



## **Spring 2022 Campus Arrival Guide**

*Please review this guide carefully and contact the appropriate campus office with any questions.*

### **STEP 1 – Clear Your Business Account**

All students should be cleared with the Business Office no later than 7 days prior to your assigned move-in date. Students not cleared by the Business Office will not be able to move into their residence hall and/or attend classes until they are clear. Students should log in to their my.NCWC.edu account, click the 'My Finances' tab on the top menu and check the Financial Aid and Business Office links on the side menu. You should also be on the lookout for emails from the Business Office and Financial Aid Office with important information about your account. Questions about your account should be directed to appropriate office:

Business Office [businessoffice@ncwc.edu](mailto:businessoffice@ncwc.edu)

Financial Aid [financialaid@ncwc.edu](mailto:financialaid@ncwc.edu)

### **STEP 2 – Arrive on your scheduled date at your scheduled time.**

Adherence to this day/time is critical to help us prepare for your arrival. Arrival dates/times are as follows:

#### **New Students – Resident (living in campus housing)**

Monday, January 17<sup>th</sup> @ 3:00pm

#### **New Students – Commuter**

Tuesday, January 18<sup>th</sup> @ 8:00am

#### **New International Students – All**

Follow arrival instructions provided by the International Students Office

#### **Returning Students – All (Resident and Commuter)**

Tuesday, January 18<sup>th</sup> - 9:00am – 2:00pm

#### **Upon arrival to campus at your scheduled arrival time:**

You will enter the campus via the North Dunn Center Entrance (see campus map below) and proceed to the designated checkpoint.

**COVID Requirements:** Upon arrival, students must present ONE of the following documents in hard copy (paper) format only:

- COVID vaccination documentation; OR
- Evidence of previous COVID infection within 9 months of arrival date; OR
- Proof of negative COVID test administered within 5 days of arrival; OR
- Laboratory test result indicating IgG antibodies administered within 30 days of arrival.

Questions about COVID requirements should be directed to: [Covid@ncwc.edu](mailto:Covid@ncwc.edu)

*NOTE: We cannot accept digital files and cannot print documents on site. You must have one of the above in paper format to be admitted to campus. Be sure to bring a copy and not the original document – you will be required to leave this with the arrival team. Documents will be maintained confidentially in the Health Services Office.*

**ON THE DAY OF YOUR ARRIVAL** If you are delayed in your arrival due to unforeseen circumstances, please call 252.985.5178 or email [ResLife@ncwc.edu](mailto:ResLife@ncwc.edu).

Once you have cleared the initial checkpoint, you may proceed to your residence hall (resident) or other location (commuter). If you are not cleared with one or more College offices, you will be directed to the Dunn Center to address this prior to proceeding to your residence hall or other locations.

***-New Resident Students arriving January 17<sup>th</sup>:***

*Once you have cleared the initial checkpoint, you may proceed to your residence hall. If you are not cleared with one or more College offices, you will be required to report to the Dunn Center at 8:00am on Tuesday, January 18<sup>th</sup> to address this prior to participation in WesWay Day.*

**STEP 3 – Residential Students: Proceed to your Residence Hall!**

- ✓ Once you have cleared the checkpoint OR been given clearance at the Dunn Center:
- You will be directed to your residence hall. Staff will be on hand to direct traffic for unloading.
- You will receive your room key upon arrival at the residence hall (if you do not already have it).
- You will be requested to unload all belongings prior to beginning room set-up.
- Once you have unloaded your belongings, you will be directed to parking areas.

Not sure what to bring? Check out the “Amenities and What to Bring” list.  
<https://ncwc.edu/campus-life/live-eat-play/live/>

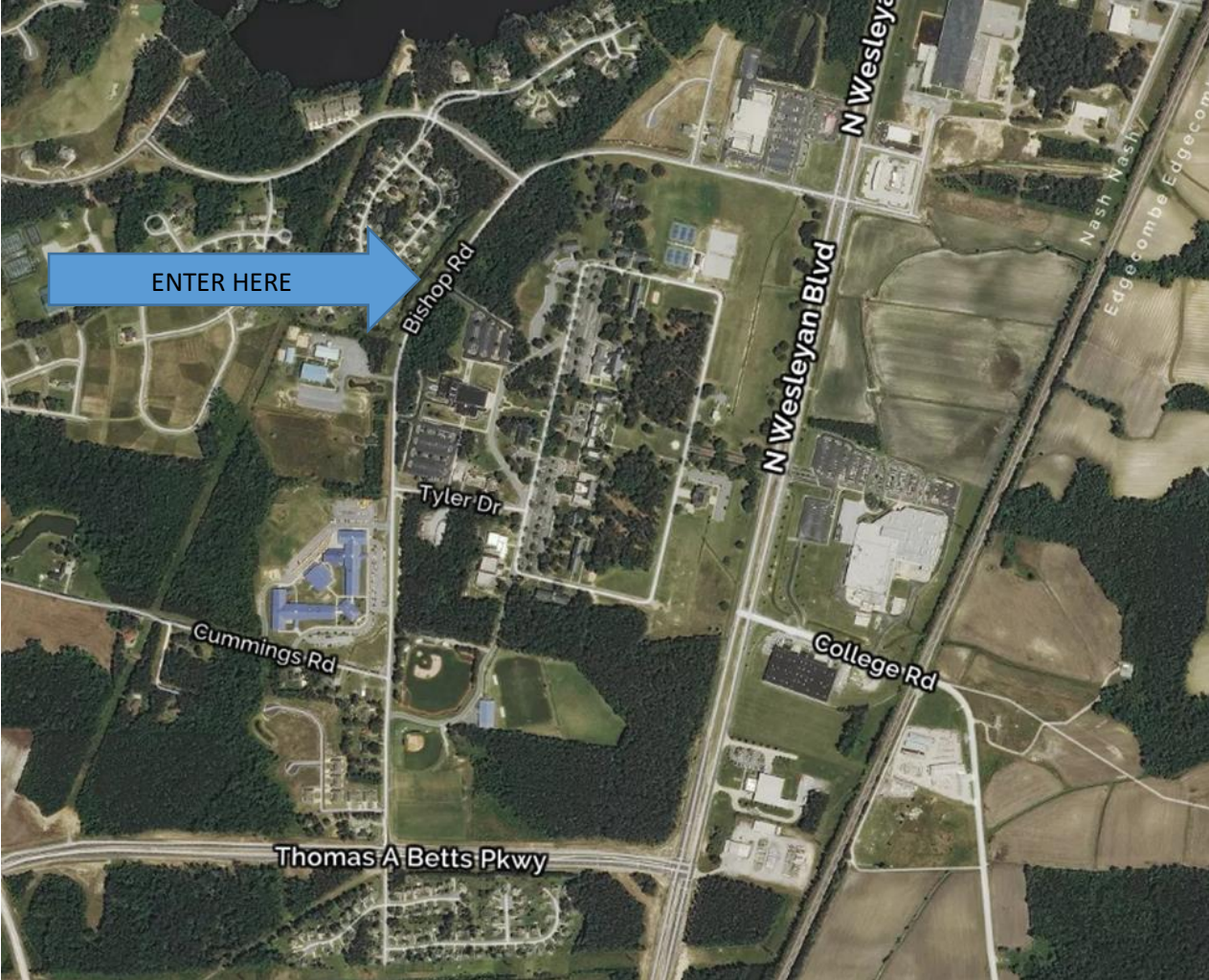
**Commuter Students: You may pick up textbooks at the College Bookstore during operating**

**hours.** Use this handy **“Check-in Checklist”** to ensure you are prepared to arrive!

Questions?

Business Account	<a href="mailto:businessoffice@ncwc.edu">businessoffice@ncwc.edu</a>
Financial Aid	<a href="mailto:financialaid@ncwc.edu">financialaid@ncwc.edu</a>
Housing/check-in time	<a href="mailto:reslife@ncwc.edu">reslife@ncwc.edu</a>
COVID Protocols	<a href="mailto:covid@ncwc.edu">covid@ncwc.edu</a>

***We look forward to seeing you soon!***



ENTER HERE

Bishop Rd

Tyler Dr

Cummings Rd

Thomas A Betts Pkwy

N Wesleyan Blvd

College Rd

N Wesleyan

Nash Wash

Edgecombe Edgecom