chapter (31, 32, 34, 35, 1606 or 1607), you could be eligible for an additional 12 months if you have not reached your delimiting date.

So if I am a veteran and a military spouse, I can only use 12 months of the Transfer of Eligibility (TOE) after using my own GI Bill? No, spouses or children using the Post 9/11 GI Bill’s Transfer of Eligibility are eligible for up to 72 months of total benefits, if they are also eligible for the Post 9/11 GI Bill in their own right.

Will I get paid during the break between semesters? Benefit payments for all chapters will only be paid during the term dates. President Obama issued an Executive Order on January 5, 2011 revoking authority from VA to pay the break pay after August 1, 2011.

I called the VA and they said my payment was sent to the school but the Business Office says it has not been credited to my account. Why are you holding it? We ask that you allow 14 days for the payment to be processed by the various departments (Bookkeeping, Veteran Services Office, Financial Aid, Institutional Computing, Business Office) for checks and balances, to ensure accuracy and to make any changes that may be necessary (For instance, if you have any course changes since your initial registration and issuance of financial aid award letter). I have made no changes why does it take so long to process mine? While your particular case may be a simple one the person whose payment we received before you may need a lot of attention. We ask that you be patient and allow us to take the time and care necessary to be accurate.

I did not receive a W-2 from VA. Do I need to pay taxes on my GI Bill benefits? No. Any veterans’ benefits paid under any law administered by the Department of Veterans Affairs (VA) should not be reported as income to the Internal Revenue Service (IRS). You will not receive a W-2 from the VA.

I have a question that is not listed here can you answer it? Contact your School Certifying Official, or visit the VA website at https://www.va.gov/education/. You may also call the toll-free VA Hotline for students at 888-442-4551.

Revised 24 June 2019
Military Deployment Policy

**Statement:** North Carolina Wesleyan College appreciates the dedication of our students who continue to serve on active duty, guard, or reserves while pursuing their education.

**Purpose:** This policy provides equitable consistent treatment to its military students who are deployed or placed on active duty status so that they may continue their education once their deployment or military service is complete.

**Policy:** Students who are deployed/placed on active duty (defined as anyone with official active duty orders including reservists and guard members serving on regularly scheduled Unit Training Assembly (UTA) weekends) status during the term they are enrolled may choose one of the following options:

A. Continue the coursework through online participation or correspondence. When deemed feasible by the instructor, the college will allow the student to continue the course by making arrangements with the instructor using either online resources or email correspondence during the time of deployment/active duty status.

B. Receive a grade of “incomplete.” The instructor would allow the student to continue working on the coursework for a time to be determined but no longer than 8 weeks past the term end date. Student must complete the course requirements within the period of time specified by the college to avoid receiving a failing grade for the course. Instructors will provide the student in writing the assignments due and due date(s).

C. Drop without penalty. Student would complete the drop form and submit it to the registrar’s office or campus director (adult degree). Student is required to complete the Add/Drop form and submit to their academic advisor.

D. In the event that a student is required to participate in a field trip or other activity outside the normal class meeting which conflicts with a scheduled drill weekend (UTA), the student will be excused from the activity and given the opportunity to make up work at a later time within the course when feasible.

**Student’s Responsibilities and Procedures:** Student must alert their instructors as soon as they have a conflict or prior to the start of class, whichever occurs earlier by completing the Military Leave Request. Copy of form along with official paperwork should also be submitted to their instructor for signature, and forward to either the Registrar (traditional/ or their academic advisor (Adult Studies) with a copy to the School Certifying Official.

**Readmission:** Students returning from deployment will be readmitted at the same academic status as they had when previously attended.
Ordering Military Transcripts

Students who have satisfactorily completed basic military training will receive four semester hours of transfer credit. Other military training may also be transferred depending on the Registrar’s evaluation.

**Joint Services Transcripts:** Army, Coast Guard, Marine Corps, and Navy (Active Duty, Reserve and Veterans). [https://jst.doded.mil/official.html](https://jst.doded.mil/official.html) You must register to use the system or have the capability of using your CAC Card. **Works best using Internet Explorer.**

**For JST Technical Issues:**
NETC N644
ATT: JST Operations Center
6490 Saufley Field Road
Pensacola, Florida 32509
Email: jst@doded.mil


Ordering Options: CCAF provides several options for ordering your official transcript as detailed below. Note we do not have the ability to send transcripts electronically at this time. All official transcripts are hard copy.

**Option 1:** Free online order from CCAF (NOTE: ONLY AVAILABLE IF YOU ARE ACCESSING FROM A .MIL NETWORK). You may order an official transcript, printed and mailed to the address of your choice, using CCAF’s transcript order form. Keep this processing time in mind if you have a deadline for enrollment, registration, job application, etc. If you are on a deadline you may consider paying for delivery via FedEx using the Credentials Solutions option. Log into the AF Portal and further to AFVEC (Air Force Virtual Education Center)
- Under Self Service click “CCAF View Progress Report”
- In the “Transcripts” drop down, click “Order a Transcript”

**Option 2:** Free written request to CCAF – Written requests are processed in the order they are received. A written request is typically processed 10-15 days after we receive it. Please use the CCAF Transcript Ordering Form; ensure you fill out all of the fields and sign with your physical signature. Digital signatures are not sufficient, nor do we accept requests via email. Incomplete or illegible requests will not be processed. Mail in Transcript Request Form

**Option 3:** First Class Mail and Overnight order through Credentials Solutions. This third party company handles our online ordering. You may order through their site at any time and may select delivery via first class mail or Federal Express service. The first class mail option starts at $2.25 and FedEx at $22.25. Tracking numbers are only offered when using the FedEx service.

**IMPORTANT NOTE: These fees are not covered by the Air Force.** Once your order is approved through Credentials, it is transmitted to CCAF electronically. Our staff will print and mail your transcripts. If you are experiencing issues after your order is approved through Credentials, please contact us directly at the numbers listed below.

**Option 4:** View unofficial transcript. From a military network only (available for Active Duty/Guard/Reserve only):
1. Access the Air Force Virtual Education Center through the Air Force Portal
2. Under the Self Service section select CCAF View Progress Report
3. In the Student Tools banner select “View My Unofficial Transcript”

Direct questions to: CCAF/Student Services – Commercial (334) 649-5066 DSN 749-5066.

Revised 24 June 2019
Military Tuition Assistance

Coast Guard, Marines and Navy – Please submit a copy of your Tuition Assistance Authorization Voucher to your academic advisor at the time of registration. The Academic Advisor will forward the document to the Tuition Assistance Coordinator.

Army – Complete all required forms and submit them through the online portal at GoArmyEd.com.
• NC Wesleyan can only invoice the Army once per quarter (January, April, July and October), so it is extremely important to get your paperwork processed and upload all required documents on time.
• The Army does not send payment until the course is 50% complete.

Air Force – Complete all required forms as advised through the Base Education Center where you are stationed.

Important Tuition Assistant Facts:
• The maximum tuition assistance per fiscal year (October to October) is $4500, and is dispersed at the rate of $250 per credit hour.
• Tuition Assistance always pays first. If you are planning on also using CH 33 benefits with TA, we can only certify the tuition balance by subtracting the TA payment.
• Please include the 10% discount when posting tuition. For example, if the tuition is $300 per semester hour, you would subtract 10% and report the tuition is $270 per semester hour.

Tuition Assistance Unearned TA Funds Policy:
NC Wesleyan's policy is to return any unearned TA funds on a proportional basis through the 60 percent portion of the period for which the funds were provided. TA funds are earned proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending.

The institution returns 100 percent unearned TA funds prior to class start date through the first week of class. If the student fails to attend up until the 60 percent completion point, 40 percent of the tuition will be returned, and if the student stops attending after the 60 percent mark, the return of TA is (0) zero.

NCWC Tuition Assistance Contact:
Laura Estes Brown, Lestes@ncwc.edu

NC National Guard Tuition Assistance Program

Apply through the College Foundation of North Carolina (CFNC) - Must be an active member of the NC Army or Air National Guard, remain a member of the National Guard for two years following the end of the academic period for which tuition assistance is provided, must enroll in an eligible business or trade school, private or state educational institution in North Carolina and must satisfactorily complete courses in which tuition assistance is provided. https://www.cfnc.org/Gateway?command=GetProgramDetail&type=3&id=56

Help Repaying of your college debt (NC National Guard)
• https://www.thebalancecareers.com/military-college-loan-repayment-program-clrp-3332700
• https://www.nationalguard.com/student-loan-repayment
• https://www.military.com/education/money-for-school/student-loan-repayment.html
**ROTC** – Founded in 1916, the Reserve Officer Training Corps (ROTC) is widely recognized as one of the best leadership programs in the country. More than 1000 colleges and universities across the United States offer the program to help young adults to become officers in the U.S. Military while completing a degree. Army ROTC was established at NC Wesleyan College in 1987 as one of the three partner institutions under St. Augustine University.

To join the Army ROTC program, you must be accepted as a full-time, traditional student aged 17-26 with a high school diploma or equivalent. High School GPA must be a minimum of 2.5, SAT 1000+ or ACT 19+. In addition you must meet physical standards and agree to accept a commission and serve in the Army on Active Duty, Army Reserves or Army National Guard.

**Students and Parents:** For questions regarding how to join Army ROTC or Scholarships email James Mercer, LTC USA (Ret) at jmercer@ncwc.edu, or call (252) 985-5340. **JROTC Cadets:** Start with your Cadet Chain of Command or your JROTC Instructor or ROTC Military Science Instructor. For general Army ROTC questions or to schedule an appointment with Army ROTC, please contact James Mercer, Adjunct Professor of Military History/ROTC Liaison at (252) 985-5340 or (252) 955-7004.

**Student Veterans of America (SVA) –** North Carolina Wesleyan College Student Veterans of America (SVA) is a recognized club at the main campus. The core members are traditional students; however, adult studies students are welcome to join. The heart of SVA is the student-led chapter. SVA’s staff of outreach professionals support a chapter network of over 1,300 schools representing over 500,000 student veterans. At the individual level, SVA empowers veterans to be informed consumers of their education benefits and make the most of their transition to civilian life. SVA has awarded over $1 million to 111 SVA Scholars since 2011. Through relationships with top corporate sponsors, we are supporting new SVA Scholars every semester. For more information about the SVA at NC Wesleyan, please contact Dr. Angela Foster at Afoster@ncwc.edu.

**My.NCWC Active and Veteran Military Virtual Group** – Join North Carolina Wesleyan College’s Active and Veteran Military Group. Our is that this area will give you a place to exchange information and ideas, learn about Veteran and Military services and connect with like-minded students. Join the group through my.NCWC: https://my.ncwc.edu/ICS/Campus_Life/. Click on Active and Veteran Military Group, then “Public Page” in the left column, then “Join Group” in the left column.

**Veterans Advisory Committee (VAC) –** The North Carolina Veterans Advisory Committee includes faculty members, students, staff members, and community members – all of which are veterans or work with veterans directly. Together, the Committee’s purpose is to evaluate and improve veteran services at the college. If you are interested in participating in the VAC, please contact Laura Estes Brown at Lestes@ncwc.edu.

**NC Wes App –** Download the North Carolina Wesleyan College app to help you connect with your campus resources. Access events, calendars, contacts, maps and more! Stay organized with the timetable function where you can save events, classes and assignments. Get involved with groups and clubs including the Student Veterans of America (SVA), join the campus discussion and communicate with fellow students.
By completing this form you are automatically a member of the student-led organization for military-affiliated students (SVA). There is no fee, however you may be eligible to apply for additional SVA scholarships through the national organization.

Which benefit will you be using?

<table>
<thead>
<tr>
<th>Servicemembers and Veterans</th>
<th>Dependents (Spouses and Children)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Post 9/11 GI Bill (CH 33)</td>
<td>☐ Post 9/11 GI Bill (CH 33)</td>
</tr>
<tr>
<td>☐ Montgomery GI Bill (CH 30)</td>
<td>☐ Dependents Education Assistance (CH 35)</td>
</tr>
<tr>
<td>☐ Montgomery GI Bill Select Reserves (CH 1606)</td>
<td>Provide the social security number of the qualifying veteran: ____________________</td>
</tr>
<tr>
<td>☐ Vocational Rehabilitation and Employment (CH 31)</td>
<td></td>
</tr>
</tbody>
</table>

Branch of Service: ________________________

Important: If you have never used these benefits before or if you have used them before at a different college, you must report this to the VA: https://www.va.gov/education/how-to-apply/ Click “Finding your education benefits form” Then choose either “Applying for a new benefit” or “Updating my current education benefits.”

Admissions requirements must be met before benefits can be certified. List previous colleges attended:

________________________________________________________________________

________________________________________________________________________

Student’s responsibilities:

- **Register for the correct classes:** Classes outside your major cannot be certified. Classes with a passing grade cannot be certified if repeated. Remedial and audited classes cannot be certified.
- **Reporting Enrollment:** Ch. 30, 35, 1606/1607 are required to report attendance on the last day of the month (877) 823-2378.
- **Enrollment Status:** Based on hours enrolled. If you are in a class (8-week or 5-week) that does not run the entire semester, your enrollment status can change throughout the semester.
- **Military Discount:** NCWC students who are active duty or veterans or spouse will receive a 10% discount on tuition. SCOs will certify enrollment based on the tuition minus the discount.
- **Satisfactory Academic Progress/Attendance:** You must maintain a 2.0 GPA. If you are academically suspended, your VA benefits will be terminated. Attendance is required for VA payment.
- **Changing Majors:** You must alert SCO and the VA when changing your major.
- **Reporting Changes:** Students are required to report address and direct deposit changes to VA via W.A.V.E. www.gibill.va.gov/wave/index.do or 1-877-823-2378. Address changes should also be reported to your advisor and SCO.
- **Graduation:** Students are required to notify their SCO at the beginning of the semester they intend to graduate. Students may “round out” their final term and take a class outside their major if needed. This is the only time rounding can be certified.

For more information on benefits visit the GI Bill website at: www.gibill.va.gov/resources/benefits/resources. NCWC Veteran Forms - http://ncwc.edu/admissions/financial-assistance/veteran-benefits/.
VA Certification Request

Submit this form to the School Certifying Official, Laura Estes Brown LEstes@ncwc.edu.

Last: ___________________________ First: ___________________________

College ID: __________ SSN: __________ Campus: __________

Email: ___________________________ Dates covered: ___________________________

Begin ___________ End ___________

Check if any of the following apply:

☐ I am currently on active duty and will also be using Tuition Assistance (TA) CH 1606 must choose VA or TA—they cannot use both together. For CH 33, TA always pays first before VA.

☐ I am repeating courses. The VA will only pay for repeating courses in certain circumstances. Ask SCO for more information. Please list: ___________________________

☐ This is my first enrollment (ever) of VA Benefits. Report to VA: Report to VA: https://www.va.gov/education/how-to-apply/

☐ I have used VA Benefits before, however this is the first term at NC Wesleyan. Report to VA: Report to VA: https://www.va.gov/education/how-to-apply/

☐ I have changed my major/minor since last enrollment: Report to VA: Report to VA: https://www.va.gov/education/how-to-apply/

☐ I am enrolled in a hybrid or independent study class Hybrid 8-week classes and Independent Study classes are considered “distance.” Taking two distance/online courses together will reduce your BAH monthly payments. Please list: ___________________________

☐ I am enrolled in online classes (See note in previous). Please list: ___________________________

☐ Last term I was placed on Academic Warning, Probation or Suspension or had a cumulative GPA under 2.0

☐ I will graduate at the end of this enrollment period. Date: ___________________________

The information I provided is true. I understand that (please initial):

_____ It is my responsibility to notify my SCO of changes in my degree program, drops or withdrawals.

_____ It is my responsibility to follow the program curriculum outlined in the College Catalog.

_____ If I fail a course due to absences/non-attendance in class, I may be required to repay VA benefits.

_____ The SCO will certify my enrollment only after I have completed/renewed this and other relevant forms.

Student Signature ___________________________ Date __________________________

Revised 24 June 2019
Military Leave of Absence Form

Last: ____________________________ First: ____________________________ Student ID: ________________

Phone: ___________________________ Alt. Email: ________________________________

Reason for leave:

☐ Permanent Change of Station PCS ☐ Temporary Duty TDY ☐ Activated Reserve/ Guard ☐ Rescheduled Training ☐ Other: ________________________________

Request for the following option:

☐ Continue the coursework through online participation or correspondence.
☐ Incomplete Grade. Details must be worked out between student and faculty.
☐ Drop without penalty. Drop/Add form must be attached.
☐ Excused absence for activity due to Reserve/Guard training (make-up work to be submitted the following week)

Comments: ________________________________

________________________________________________________________________

I have read the Student Military Deployment Policy and have attached the required backing documentation including Add/Drop form (if dropping) and official military orders.

_________________________________________       Date

Student

_________________________________________       Date

Instructor

_________________________________________       Date

Registrar (Traditional) or Academic Advisor (Adult Studies)

_________________________________________       Date

School Certifying Official

CC: Financial Aid, Business Office, Registrar, Faculty, Student File
I understand that my academic scholarship and any other financial aid that is designated for “tuition only” will be applied to my tuition and fees charges BEFORE the enrollment certification is submitted to VA.

I further understand I am required to submit a Free Application for Federal Student Aid (FAFSA) as soon as possible to see what other aid is available.

I understand my financial aid awards may be adjusted once VA payments are received. The College must ensure compliance with federal, state, and institutional policies. If there is any conflict between this application and the VA law and/regulations, the VA law and/or regulations shall control.

I will immediately inform the school VA Representative of any changes to my schedule because I understand it affects money sent to the school. If I make any changes to my schedule after the enrollment certification is submitted, I am liable for any money owed to VA. I understand the school will not award any additional money to my account thirty (30) days after school starts unless there are mitigating circumstances.

To continue receiving these benefits, I understand I must maintain satisfactory academic progress, good conduct, and attendance.

I understand that I am responsible for any overload charges and any tuition owed to North Carolina Wesleyan College after my cap of \textbf{$24,476.79$} is met and Yellow Ribbon exhausted.

I understand that NC Wesleyan can amend the Agreement with Department of Veterans Affairs each year and may choose to discontinue participation in the Yellow Ribbon program. If so, I will be responsible for my expenses after the 9/11 (Chapter 33) payment is made.
Other Resources

**NCWC Disability Services** — Provides equal access opportunities, including the establishment and coordination of academic accommodations, auxiliary aids and programs to qualified students in accordance with Section 504 of the Rehabilitation Act of 1973 and Americans with Disabilities Act of 1990. The office of CDS exercises a reasonable good faith effort to coordinate accommodations to enable students with disabilities to maximize their educational potential. For full information on support available for students with disabilities at NC Wesleyan College, please download the Disability Services Handbook or call (252) 985-5216. [https://ncwc.edu/bishop-life/resources/health-services/](https://ncwc.edu/bishop-life/resources/health-services/)

**Library Services** -
Pearsall Library is located on the main campus in Rocky Mount. The library’s mission is “to serve the North Carolina Wesleyan College community at all campus locations, stimulating academic research and learning by providing access to appropriate resources, effective instruction, and inviting learning environments.” In addition to serving students in Rocky Mount, the Library also supports programs at eight off-campus sites; two free-standing campuses and six community college partnerships. The Library provides access to materials in a variety of formats, including print, electronic, and video/media; by linking users to a wide range of electronic resources; and by providing instruction and online guides and tutorials to help users navigate the world of information, effectively. These resources are adequate to support the academic programs of the College and meet the needs of teaching faculty and students. [https://ncwc.libguides.com/c.php?g=936578](https://ncwc.libguides.com/c.php?g=936578)

**Student Success and Academic Support** - The mission of Academic Support Services is to assist students in achieving overall academic success. This is done by providing programs and resources that encourage students to become active and responsible learners. These programs and resources include: Supplemental Instruction, Peer & Professional Tutoring, and Online Tutoring.

Academic Support Services is here to serve the NC Wesleyan student and to provide all possible means to assure success in their studies. We are located in the Student Success Center, Pearsall Classroom Building (PCB) 192 (across from the computer lab), Office G. If you have any questions or need additional information, please call 252-985-5275.

**Writing Center:** The NCWC Writing Center is dedicated to helping students with any form of writing, from any class, and at any stage of the writing process. We offer both face-to-face and synchronous online sessions that allow you to collaborate with trained peer consultants, and we host Writing Workshops each semester that walk you through important writing topics. The Writing Center is located in the Pearsall Library, Room 146 on the main campus.

**Tutoring Services**

- **Smarthinking** – Free online tutorial service:
  1. Go to my.ncwc.edu and log in
  2. Click on “Students” tab at the top.
  3. Click on “Smarthinking” in left column.
  4. Launch “Smarthinking Online Tutoring”

**Tutor.com (Free Tutoring)** - [https://military.tutor.com/home](https://military.tutor.com/home) open to Veterans of Coast Guard, Navy and Marines and children in K-12 of all service members.
Career Services

**College Central Network** - The ICSC provides students and alumni with free access to College Central Network (CCN). All students and alumni utilizing the services of the ICSC must first register at http://www.collegecentral.com/ncwc/. Once registered, users will have access to searchable job postings, resume building/posting and mentoring network.

**Career Development Workshops** – This series is designed to assist you in preparing for internships and employment. Completion of the CDW series is a prerequisite for enrolling in an internship. Topics include resume and cover letter writing, interviewing skills, and business etiquette/dress. http://www.ncwc.edu/student-affairs/icsc/students/career-development-workshop.php

**Resume Service** - Information and resources to assist with resume writing may be found at http://www.ncwc.edu/student-affairs/icsc/students/resume-service.php.

**Mock Interviews** - Students can submit to the ISSC a job description, cover letter and resume of a job they wish to apply to set up a mock interview by the ICSC Director. Upon completion of the interview, the student will be given specific feedback regarding his/her strengths and areas of improvement in the interview setting. Contact the ICSC to arrange a mock interview. Typically two weeks of advance notice is required.

**Career Fairs** - Wesleyan students are encouraged to participate in area career fairs in addition to the Eastern North Carolina Career Alliance (ENCCA) Career Fair that is held annually. Co-sponsored by Wesleyan and other eastern NC colleges, the ENCCA Career Fair is held in Raleigh, NC every February. Transportation to the event is available to students at the traditional campus. http://www.ncwc.edu/student-affairs/icsc/students/encca-career-fairs.php.
Military-Related Discounts and Scholarships

**Military Discount** – Any Veteran or Active Military along with their spouses are eligible for a 10% discount on tuition. You must provide proof of service (DD214, Military ID card, military transcripts, etc.).

**Army ROTC Scholarship** - Scholarships are available through the college for 2, 3 and 4-year students. The ROTC also offers the Dedicated Army National Guard Scholarship and the Guaranteed Reserve Forces Duty Scholarship.

https://www.goarmy.com/rotc/scholarships.html

**Christopher S. Cash Memorial Scholarship** - In 1993, Captain Cash graduated cum laude from North Carolina Wesleyan College with a Bachelor’s Degree in Physical Education. As a dedicated student, he was chosen to receive both the North Carolina Mary Morrow Scholarship, and the first annual Don Scalf Scholarship which was created to honor Wesleyan’s retired athletics director and coach.

After earning his undergraduate degree in 1993, he was commissioned as a Second Lieutenant in the North Carolina National Guard. Captain Cash was an active-duty Soldier from 1986-1990, when he joined the North Carolina National Guard. While representing the 30th Infantry Brigade in 1991, Captain Cash was nominated for Outstanding Guardsman of the Year. In September of 1999, after natural disaster Hurricane Floyd, he served as an essential leader with the 119th helping to restore his local community of Eastern North Carolina. Then in October 2003, he was mobilized in support of Operation Iraqi Freedom as the Commander of Company A, 1st Battalion, 120th Infantry Regiment, 30th Enhanced Separate Infantry Brigade headquartered in Jacksonville, North Carolina.

As a Company Commander, he led three platoons, and his soldiers provided support and protection to Iraqi citizens. During a pre-dawn patrol of a main supply route, in Baqubah, Iraq on 24 June 2004, Iraqi insurgents ambushed Captain Cash’s 3rd platoon. After a fierce fight, 3rd platoon was ordered back to their Forward Operating Base Warhorse. Captain Cash personally led his 1st platoon on a mission to secure two critical bridges in the center of the city. This mission led the Soldiers through the same site where his 3rd platoon was just ambushed. While traveling to the bridges, 1st platoon was engaged by insurgents. Focused on the safety of his men before his own, he ordered them to take cover. Captain Cash was mortally wounded by a machine gunner on top of a nearby building.

The Christopher S. Cash Memorial Scholarship will be distributed each year according to the College’s Financial Aid criteria. Preference for receiving the scholarship will be given to a student or students who exemplify the qualities and traits of Christopher Cash, as demonstrated by volunteer service, plans for military service and leadership initiatives in school or youth organizations. Preference will also be given to students intending to serve in health and human services fields including exercise physiology. (Funds donated for the Christopher S. Cash Memorial Scholarship Fund by the Pitt Memorial Hospital Lights of Love Tree will support a student in the health care field.)

**CCME Scholarships**
The Council of College and Military Educators (CCME) is pleased to offer $1000 scholarships each year to United States Service members (active duty/veterans) and spouses of Service members who are working towards the completion of higher education degrees. The CCME scholarship period is from July 10 – November 1. For questions, please review the Frequently Asked Questions or send an email to scholarship@ccmeonline.org. Visit the CCME website for scholarship application:

http://www.ccmeonline.org/

**Corvias Foundation**

**Military Dependent Children** - A four-year, up to $50,000 scholarship award open to graduating high school seniors with a minimum 3.0 cumulative unweighted GPA at the time of application. The scholarship is awarded up to $12,500 per year for four years. Applicants must plan to attend an accredited four-year college or university and must be the child of an active-duty service member stationed at one of the following installations: •Aberdeen Proving
Military Spouse: Applicants must meet all of the following criteria to be eligible: 1) Plan to attend a community, technical, or four-year college (for profit and proprietary schools upon review) as an undergraduate or graduate student for the entire academic year. 2) Be the spouse of an active-duty service member stationed at one of the following U.S. military installations at the time of application or application due date: • Aberdeen Proving Ground • Fort Bragg • Fort Meade • Fort Polk • Fort Riley • Fort Rucker • Fort Sill • Edwards AFB • Eglin AFB • Eielson AFB • Hurlburt Field • McConnell AFB • Seymour Johnson AFB. An independent selection committee will evaluate the applications and select the recipients considering financial need, community involvement, essay content, and academic achievements and records.

Fisher House Scholarship - Commissaries are an integral part of the quality of life offered to service members and their families. The Scholarships for Military Children Program was created in recognition of the contributions of military families to the readiness of the fighting force and to celebrate the role of the commissary in the military family community. It is the intent of the program that a scholarship funded through contributions be awarded annually for each commissary operated by the Defense Commissary Agency worldwide.

The Scholarships for Military Children Program is primarily funded through the generosity of manufacturers and suppliers whose products are sold at military commissaries, worldwide. We encourage military families to take advantage of their commissary benefits that not only provide a savings of more than 30% on the products purchased, but also support the military community through programs such as this scholarship. The purchase of products from these companies funds the Scholarships for Military Children program.

Military Officers of America (MOAA)
The MOAA Scholarship Fund provides interest free loans, scholarships and grants to students seeking their first undergraduate degree. Applicants for the programs must be planning to attend an accredited college or university during the current school year as full-time students. All loans, scholarships, and grants are for students seeking their first undergraduate degree and are awarded for no more than five school years. No loans, scholarships, or grants are available for graduate-level studies. For further information, http://www.moaa.org/loans/

Applicants must be under 24 years old. Applicants must have a parent eligible for MOAA membership or be children of Active Duty, Reserve, National Guard, or retired enlisted military personnel. If the applicant served in a uniformed service before completing college, his or her maximum age for eligibility will be increased by the number of years he or she so served, up to five years. Applicants must have a high school GPA of 3.0 or higher. Children attending U.S. military academies and academy prep schools are not eligible. If selected for any Educational Assistance program, the sponsoring parent must have a paid MOAA (officers) or Voices (enlisted) membership throughout the college years and, if applicable, until the loan is repaid. Male applicants must affirm they have registered or will register for the Selective Service (by accepting the terms at the end of the application).

American Patriot Scholarship: Limited to students who qualify for the interest-free loan program and whose military parent has died on active service or is receiving Traumatic Servicemembers' Group Life Insurance (T-SGLI) payments. Currently, students receive scholarships of $5,000 each school year.

Designated Scholar Program: MOAA considers all loan recipients for this program. Students chosen receive a $5,000 interest-free loan and a $500

Revised 24 June 2019
grant named by the donor. Students must correspond with the donor or their designee each fall.

**Senior Grants:** MOAA will notify current loan recipients entering their final year in college of these grants in January of their junior year. Students who believe they are eligible for these grants and who do not receive an emailed link to the application should email edassist@moaa.org for additional information. Recipients of Senior Grants become ineligible for further Educational Assistance programs. The number of grants awarded varies from year to year.

**General John Paul Ratay Educational Fund Grants:** These grants are limited to children whose military parent retired and subsequently died. Students qualifying for a loan who meet the criteria of a Ratay grant are automatically considered. Students who believe they are eligible for these grants and who do not receive a request for supporting documentation should email edassist@moaa.org. Funding for this grant is limited, so they may not be awarded annually.

**National Military Family Association - Military Spouse Scholarships**
NMFA awards an average of $500 for career funding and $1,000 for degrees. Up to $2500 is available for clinical supervision towards licensure in the mental health profession. Spouses are also eligible for funding, typically $1,000, to build their own businesses. This includes entrepreneurs, LLCs, direct sales, franchises, contractors, and other for-profit ventures. Any spouse with a valid military ID is eligible. Applications are open. Apply now through June 30, 2018. [https://scholarships.militaryfamily.org/offers/nmfa-spouse-scholarship/](https://scholarships.militaryfamily.org/offers/nmfa-spouse-scholarship/)

**Tillman Military Scholarship:** The Pat Tillman Foundations’s Tillman Military Scholars program supports our nation’s active and veteran service members and their families by removing financial barriers to completing a degree or certification program of their choice. Study-related expenses such as tuition, fees, child care and housing. To apply go to [www.pattillmanfoundation.org](http://www.pattillmanfoundation.org).

**NBC Universal SVA Scholarship** - NBC Universal is committed to increasing diversity both on the air and behind the scenes. Doing so provides a secure, powerful, and competitive advantage in the media and entertainment industry. As part of this commitment, Student Veterans of America and NBC Universal have partnered to distribute two (2) $12,000 scholarships to any eligible student veteran! If you meet the eligibility requirements, please visit the link below to access the application form. Complete all fields and upload the required documents in a PDF file. The 2018 NBC Universal SVA Scholarship application will remain open until April for the following school year. [http://studentveterans.org/programs/scholarships?layout=edit&id=706](http://studentveterans.org/programs/scholarships?layout=edit&id=706)

**Raytheon SVA Scholarship** - Student Veterans of America and Raytheon have partnered to provide two (2) $10,000 scholarships to student veterans demonstrating a commitment to and passion for their chosen field of study, as well as demonstrated leadership and engagement within their community. The Raytheon Patriot Scholarship is offered exclusively to U.S. Army veterans, and is named after Raytheon’s Patriot Air and Missile Defense System.

The Raytheon Patriot Scholarship application will remain open until April for the following school year. Student veterans must complete an online application, answer three essay questions, attach the required documents, and have one letter of reference be submitted prior to the deadline to be considered. [http://studentveterans.org/programs/scholarships?layout=edit&id=705](http://studentveterans.org/programs/scholarships?layout=edit&id=705)

**Southeastern Council on Military Education (SECOME)**
Application submission does not guarantee an award. Three (3) lucky scholarship recipients will be invited to attend the 2018 SECOME Symposium. Hotel expenses and fuel costs will be provided to the 3 invited scholarship recipients. In order to be considered for a SECOME Scholarship, the following must be submitted NLT 15 June. Send all documents to:
Winners will be notified by email in September. For more information - http://www.secome.org/scholarships

- SECOME Scholarship Application Form - Access to form will open in February.
- Unofficial transcript(s) showing current enrollment and accumulative GPA (must be 3.0 or higher)
- Two Forms of Recommendation from Academia, Professional, and/or Community - who can attest to your motivation, character, and integrity.
- Essay- topic TBA (approximately 500-750 word)

$750 - $1500 Scholarships are available to:
- Active Duty, Drilling Reservists, or National Guard Members assigned to a military installation and reside in Alabama, Georgia, North Carolina, or South Carolina
- Spouses of Active Duty Members, Veterans, Drilling Reservists, National Guard Members who reside in Alabama, Georgia, North Carolina, or South Carolina
- Veterans who reside in Alabama, Georgia, North Carolina, or South Carolina

NC Scholarship for Children of Wartime Veterans
Over 20,000 scholarships have been awarded to children of North Carolina veterans. North Carolina’s Scholarship Program was created to show its appreciation for the services and sacrifices of its war veterans. The scholarship program applies to North Carolina schools. The scholarship is for eight academic semesters and the recipient has eight years to utilize the eight academic semesters. The Scholarship program has been established for the qualifying natural or an adopted child (if adopted before the age of 15) children of certain class categories of deceased, disabled, combat, or POW/MIA veterans. Applicant must be under the age of 25 at the time of application. The veteran’s qualifying criteria must have occurred during a period of war. At time of application, applicant must be domiciled and a resident of North Carolina. The deadline to apply is February 14. All paper applications are now obsolete and will be returned to sender. In addition: Veteran parent was a legal resident of North Carolina at time of said veteran’s entrance into that period of service in the Armed Forces during which eligibility is established, OR the applicant is the natural child or adopted child (if adopted before the age of 15) of an eligible veteran and the child/adopted child was born in North Carolina and has been a resident of North Carolina continuously since birth.
https://www.milvets.nc.gov/services/scholarships

National Society Daughters of the American Revolution
The NSDAR awards multiple scholarships to students showing dedication to the pursuit of degrees in diverse disciplines including history, law, nursing, and education.

The DAR Scholarship Committee awards scholarships to qualified applicants regardless of race, religion or sex. All applicants must be United States citizens. All multi-year scholarships, typically renewable up to four years, must be for consecutive years of attendance at an accredited college or university in the United States. The only exception is the American Indian Scholarship that is available for students pursuing vocational training. For more information: www.dar.org

VFW's Sport Clips Help A Hero Scholarship provides service members and veterans with the financial assistance they need to complete their educational goals without incurring excessive student loan debt. It’s just another way for us to say “thank you” to those who fought for our freedoms.
- Scholarships of up to $5,000 will be awarded to qualified applicants.
- Awarded scholarships are limited to one per family per semester.
- Applications for the fall semester will be accepted January 1 through April 30.
- Applications for the spring semester will be accepted August 1 through November 15.
- Fall semester scholarships will be awarded in August; Spring semester in January.
- Scholarships must be used by the end of the school semester for which the veteran is applying or they will become null and void.
- Scholarships are restricted for tuition and fees only and will be paid directly to accredited schools.

Eligible Applicants Must:
- Be a citizen of the United States.
- Be retired, honorably discharged, active duty, or a member of the National Guard or Reserve.
• Completed Basic Training and follow-on training
• Separated with/current military rank of E-5 or below.
• Demonstrate a need for financial assistance.
• Participate in, be accepted to or currently enrolled in a VA-approved program or school at an accredited post-secondary institution.

**Women’s Overseas Service League**  Scholarship awards are based upon the decisions of the Scholarship Committee of the Women’s Overseas Service League Board of Directors. Scholarships average $500.00 to $1000.00 annually and may be renewed for a second year if the recipient maintains and reports satisfactory progress as delineated in the scholarship award criteria. Scholarship granted to women who:

- Are committed to advancement in military or other public service careers.
- Demonstrated commitment through life experiences.
- Have successfully completed at least 12 semester (or 18 quarter) hours of study in any institution of higher education with a minimum 2.5 GPA.
- Are admitted for study in an institution of higher learning in a program leading to an academic degree (Associate Degree or higher). The program may be professional or technical in nature.
- Agree to enroll for a minimum of six semester (or nine quarter) hours of study each academic period.
- Agree to maintain academic standards.

Applicants must complete the Scholarship Application form in its entirety and include all documentation, including resume, transcripts, essays and references as specified on the application form. Applications must be postmarked no later than March 1 for consideration for the next academic year. [https://www.wosl.org/scholarships/](https://www.wosl.org/scholarships/)

**AMVETS**  Two scholarships are specific to Veterans, Active Duty, Guard/Reserves:

- The AMVETS Scholarship: $4,000 ($1,000 awarded annually over 4 years). (3) per year.
- The Dr. Aurelio M. Caccomo* Family Foundation Memorial Scholarship: $12,000 ($3,000 awarded annually over 4 years), 2 awarded each year.

Two scholarships are specific to children/grandchildren of Veterans, Active Duty, Guard/Reserves who are currently High School seniors:

- The AMVETS Scholarship: $4,000 ($1,000 awarded annually over 4 years) 6 awarded each year.
- The JROTC Scholarship: $1,000 – (one payment of $1,000), one (1) awarded each year. JROTC only. Proof from JROTC instructor must be included with application.

The AMVETS Scholarship application cycle is January 21 through April 30. [http://amvets.org/scholarships/](http://amvets.org/scholarships/)

**Wells Fargo**  Wells Fargo Veterans Scholarship Program
To eligible honorably-discharged veterans
[https://www.scholarsapply.org/wellsfargoveterans/](https://www.scholarsapply.org/wellsfargoveterans/)

**Military Order of the Purple Heart**  The Purple Heart Scholarship Program is a competitive scholarship program that awards scholarships to Purple Heart recipients and their spouses, children, and grandchildren each year. To be eligible to apply for a Purple Heart Scholarship, each applicant needs to be a member of one of the following categories:

1. A Purple Heart recipient who is also a member of MOPH, or
2. Spouse of a Purple Heart recipient who is a Member of MOPH, or
3. The direct lineal descendant (child, stepchild, adopted child, grandchild or step grandchild) of a Purple Heart recipient/Member of MOPH, or
4. Spouse, widow/widower, or direct lineal descendant as defined above of a service member killed-in-action or who died of wounds. If the Purple Heart recipient is listed as killed-in-action or died of wounds, supporting documentation must accompany the application.

In order to receive a Purple Heart Scholarship, applicants must meet the following three requirements:

1. Be a graduate or upcoming graduate (current senior) of a high school or GED program, and
2. Accepted by or enrolled as a FULL-TIME undergraduate student at an accredited U.S. college, university, or trade school at the time the scholarship is awarded, and
3. Maintain a 2.75 cumulative Grade Point Average based on an un-weighted 4.0 grading system. Graduate students are not eligible to apply.

**Veterans United Foundation** - The Veterans United Foundation Scholarship creates opportunities for family members of service members and Veterans to achieve their educational dreams. The scholarship program, launched in 2012, is funded by contributions from Veterans United Home Loans and its employees. The Veterans United Foundation Scholarship will be awarding up to 10 one-time scholarships for up to $50,000 for this upcoming semester. [https://www.enhancelives.com/scholarships](https://www.enhancelives.com/scholarships)

**Military Spouse Career Advancement Accounts Program (MyCAA)** A component of the Department of Defense’s (DoD) Spouse Education and Career Opportunities (SECO) program, MyCAA is a career development and employment assistance program. MyCAA helps military spouses pursue licenses, certificates, certifications or Associate's Degrees (excluding Associate's Degrees in General Studies, Liberal Arts, and Interdisciplinary Studies that do not have a concentration) necessary for gainful employment in high demand, high growth Portable Career Fields and Occupations. To be eligible, you must be a spouse of a service member on active duty in pay grades E-1 to E-5, W-1 to W-2, and O-1 to O-2 who can start and complete their coursework while their military sponsor is on Title 10 military orders, including spouses married to members of the National Guard and Reserve Components in these same pay grades. [https://mycaa.militaryonesource.mil/mycaa/get-started](https://mycaa.militaryonesource.mil/mycaa/get-started)

*ROTC Cadets at the Veterans Day Salute 2018.*
L to R: Elena Duran, Tyler Bird, Tyree Butler, Dion Cox, Kate Avila
Veterans Advisory Committee

The NCWC Veterans Advisory Committee was formed in Fall 2017. It is comprised of NC Wesleyan staff, faculty, students and community leaders all of who are either Veterans, military family members or work with Veteran students. The purpose of the Committee is to support Veteran students by increasing services and promoting Veteran awareness on campus.

Laura Estes Brown – LEstes@ncwc.edu
Associate Dean Veteran Affairs and Special Projects
Veterans Advisory Committee Co-Chair

Laura has worked with students at NCWC as an academic advisor since 2000. She currently serves as School VA Certifying Official assisting students with their veteran benefits. In 2017, she formed the NCWC Veterans Advisory Committee comprised of faculty, staff, students and community leaders who are veterans or military-related. The mission of the Committee is to advocate for Veteran support and services on Wesleyan campuses.

Brown is a long-time US Air Force military spouse and volunteers as Key Spouse for the 414MXS reservist squadron at Seymour Johnson AFB. An adult studies student, she earned her MA.Ed. in Adult Education at Central Michigan University.

Esther O. Burgess – EBurgess@ncwc.edu
Director of the Library/Assistant Professor, NC Wesleyan College

I started my academic career at the University of Pittsburgh, PA and transferred to West Virginia University, WV. I received my bachelor’s (BA) degree from West Virginia University, WV. My first master’s (MA) degree from West Virginia University, WV. My second master’s degree (MLIS) from the University of South Carolina, SC. My Doctoral Degree (EdD) from Northcentral University, AZ. I have worked as a Librarian at several service points, Library Director, and as Instructor and taught several content classes at Community College environments before I joined NC Wesleyan College in 2017. I also worked, very briefly, for UNC- Charlotte and NC State Universities. My husband is a United States Marine Veteran and my brother is a United States Army Veteran. I have three children and five grandchildren.

Andrae Howard - Andrae.howard@nccommerce.com
Veterans Representative, NC Department of Commerce

I am Andrae B. Howard, Veterans Representative for North Carolina Department of Commerce. I market area veterans for employment to employers in eastern North Carolina. I have more than 25 years of service to the state of North Carolina. I served in the US Air force as a member of the Air Force Office of Special Investigations (OSI) from 1984-1989. I received a bachelor’s degree from the University of North Carolina and a master’s degree from Troy University.
LTC James Mercer (RET) – JMercer@ncwc.edu
NC Wesleyan Director of Military Studies and ROTC Coordinator
Veterans Advisory Committee Co-Chair

Lt. Col. James Mercer was born in Edgecombe County and raised in Nash County. He joined the US Army after graduating from North Edgecombe High School. He retired with 30 years of military service in the US Army, US Army Reserve and the Army National Guard. During his distinguished civilian career, he served in multiple roles including: police officer and firefighter for the City of Rocky Mount, Deputy Fire Marshal for Nash County Emergency Services, Public Safety Instructor at Nash and Edgecombe Community Colleges, Director of Public Safety Training for Nash Community College, Director of Emergency Management and Fire Marshal for Edgecombe County, Director of Emergency Management for Fayetteville State University and later for the City of Raleigh, where he retired in 2012.

Gina Messer-Knode – GKnode@ncwc.edu
NC Wesleyan Adjunct Professor, Director of Eastern NC Center for Business and Entrepreneurship

My name is Gena Messer-Knode and I am the Director of the Eastern NC Center for Business and Entrepreneurship and a Business Faculty member here at NCWC. I have been teaching for NCWC for the past five years.

My academic career started in 1998 with the NC Community College System. I held a variety of positions within that system and left in 2013. I have a BS in Psychology from Radford University, a MSA in Administration from Central Michigan University, and a PHD in Business; Organization and Management from Capella University.

My husband is a US Air Force Veteran. He honorably served 23 years with the Air Force and he now works with the NC Department of Motor Vehicles. I am honored to be his dependent. When I am not working I spend my time on my mini-farm in Mount Olive North Carolina.

Larry Pleasant – LPleasant@ncwc.edu
NC Wesleyan Adjunct Professor, Political Science

Mr. Pleasant served in the U.S. Army Security Agency from 1969 to 1972 as a Signals Intelligence (SIGINT) Specialist and joined the U.S. National Security Agency/Central Security Service (NSA/CSS) as an Intelligence Operations Officer in 1974. Throughout his career at NSA/CSS, Mr. Pleasant served in senior operational and management positions in the Washington DC area and abroad. He also served as an intelligence and security consultant to a wide variety of US and foreign intelligence, security and law enforcement agencies. He was a member of the US State Department Diplomatic Corps from 1992-1995.

A frequent lecturer at the US National Cryptologic School in DC, Mr. Pleasant received his BS in Political Science from the University of Maryland and an MA in International Relations from the University of Southern California. In addition to teaching at NC Wesleyan College, he also teaches in the NC Community College System.
Catherine A. Smith – CASmith@ncwc.edu
Assistant Director of Student Success and the Designated School Official for International students at NC Wesleyan College

I joined Wesleyan in January 2013, and I have been blessed to work in several positions in Student Affairs during my time with the College. Currently, I serve as an academic advisor to first year International students and NCWC Army ROTC Cadets, and I work to develop programming and services to assist all students in areas of academic, personal, and professional success. I have a Bachelor’s of Science in Poultry Science and a minor in Animal Science from NC State University, and a Master’s of Science in Counselor Education from East Carolina University. Several of my family members are United States Army Veterans, and I am thankful to be able to serve and support our student-veterans at NC Wesleyan College!

Elliott Smith – ESmith@ncwc.edu
NCWC Director of Student Activities

Elliott Smith is the Director of Student Activities here at NCWC. I run all student organizational programming, Greek life programming, and on campus events such as Homecoming, Welcome Week events, and Spring Festivals. I love collaborating with students to create unique events for the benefit of all students on campus. I am the grandson of two World War 2 veterans.

VAC Student Members:
Dasheeka Velox (SVA President) – DB254663@my.ncwc.edu
Allen Chesser – GC238393@my.ncwc.edu
Antonio Ibanez – AI256738@my.ncwc.edu
Contacts

<table>
<thead>
<tr>
<th>Contact</th>
<th>Name</th>
<th>Phone</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Disability Services</td>
<td>Dr. Robin Pietryk</td>
<td>252-985-5216</td>
<td><a href="mailto:RMpietryk@ncwc.edu">RMpietryk@ncwc.edu</a></td>
</tr>
<tr>
<td>Financial Aid</td>
<td>Leah Hill</td>
<td>252-985-5293</td>
<td><a href="mailto:FinancialAid@ncwc.edu">FinancialAid@ncwc.edu</a></td>
</tr>
<tr>
<td>Library Services</td>
<td>Dr. Esther Burgess</td>
<td>252-985-5134</td>
<td><a href="mailto:EBurgess@ncwc.edu">EBurgess@ncwc.edu</a></td>
</tr>
<tr>
<td>Registrar</td>
<td>Candace Cashwell</td>
<td>252-985-5232</td>
<td><a href="mailto:Ccashwell@ncwc.edu">Ccashwell@ncwc.edu</a></td>
</tr>
<tr>
<td>ROTC Director</td>
<td>LTC James Mercer</td>
<td>252-985-5340</td>
<td><a href="mailto:Jmercer@ncwc.edu">Jmercer@ncwc.edu</a></td>
</tr>
<tr>
<td>Student Accounts</td>
<td>Allison Moss</td>
<td>252-985-5103</td>
<td><a href="mailto:BusinessOffice@ncwc.edu">BusinessOffice@ncwc.edu</a></td>
</tr>
<tr>
<td>Student Success</td>
<td>Catherine Smith</td>
<td>252-985-5265</td>
<td><a href="mailto:CASmith@ncwc.edu">CASmith@ncwc.edu</a></td>
</tr>
<tr>
<td>Student Veterans of America</td>
<td>Laura Estes Brown</td>
<td>252-985-5285</td>
<td><a href="mailto:SVA@ncwc.edu">SVA@ncwc.edu</a></td>
</tr>
<tr>
<td>VA School Certifying Official</td>
<td>Laura Estes Brown</td>
<td>919-988-9270</td>
<td><a href="mailto:LEstes@ncwc.edu">LEstes@ncwc.edu</a></td>
</tr>
<tr>
<td>VA Student Hotline</td>
<td></td>
<td>888-442-4551</td>
<td></td>
</tr>
<tr>
<td>W.A.V.E. Attendance Automated Reporting</td>
<td>CH 30, CH 1606 and 1607 must report</td>
<td>877-823-2378</td>
<td></td>
</tr>
</tbody>
</table>

Special Thanks

- Thank you to our former, current and future NC Wesleyan Veteran Students and their families!
- Thank you NCWC Professor, Carl Lewis, for allowing us to use your photos for this publication.
- Thank you to the Veterans Advisory Committee for your guidance and assistance in collecting this information.