

# Healthcare Administration

Bachelor of Science

A degree in Healthcare Administration prepares students to be managers in a variety of healthcare industry settings. Using foundational courses from business, the degree builds on managerial principles to educate future healthcare leaders in areas of public health, economics, healthcare policy/law, data management, and strategy. Graduates with a B.S. in Healthcare Administration will be qualified to plan, manage data, and direct operations in healthcare facilities such as nursing homes, physician practices, and clinical settings such as hospitals or laboratories. This program is available as a major and an undergraduate certificate; also as a concentration within the Organizational Leadership major.

## Career Options:

- Hospital Administrator
- Medical Office Business Manager
- Nursing Home Administrator
- Dental Office Administrator
- Clinic Administrator
- Healthcare Program Director

## Major Requirements:

Organizational Leadership  
Strategic Leadership  
Introduction to Healthcare Administration  
Medical Terminology for Healthcare Administration  
Legal and Ethical Issues in Healthcare  
Professional Writing for Healthcare Administration  
Healthcare Informatics  
Clinical Issues in Healthcare Management  
Quality Assurance in Healthcare Organizations  
Healthcare Administration Capstone  
Epidemiology for Healthcare Providers

## Certificate Requirements:

Organizational Leadership  
Personal and Community Health  
Introduction to Healthcare Administration  
Medical Terminology for Healthcare Administration  
Legal and Ethical Issues in Healthcare

## Department Contact:

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# Healthcare Administration

Undergraduate Plan

## General Education Requirements

I. Interdisciplinary Requirements	Credits	IV. Humanities Courses	Credits
Ethics	3	Religion	3
International Studies	3	English Composition	6
<hr/>		Literature	3
Total Hours	6	Art, Music or Entertainment/Theatre	3
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		Total Hours	15
<b>II. Science Courses</b>	<b>Credits</b>	<b>TOTAL GENERAL EDUCATION HOURS</b>	<b>41</b>
Mathematics	3		
Biology, including lab	4		
Physics, Earth Science or Chemistry, incl. lab	4		
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Total Hours	11		
<b>III. Social Science Courses</b>	<b>Credits</b>		
History, Political Science	3		
Communication, Economics, Geography or Criminal Justice	3		
Psychology or Sociology	3		
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Total Hours	9		

Unless otherwise specified, transferred credits may be used to fulfill the general requirements at the Registrar's discretion.

## Core Requirements

	Credits		Credits
ADM 305 Organizational Leadership	3	HCA 350 Healthcare Informatics	3
ADM 405 Strategic Leadership	3	HCA 400 Clinical Issues in Healthcare Management	3
HCA 200 Introduction to Healthcare Administration	3	HCA 425 Quality Assurance in Healthcare Organizations	3
HCA 205 Medical Terminology for Healthcare Administration	3	HCA 482 Healthcare Administration Capstone	3
HCA 300 Legal and Ethical Issues in Healthcare	3	HLP 304 Epidemiology for Healthcare Providers	3
HCA 325 Professional Writing for Healthcare Administration	3		

## Certificate Requirements

	Credits		Credits
ADM 305 Organizational Leadership	3	HCA 205 Medical Terminology for Healthcare Administration	3
EXS 301 Personal and Community Health	3	HCA 300 Legal and Ethical Issues in Healthcare	3
HCA 200 Introduction to Healthcare Administration	3		

## General Graduation Guidelines:

Total of 120 semester hours, 39 of which must be numbered 300 or 400.

(Other programs may require coursework beyond 120 semester hours.)

At least 9 semester hours of courses designated as writing intensive.

A declared major.

A cumulative GPA average of C (2.00) and at least a C average in the graduation major.